

VADEMECUM FOR INCOMING STUDENTS

WHEN	WHAT	HOW and WHERE
BEFORE LEAVING HOME COUNTRY	ERASMUS DOCUMENTS	Your Home University may deliver you specific documents to bring with you.
	<p>NOMINATION from home University certifying arrival in Rome as Erasmus student.</p> <p>APPLICATION FORM to be filled in on-line (please use the login code sent you by Sapienza to enter the on-line form).</p>	The <u>Home Institution</u> has to send the list of nominated students to Settore Programmi Internazionali, whereas all the other forms have to be sent to the ERASMUS ADMINISTRATIVE RESPONSIBLE ("RAEF") of the receiving Faculty.
	<p>HEALTH INSURANCE FORM:</p> <p>- The EUROPEAN HEALTH INSURANCE CARD (EHIC). This card allows you to receive medical assistance, according to Italian medical system.</p> <p>or</p> <p>- Translation of PRIVATE INSURANCE SCHEME by Italian Consulate or Embassy.</p>	
	<p>IDENTITY CARD or PASSPORT</p> <p>Entry VISA is required for students from non-EU countries and from Turkey (http://www.poliziadistato.it/articolo/10620/)</p>	Embassies and consular posts in your country.
BEFORE/ON ARRIVAL IN ROME	<p>Collection of INFORMATION about:</p> <ul style="list-style-type: none"> - Enrolment, syllabus, examination, courses, timetables, academic calendar - Practical aspects concerning life in Rome. 	<p>At the Erasmus Office of the receiving Faculty.</p> <p>Guide for Erasmus students Erasmus Student Network</p>

	<p>ADISU CARD to benefit from the University canteens.</p>	<p>At <i>Laziodisu Office</i>, bringing your “codice fiscale”, your Erasmus card and the “Scheda studente” (a document delivered by the RAEF).</p> <p><i>Laziodisu Office</i>: Via Cesare de Lollis, 24/b Office hours: from Monday to Friday from 9 a.m. to 3 p.m.</p>
<p>ON DEPARTURE</p>	<p>Collect: Transcript of records Certificate of Attendance</p>	<p>At the Erasmus Office of the receiving Faculty.</p>