



## GLOSSARY

### **Application Form**

The document generated by the system, once you submit the online form. It has to be printed and then signed by the student, the sending institution and the receiving institution.

### **Appello**

Date of each exam. You have to enrol in each exam using the Infostud system.

### **Change Form**

A document containing all the changes to your proposed Learning Agreement (deleted and/or added exams). The Change Form is to be signed by the student, the sending institution and the receiving institution in order to guarantee the recognition at the end of the Erasmus stay.

### **Certificate of attendance**

The official document stating your starting and final dates of your mobility at the host University.

### **Credit (ECTS)**

ECTS (**European Credit Transfer and Accumulation System**) credits express the volume of learning based on the defined learning outcomes and their associated workload. 60 ECTS credits are allocated to the learning outcomes and associated workload of a full-time academic year or its equivalent.

### **Double Degree**

A study programme offered at least by two (double) or more (multiple) Universities whereby the student receives, upon completion of the study programme, a separate degree certificate from each of the participating institutions.

### **Erasmus subject area code**

The field of study under which you were selected, according to the valid inter-institutional agreement between our Universities.

### **Home institution/sending institution**

The institution you are attending in your home country.

### **Host institution/receiving institution**

The institution you will attend during your Erasmus period.

**Infostud**

An online system offered by Sapienza University to enrol in exams.

**Inter-institutional agreement (or bilateral agreement)**

An agreement between two Universities participating in the Erasmus programme, stating the data of the mobility (field of study, number of students, number of months, etc.)

**Learning Agreement**

A formalised agreement of the three parties involved in mobility – the student, the sending institution and the receiving institution– to facilitate the organisation of credit mobility and its recognition. The agreement is to be signed by the three parties before the start of the mobility period and it is intended to give the student the confirmation that the credits he/she successfully achieves during the mobility period will be recognised.

**Transcript of Records**

An up-to-date record of the students' progress in their studies: the educational components they have taken, the number of ECTS credits they have achieved, and the grades they have been awarded. Most institutions produce the Transcript of Records from their institutional databases.

**Matricola**

The registration number generated by the system when you confirm your online application form. This number is useful to register for the exams and to access the WiFi.

**Moodle (E-learning)**

Platform where you can eventually find useful material of the courses.