Faculty of Pharmacy and Medicine – Medicine and Dentistry – Medicine and Psychology

2017-2018 ACADEMIC YEAR

CALL: PLACES AVAILABLE FOR POST-YEAR ONE SINGLE CYCLE MASTER DEGREES RESERVED FOR TRANSFER FROM SAME DEGREE AT OTHER UNIVERSITIES

Medicine and Surgery
(Degree Programme A, B, C, D – Rome – Azienda Policlinico Umberto I)
LM-41

Medicine and Surgery
(Degree Programme E – Polo Pontino)
LM-41

Medicine and Surgery
(Azienda Ospedaliera Sant’Andrea)
LM-41

Medicine and Surgery – in English
LM-41

School of Dentistry
(Rome - Policlinico Umberto I)
LM-46

Code to insert for university career assessment fees: 29471
1. REQUIREMENTS
Transfer requests may be submitted by students enrolled in the same degree course at other universities. Requests for years following the first will be accepted only based on available places and national regulations. To ensure the widest possible participation, places that are still available after the first call will be assigned based on a further selection process.

2. APPLICATION PROCEDURE AND DEADLINE

The submission of the transfer request is subject to the payment of €45,00 to be paid at any branch of the UniCredit Group even online with credit card at the link: https://online-retail.unicredit.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=sapienza&action=pag Not later than 30 June 2017

Payments must be made on the form that can be downloaded from Infostud using the code 29471

Applications may be submitted as follows:

- Via Certified Electronic Mail (PEC) to protocollosapienza@cert.uniroma1.it
  The subject line must indicate: “Domanda di trasferimento al Corso di Laurea magistrale in Medicina e Chirurgia/Medicina Inglese/Odontoiatria e Protesi Dentaria”.

- By registered post to: Università di Roma “La Sapienza” Area Servizi agli Studenti – Settore Segreteria Studenti di Medicina – Piazzale Aldo Moro, 5 – 00185 Roma,
  Indicating on the Envelope the sender’s name and surname and the following reference: “Domanda di trasferimento al Corso di Laurea magistrale in Medicina e Chirurgia/Medicina Inglese/Odontoiatria e Protesi Dentaria a.a. 2017/2018”. Enclosing a duplicate copy of a valid identity document. Documentation sent by registered post will have to arrive by 30 June 2017 at the latest (The postal stamp will not be valid, will be considered valid only the actual date of arrival).

All transfer applications are subject to the completion of the following requirements:

a) Registration on Infostud:
http://www.uniroma1.it/didattica/sportelli/infostud/registrazione

b) Payment of €45 processing fees at any UniCredit Group branch in Italy or online by credit card at:
https://online-retail.unicredit.it/ibx/web/public/universityTaxes.jsp?url=confirm&univ=sapienza&action=pag
Not later than June 30th 2017

c) Transfer Application using Form A available at:
   www.uniroma1.it/didattica/sportelli/segreterie-studenti/segreteria-studenti-di-
   medicina-e-odontoiatria

An exam conversion table is available at the website. Please note that the tables are
only examples, which may be modified.

For students transferring from a degree programme at Italian university:

1. Certification (“Dichiarazione sostitutiva”) on Form B available at:
   www.uniroma1.it/didattica/sportelli/segreterie-studenti/segreteria-studenti-di-
   medicina-e-odontoiatria

The Certification must include:

- List of passed exams and for every exam:
  a. Scientific Sector (SSD)
  b. Total ECTSs
  c. Date and grade
  d. Attendance
  e. Number of frontal lesson hours for each course.

2. List of courses attended without taking exam and relative SSD and ECTSs.

3. Copy of attendance certificates for courses attended without taking the exam.

4. Academic System (ordinamento) and all courses scheduled for the year.

5. Declaration of Admission Test Pass as regulated by Bill N. 264/99 Art. 1
   Paragraph a, for admission to nationally planned single cycle degree
   programmes in Medicine and Surgery, Medicine in English, and Dentistry
   (see Annex 1).

6. Copy of €45 payment fee.

Applications lacking any of these documents and required information will be
excluded from the selection procedure.

For students transferring from a degree programme at a non-Italian university:

In substitution of the self-declaration (self-declaration is Form B)

- **Certificates** from the university of origin providing the information requested
  at points 1 and 2;
- a **detailed programme** of all the courses attended and the **complete study plan**
  on university letterhead.

Please note: all documents must be submitted on official university letterhead
with seal and signature.

Documents for Degree Programme F (Medicine and Surgery in English) may
be submitted in English.

Applications lacking any of these documents and required information will be
excluded from the selection procedure.
3. AVAILABLE PLACES

<table>
<thead>
<tr>
<th>Degree Programme</th>
<th>Year</th>
<th>Places Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medicine and Surgery Roma Azienda Policlinico Umberto I Interdepartmental Degree Programme A-B-C-D</td>
<td>2nd</td>
<td>23</td>
</tr>
<tr>
<td>Medicine and Surgery Polo Pontino Interdepartmental Degree Programme E</td>
<td>2nd</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>3rd</td>
<td>10</td>
</tr>
<tr>
<td></td>
<td>4th</td>
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</tr>
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<td>22</td>
</tr>
<tr>
<td></td>
<td>6th</td>
<td>17</td>
</tr>
<tr>
<td>Medicine and Surgery Azienda Ospedaliera Sant’Andrea</td>
<td>2nd</td>
<td>10</td>
</tr>
<tr>
<td>Medicine and Surgery in English Interdepartmental Degree Programme F</td>
<td>3rd</td>
<td>8</td>
</tr>
<tr>
<td></td>
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<td>9</td>
</tr>
<tr>
<td>Dentistry</td>
<td>3rd</td>
<td>5</td>
</tr>
</tbody>
</table>

4. APPLICATION ASSESSMENT AND CRITERIA

The applications will be evaluated by an ad hoc commission formed by members of the Faculties of Medicine and Dentistry, Pharmacy and Medicine, and Medicine and Psychology.

If the number of valid transfer applications that must be evaluated is equal or inferior to the number of available places for every year, as listed at Point 3 of this document, all applications will be accepted. In this case, the selection procedure will not be held.

If the number of valid transfer applications is greater than the number of available places, the commission will rank applicants based on the following criteria:

1. Admission Test Pass - as regulated by Bill N. 264/99 Art. 1 Paragraph a, for admission to nationally planned single cycle degree programmes in Medicine and Surgery, Medicine in English, and Dentistry;
2. Number of exams passed compared to number of exams scheduled for the year of enrolment;
3. ECTSs obtained (or equivalent);
4. Adequacy of degree programme courses for exams taken at university of origin.
5. Students on schedule with exams (not “fuoricorso”).
6. Not being enrolled for the second time in the same year at the university of origin and not having to enrol in the same year at Sapienza.

In the event of equal scores by two or more applicants, the younger applicant will receive priority.

The Commission will provide a final report to the Student Office of the Faculty of Medicine and Dentistry, indicating the programme year for which every applicant is eligible based on the requirements of the degree programme.

From July 1st An exam conversion table is available at the website http://www.uniroma1.it/didattica/sportelli/segreterie-studenti/segreteria-studenti-di-medicina-e-odontoiatria
Please note that the tables are only examples, which may be modified. Only universities with the largest number of incoming students in the last two years will be shown on the tables.

5. PUBLISHING OF RANKINGS AND CONTACTS

The results of the transfer application evaluation procedure will be published by September 4th 2017 on the website of the Student Office of the Faculty of Medicine and Dentistry at: www.uniroma1.it/didattica/sportelli/segreterie-studenti/segreteria-studenti-di-medicina-e-odontoiatria

Accepted students must enrol in the programme year indicated by the commission from September 11th 2017 to September 15th 2017 or lose their right to the place.

Tuition fees will be indicated by the Student Office. To obtain tuition fee reductions based on the ISEE for the right to education, students must upload it to Infostud before enrolment. Students who do not currently have an ISEE Declaration, may enrol, paying a given amount and then provide the ISEE Declaration.

Students transferring from Italian universities may request, if required by the university of origin, an acceptance letter from the Student Office of the Faculty of Medicine and Dentistry by providing proof of tuition fee payment.

The published ranking is official and will be considered a valid notification of results. Applicants will not receive private notification.
Useful Contacts:
Student Office of Medicine and Dentistry

<table>
<thead>
<tr>
<th>Office</th>
<th>Piazzale Aldo Moro, 5 – 00185 – Rome (Servizi Generali Building – Stairs A – Ground floor)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Skype</td>
<td>segrstudenti.medicina</td>
</tr>
<tr>
<td>Office Hours</td>
<td>Monday, Wednesday, Friday, from 8.30 am to 12.00 noon (noon)</td>
</tr>
<tr>
<td></td>
<td>Tuesday and Thursday from 2:30 pm to 4:30 pm</td>
</tr>
<tr>
<td>E-mail</td>
<td><a href="mailto:segrstudenti.medicina@uniroma1.it">segrstudenti.medicina@uniroma1.it</a></td>
</tr>
</tbody>
</table>

Rome,                                                                                     RECTOR