



LA PROPOSTA

PART A – online forms

A1 :Proposal and PI info

A2 :HI info

A3 : Budget

PART B1 – pdf

Extended Synopsis :
5 pp

CV :2 pp

Track Record : 2pp

PART B2 –pdf

Proposal: 15 pp

Annexes – pdf

Support letter HI

Annex Ethical Issues
(if applicable)



PARTE A





MODULI: PARTE A

European Commission - Research - Participants
 European Research Council Executive Agency
Proposal Submission Forms

Proposal ID _____ Acronym _____

1 - General information

Topic	Type of action
Call identifier	Acronym* <input type="text"/>
Proposal title* <small>The title should be no longer than 200 characters (with spaces) and should be understandable to the non-specialist in your field.</small>	<input type="text"/>
Duration in months* <small>Insert the estimated duration of the project in full months.</small>	<input type="text"/>
Primary ERC Review Panel	<input type="text"/>
Secondary ERC Review Panel	<input type="text"/>
ERC Keyword 1* <small>As first keyword please choose one which is linked to the Primary Review Panel.</small>	<input type="text"/>
<small>Please select, if applicable, the ERC keyword(s) that best characterise the subject of your proposal in order of priority.</small>	
ERC Keyword 2	<input type="text"/>
ERC Keyword 3	<input type="text"/>
ERC Keyword 4	<input type="text"/>
Free keywords <small>In addition, please enter free text keywords that you consider best characterise the scope of your research proposal. The choice of keywords should take into account any multi-disciplinary aspects of the proposal.</small>	<input type="text"/>

Abstract

The abstract (summary) should, at a glance, provide the reader with a clear understanding of the objectives of the research proposal and how they will be achieved. The abstract will be used as the short description of your research proposal in the evaluation process and in communications to contact in particular the potential ERC experts reviewing the proposals and/or inform the Commission and/or the programme management committees and/or relevant national funding agencies[1] (provided you give permission to do so where requested below). It must therefore be short and precise and should not contain confidential information. Please use plain typed text, avoiding formulae and other special characters. The abstract must be written in English. There is a limit of 2000 characters (spaces and line breaks included).

✓ Informazioni sulla proposta:

- *Titolo*
- *Acronimo*
- *durata*
- *Panel(s)*
- *ERC keywords*
- *free keywords*
- *abstract*



MODULI: PARTE A

European Commission - Research - Participants
 European Research Council Executive Agency
Proposal Submission Forms

Proposal ID	Acronym	Participant	Short Name
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2 - Administrative data of participating organisations

Host Institution

PIC **Legal name**

Short name:

Address of the organisation

Street

Town

Postcode

Country

Webpage

Legal Status of your organisation

Research and Innovation legal statuses

Public body no Legal personno

Non-profit no

International organisation no

International organisation of European interest ... no

Secondary or Higher education establishment no

Research organisation no

Small and Medium-sized Enterprises (SMEs) no

Academic Sector no

Nace code

✓ Info su HI

✓ Una scheda per ciascun additional participant (se applicabile)



MODULI: PARTE A

 		European Commission - Research - Participants Proposal Submission Forms		 European Research Council Executive Agency	
Proposal ID	Acronym	Participant	Short Name		

Principal Investigator

The following information of the Principal Investigator is used to personalise the communications to applicants and the evaluation reports. Please make sure that your personal information is accurate and please inform the ERC in case your e-mail address changes by using the call specific e-mail address:

The name and e-mail of contact persons including the Principal Investigator, Host Institution contact are read-only in the administrative form, only additional details can be edited here. To give access rights and contact details of contact persons, please go back to Step 4 of the submission wizard and save the changes.

Researcher ID

Last Name* Last Name at Birth

First Name(s)* Gender* Male Female

Title Country of residence*

Nationality* Country of Birth*

Date of Birth* (DD/MM/YYYY) Place of Birth

Contact address

Same as organisation address

Current organisation name

Current Department/Faculty/Institute/
Laboratory name

Street*

Postcode/Cedex* Town*

Phone* Country*

Phone2 / Mobile

E-mail

✓ Principal Investigator



MODULI: PARTE A

European Commission - Research - Participants
Proposal Submission Forms

Research Enterprise & Industry Directorate General

erc
European Research Council

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Proposal ID *Acronym*

3 - Budget



Participant Number in this proposal	Organisation Short Name	Organisation Country	Total estimated eligible costs/€	Requested EU contribution / €
2.0				
Total				

Budget



MODULI: ETHICS (NEW!)

European Commission - Research - Participants
Proposal Submission Forms
 Research Enterprise & Industry Directorate General [Table Of Contents](#) [Validate Form](#) [Save And Close](#)

Proposal ID	Acronym	Participant	Short Name
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4 - Ethics ?

4.11 HUMAN EMBRYOS/FOETUS		Page
Does your research involve Human Embryonic Stem Cells (hESCs)? i	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human embryos?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human foetal tissues / cells?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
4.12 HUMANS		Page
Does your research involve human participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve physical interventions on the study participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
If your research involves processing of genetic information, please go to the section "Protection of personal data".	<input type="radio"/> Yes <input checked="" type="radio"/> No	
4.13 HUMAN CELLS / TISSUES		Page
Does your research involve human cells or tissues? (if human embryos/foetus, go to the section "Human Embryos/Foetus")	<input type="radio"/> Yes <input checked="" type="radio"/> No	
4.14 PROTECTION OF PERSONAL DATA ii		Page
Does your research involve personal data collection and/or processing?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve further processing of previously collected personal data (secondary use)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Direttamente online



MODULI: ESCLUSIONE REVIEWERS

- ✓ Valutatori da escludere
 (max 3)

  European Commission - Research - Participants Proposal Submission Forms		European Research Council Executive Agency
<i>Proposal ID</i>	<i>Acronym</i>	
<i>Excluded Reviewers</i>		

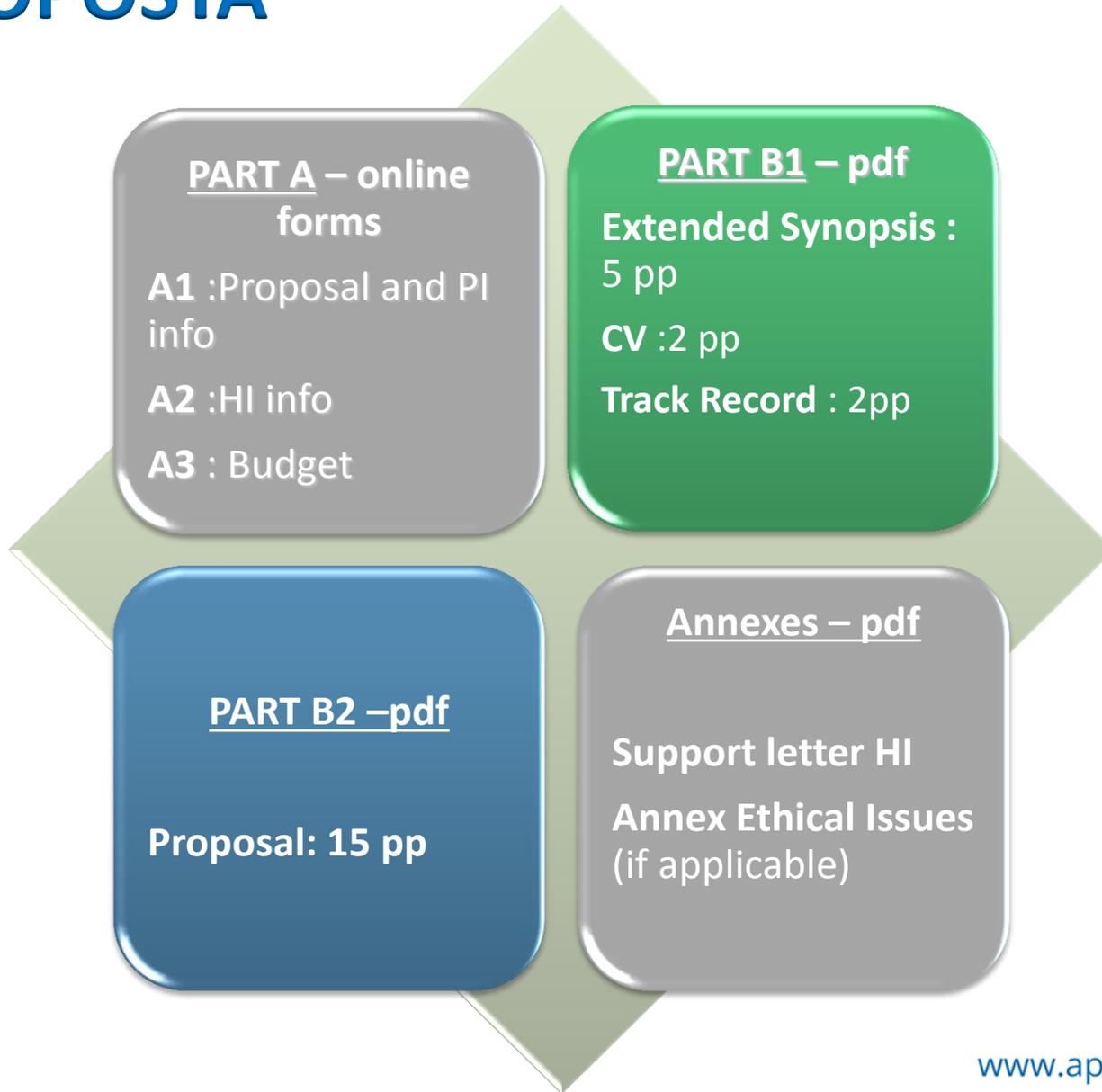


Parte B





LA PROPOSTA



PREMESSA...



***Un ricercatore eccellente con un'idea eccellente
Può non bastare...***

...DEVE rendere *“appealing” CV e proposta!*



PER COMINCIARE... (1)

- **Calcolare bene i tempi**, cominciare il prima possibile!
- Scaricare e studiare i **documenti** (WP, IfA)
- Creare un account ECAS
- Utilizzare i **template ufficiali** (download da Part. Portal)
- Avviare procedure per **documenti di supporto** (HI letter, Annex Ethical Issues – se applicabile)
- Verificare che eventuali AP abbiano il PIC
- In caso di dubbi, contattare subito gli **NCP!!**





PER COMINCIARE... (2)

- Verificare i database di progetti finanziati (es. ERC), di brevetti, etc a livello internazionale
- <http://erc.europa.eu>, sezione “funded project” o «stories» o «publications»
- Fare una rapida ricognizione dell’attività svolta da team di ricerca “potenzialmente concorrenti”
- Guardare “fuori Europa”!!!



PER COMINCIARE... (3)

È molto importante capire il valore della propria proposta e rispondere in maniera sincera alle seguenti domande:

1. What is the problem that needs to be solved?
2. Why is it significant?
3. What makes my solution/approach to the problem groundbreaking?

Ed inoltre è necessario descrivere chiaramente la natura groundbreaking del progetto:

4. Why will my project a decisive difference?



I VALUTATORI E LA PROPOSTA

- **Titolo e abstract**: la prima cosa che leggono!
- Dall'abstract decidono già se sono interessati a leggere il resto/ acronimo deve essere “easily –pronounced”.
- **Track record**: la seconda cosa che leggono!
- Hanno molte proposte da valutare e poco tempo per farlo e potrebbero saltare alcune pagine. Ciò significa che:
 - - La proposta deve avere una struttura chiara
 - - Le parti più importanti devono essere eye catching
- I seguenti criteri non sono rilevanti: nazionalità, età, paese della Host Institution

SECTION B1

Cover page

<i>Applicant's last name</i>	Part B1	ACRONYM
<p>ERC Starting Grant 2014 Research proposal [Part B1]¹ <i>(Part B1 is evaluated both in Step 1 and Step 2</i> <i>Part B2 is evaluated in Step 2 only)</i></p> <p>Proposal Full Title</p> <p>PROPOSAL ACRONYM</p>		
<p>Cover Page:</p> <ul style="list-style-type: none"> - Name of the Principal Investigator (PI) - Name of the PI's host institution for the project - Proposal duration in months 		
<p>Proposal summary (identical to the abstract from the online proposal submission forms, section 1).</p> <p>The abstract (summary) should, at a glance, provide the reader with a clear understanding of the objectives of the research proposal and how they will be achieved. The abstract will be used as the short description of your research proposal in the evaluation process and in communications to contact in particular the potential remote referees and/or inform the Commission and/or the programme management committees and/or relevant national funding agencies (provided you give permission to do so where requested in the online proposal submission forms, section 1). It must therefore be short and precise and should not contain confidential information.</p> <p>Please use plain typed text, avoiding formulae and other special characters. The abstract must be written in English. There is a limit of 2000 characters (spaces and line breaks included).</p>		
<p>Explain and justify the cross-panel or cross domain nature of your proposal, if a secondary panel is indicated in the online proposal submission forms. There is a limit of 1000 characters, spaces and line breaks included.</p>		



SECTION B1

EXTENDED SYNOPSIS

Applicant's last name

Part B1

ACRONYM

Section a: Extended Synopsis of the scientific proposal (max. 5 pages)

[The Extended Synopsis should give a concise presentation of the scientific proposal, with particular attention to the ground-breaking nature of the research project, which will allow evaluation panels to assess, in Step 1 of the evaluation, the feasibility of the outlined scientific approach. Describe the proposed work in the context of the state of the art of the field. References to literature should also be included.]

Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0 cm side and 1.5cm top and bottom), single line spacing.



SECTION B1: EXTENDED SYNOPSIS

- **1a- Extended synopsis (max 5 pp)**
- E' lo "specchio" della proposta, in 5 pp
- Presentazione breve ma completa della proposta, con particolare attenzione alla natura innovativa e di "rottura" della ricerca
- E' valutata durante il primo step di valutazione, insieme al CV
- Deve permettere ai valutatori di verificare la fattibilità scientifica (ed economica) della proposta



LA PROPOSTA

B1: Extended Synopsis (1)

Allo step 1, la synopsis è l'unica fonte di informazione sulla proposta, pertanto:

- ✓ Deve dare informazioni sugli elementi principali della proposta come obiettivi, superamento dello stato dell'arte, metodologia di ricerca, qualità del team, sostenibilità economica del progetto, references
- ✓ Convincere i valutatori della fattibilità e innovatività del progetto
- ✓ Sintetizzare tutte le informazioni in 5 pagine



LA PROPOSTA

B1: Extended Synopsis (2)

Alcuni suggerimenti:

Breve introduzione

- ✓ Cominciare con la natura innovativa del progetto: *“Problem X is going to be addressed by a novel approach Y and this will have a big impact Z in the field”*
- ✓ Spiegare perchè il problema deve essere affrontato
- ✓ ***Non annoiare il valutatore già dalla prima frase***



LA PROPOSTA

B1: Extended Synopsis (3)

- ✓ **Evitare l'articolo scientifico:** dividere la synopsis secondo la struttura del B2
- ✓ Evidenziare l'**impatto** del progetto e la **centralità del PI**
- ✓ Descrivere quali **nuovi orizzonti** o opportunità per la scienza, tecnologia o lo studio il progetto potrebbe aprire rispetto allo stato dell'arte
- ✓ Specificare qualsiasi particolare aspetto **non convenzionale** o di sfida del progetto, inclusi aspetti multi o interdisciplinari
- ✓ Dare evidenza di "**chi fa cosa**"
- ✓ Inserire un accenno al **budget totale**



SECTION B1: CV

Applicant's last name Part B1 ACRONYM

Section b: Curriculum vitae (max. 2 pages)

[The template below is provided only for guidance. It may be modified as necessary and appropriate.]

PERSONAL INFORMATION

Family name, First name:

Researcher unique identifier(s) (such as ORCID, Research ID, etc. ...):

Date of birth:

URL for web site:

• EDUCATION

199? PhD
 Name of Faculty/ Department, Name of University/ Institution, Country
 199? Master
 Name of Faculty/ Department, Name of University/ Institution, Country

• CURRENT POSITION(S)

2017 – 201? Current Position
 Name of Faculty/ Department, Name of University/ Institution/ Country
 200? – Current Position
 Name of Faculty/ Department, Name of University/ Institution/ Country

• PREVIOUS POSITIONS

200? – 200? Position held
 Name of Faculty/ Department, Name of University/ Institution/ Country
 200? – 200? Position held
 Name of Faculty/ Department, Name of University/ Institution/ Country

• FELLOWSHIPS AND AWARDS

200? – 200? Name of Faculty/ Department/Centre, Name of University/ Institution/ Country
 200? Award received from Name of Institution/ Country
 198? – 199? Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country

• SUPERVISION OF GRADUATE STUDENTS AND POSTDOCTORAL FELLOWS

200? – 200? Number of Postdocs/ PhD/ Master Students
 Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

• TEACHING ACTIVITIES (if applicable)

200? – Teaching position – Topic, Name of University/ Institution/ Country
 200? – 200? Teaching position – Topic, Name of University/ Institution/ Country

Applicant's last name Part B1 ACRONYM

• ORGANISATION OF SCIENTIFIC MEETINGS (if applicable)

201? Please specify your role and the name of event / Country
 200? Please specify type of event / number of participants / Country

• INSTITUTIONAL RESPONSIBILITIES (if applicable)

201? – Faculty member, Name of University/ Institution/ Country
 201? – 201? Graduate Student Advisor, Name of University/ Institution/ Country
 200? – 200? Member of the Faculty Committee, Name of University/ Institution/ Country
 200? – 200? Organizer of the Internal Seminar, Name of University/ Institution/ Country
 200? – 200? Member of a Committee; role, Name of University/ Institution/ Country

• COMMISSIONS OF TRUST (if applicable)

201? – Scientific Advisory Board, Name of University/ Institution/ Country
 201? – Review Board, Name of University/ Institution/ Country
 201? – Review panel member, Name of University/ Institution/ Country
 201? – Editorial Board, Name of University/ Institution/ Country
 200? – Scientific Advisory Board, Name of University/ Institution/ Country
 200? – Reviewer, Name of University/ Institution/ Country
 200? – Scientific Evaluation, Name of University/ Institution/ Country
 200? – Evaluator, Name of University/ Institution/ Country

• MEMBERSHIPS OF SCIENTIFIC SOCIETIES (if applicable)

201? – Member, Research Network "Name of Research Network"
 200? – Associated Member, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country
 200? – Funding Member, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country

• MAJOR COLLABORATIONS (if applicable)

Name of collaborators, Topic, Name of Faculty/ Department/Centre, Name of University/ Institution/ Country

• CAREER BREAKS (if applicable)

Exact dates Please indicate the reason and the duration in months.



SECTION B1: CV

1b - CV (2 pagine)

- ✓ Attività scientifiche e accademiche
- ✓ Gaps nella carriera scientifica
- ✓ Main research lines and achievements



SECTION B1: FUNDING ID

Applicant's last name

Part B1

ACRONYM

*Appendix: All ongoing and submitted grants and funding of the PI (Funding ID)
Mandatory information (does not count towards page limits)*

On-going Grants

<i>Project Title</i>	<i>Funding source</i>	<i>Amount (Euros)</i>	<i>Period</i>	<i>Role of the PI</i>	<i>Relation to current ERC proposal</i>

Applications:

<i>Project Title</i>	<i>Funding source</i>	<i>Amount (Euros)</i>	<i>Period</i>	<i>Role of the PI</i>	<i>Relation to current ERC proposal</i>



SECTION B1: FUNDING ID

Appendix: funding ID (no limiti di pp.)

- ✓ Progetti correnti e in sottomissione **del PI**
- ✓ Specificare eventuali correlazioni con la proposta ERC



LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – CV (1)

- ✓ *Sintetico*
- ✓ *Rilevante*
- ✓ *Immediato*
- ✓ *Completo*
- ✓ *Layout semplice*
- ✓ *Non caotico*
- ✓ *Non eccedere nel n. di pagine*

TEMPLATE



3. LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – CV (2)

- ✓ Non riferirsi a se stessi come “Dr. Smith” ma “I”, “myself”, “my career”
- ✓ informazioni su risultati della carriera che provino capacità di leadership e indipendenza
- ✓ riconoscimenti da parte di altri (citazioni, premi...)
- ✓ gestione/partecipazione a progetti sottolineando contributi e risultati
- ✓ Menzionare supervisione di studenti



3. LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – CV (3)

- ✓ Esperienze di mobilità internazionale e relativi miglioramenti/ avanzamenti nella carriera: *where did you go and why?* oppure
- ✓ Accento su collaborazioni internazionali
- ✓ Interruzioni di carriera



3. LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – CV (4)

Ricordarsi di:

- ✓ Menzionare la posizione attuale
- ✓ Includere la propria pagina web
- ✓ Ma, soprattutto:

La competizione è alta! Dimostrate ai valutatori la vostra eccellenza...Bisogna sapersi vendere, ma senza bluffare!



VALUTARE IL PROPRIO CV

Tenendo in considerazione i **precedenti lavori** e i principali **risultati**:

- ✓ Il PI è la **persona giusta** per portare avanti la ricerca proposta?
- ✓ Le pubblicazioni e i risultati ottenuti dimostrano che il PI:
 - È capace di pensare in modo **creativo e indipendente**
 - E' capace di andare **oltre lo stato dell'arte**
 - E' capace di essere **innovativo** nel suo settore di ricerca
- ✓ Considerando le condizioni specifiche del PI nonchè la ricerca proposta, e considerando i finanziamenti già ottenuti, il grant ERC permetterebbe al PI di **avviare o consolidare la propria indipendenza?**



SECTION B1: TRACK RECORD

Applicant's last name

Part B1

ACRONYM

Section c: Early achievements track-record (max. 2 pages)

(see 'Information for Applicants to the Starting and Consolidator Grant 2014 Calls'– instructions for completing 'Part B' of the proposal)



SECTION B1: TRACK RECORD

1c – early achievement/ten years track record (2 pagine)

- ✓ Pubblicazioni (*StG e CoG: specificando quelle senza il PhD supervisors*) in importanti riviste internazionali
- ✓ Per-reviewed conferences proceedings
- ✓ Monografie
- ✓ Brevetti
- ✓ Invited presentations in conferenze internazionali
- ✓ Premi e concorsi
- ✓ Research expeditions
- ✓ Ecc.



LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – TRACK RECORD (STG- COG)

- ✓ **Introdurre** le singole sezioni specificando che si elencano solo i lavori più rilevanti su un totale di X
- ✓ Mettere in risalto i lavori senza il PhD supervisor
- ✓ terminare con un' affermazione per giustificare che si è al punto giusto della carriera per intraprendere questo passo



LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – TRACK RECORD (STG- COG)

- ✓ **È importante dimostrare la propria leadership.** Inserire esempi nel track record:
 - ✓ Student supervision history → where they are now, their funding successes, etc
 - ✓ Esperienza in leading research collaboration (national and international)

Use bibliographic queries tools to help you to find statistics and number for your profile (in case you will be seen in positive light by the reviewers)



LA PROPOSTA

B1: IL PRINCIPAL INVESTIGATOR – TRACK RECORD (STG- COG)

I am an XXX Fellow

VS

I am the youngest European XXX fellow in the field of Y

BE SPECIFIC!!!

700 citations

VS

Most cited paper on the subject of XXX since 2010

SECTION B2: SCIENTIFIC PROPOSAL

Applicant's last name

Part B2

ACRONYM

ERC Starting Grant 2014 Research proposal [Part B2]¹ (*not evaluated in Step 1*)

Part B2: *The scientific proposal* (max. 16 pages)

Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0 cm side and 1.5 cm top and bottom), single line spacing.

Section a. State-of-the-art and objectives

Section b. Methodology

Applicant's last name

Part B2

ACRONYM

Section c. Resources (including project costs)

(Note: State and fully justify the amount of funding considered necessary to fulfil the objectives for the duration of the project. To facilitate the assessment of resources by the panels, the use of the following budget table is strongly suggested. All eligible costs requested, should be included in the budget. Please use whole Euro values only.)

Cost Category		Total in Euro
Personnel	PI ²	
	Senior Staff	
	Postdocs	
	Students	
	Other	
i. Total Direct costs for Personnel (in Euro)		
Direct Costs ³	Travel	
	Equipment	
Other goods and services	Consumables	
	Publications (including Open Access fees), etc.	
	Other (please specify)	
ii. Total Other Direct Costs (in Euro)		
A – Total Direct Costs (i + ii) (in Euro)		
B – Indirect Costs (overheads) 25% of Direct Costs ⁴ (in Euro)		
C1 – Subcontracting Costs (no overheads) (in Euro)		
C2 – Other Direct Costs with no overheads ⁵ (in Euro)		
Total Estimated Eligible Costs (A + B + C) (in Euro) ⁶		
Total Requested EU Contribution (in Euro) ⁶		

The project cost estimation should be as accurate as possible. Significant mathematical mistakes may reflect poorly on the credibility of the budget table and the proposal overall. The evaluation panels assess the estimated costs carefully; unjustified budgets will be consequently reduced.

The requested contribution should be in proportion to the actual needs to fulfil the objectives of the project.

For the above cost table, please indicate the % of working time the PI dedicates to the project over the period of the grant.

Specify briefly your commitment to the project and how much time you are willing to devote to the proposed project in the resources section. Please note that you are expected to devote at least 50% of your total working time to the ERC-funded project and spend at least 50% of your total working time in an EU Member State or Associated Country.

² An additional cost category 'Direct costing for Large Research Infrastructures' applicable to H2020 can be added to this table (below 'Other Goods and services') for PIs who are hosted by institutions with Large Research Infrastructures of a value of at least EUR 20 million, and only after having received a positive ex-ante assessment from the Commission's services (see 'Information for Applicants to the Starting and Consolidator Grant 2014 Calls' for more details).

³ When calculating the salary, please take into account the percentage of your dedicated working time to run the ERC funded project (i.e. minimum 50% of your total working time).

⁴ Please note that the overheads are fixed to a flat rate of exactly 25%.

⁵ Such as the costs of resources made available by third parties which are not used on the premises of the beneficiary (see 'Information for Applicants to the Starting and Consolidator Grant 2014 Calls' for details).

⁶ These figures MUST match those presented in the online proposal submission form, section 3 – Budget.

¹ Instructions for completing Part B2 can be found in the 'Information for Applicants to the Starting and Consolidator Grant 2014 Calls'.



SECTION B2: SCIENTIFIC PROPOSAL

Scientific Proposal

E' la descrizione degli aspetti scientifici e tecnici della proposta, della natura innovativa e di rottura, il suo potenziale impatto e la metodologia di ricerca

Indicare:

- ✓ gli obiettivi della proposta
- ✓ il planning delle attività previste
- ✓ elementi circa l'esecuzione
- ✓ le risorse necessarie



SECTION B2: SCIENTIFIC PROPOSAL

- ✓ Indicare e descrivere il tempo del PI dedicato al progetto (almeno 50% del tempo produttivo per StG, 40% CoG, 30% per AdG)
- ✓ Lunghezza massima: 15 pagine, incluso il budget



LA PROPOSTA

B2: LA PROPOSTA SCIENTIFICA (1)

**NON COPIARE O INCOLLARE PARTI DEL B2 NEL B1 E
 VICEVERSA!**

- Non fare riferimenti al B2 nel B1 e viceversa.
- Ogni singola parte deve essere indipendente.



LA PROPOSTA

B2: LA PROPOSTA SCIENTIFICA (1)

Premessa: l'ERC finanzia progetti **innovativi, creativi**, di avanzamenti sostanziali e significativi rispetto allo stato dell'arte e la frontiera della conoscenza, progetti ***high risk-high-gain***.

Quindi:

- ✓ Mettere in evidenza questi aspetti, in modo “eye-catching” e “user-friendly”
- ✓ Affermare con convizione che la proposta è eccellente e perchè



LA PROPOSTA

B2: LA PROPOSTA SCIENTIFICA (2)

- ✓ Spiegare perchè il progetto “deve” essere finanziato e perchè in questo momento
- ✓ Il ruolo del PI deve essere centrale in ogni sezione
- ✓ La proposta deve essere dettagliata ma anche concisa, strutturata e chiara, **NON NOIOSA**





LA PROPOSTA

B2: LA PROPOSTA SCIENTIFICA (3)

I progetti “rischiosi” sono molto apprezzati ma è necessario:

- ✓ Evidenziare che si è consapevoli dei rischi e di come gestirli
- ✓ Evidenziarne i potenziali benefici e l’impatto
- ✓ Presentare un “Piano B”
- ✓ La fattibilità deve essere chiara
- ✓ ***Trovare un equilibrio tra originalità e realismo***



LA PROPOSTA

B2: LA PROPOSTA SCIENTIFICA (4)

- ✓ La proposta deve essere comprensibile per valutatori del campo ma anche per i “generalisti”
- ✓ Prestare attenzione agli acronimi e ai termini non inglesi
- ✓ Grafici e tabelle sono raccomandati
- ✓ Le figure devono essere chiare anche in bianco e nero
- ✓ Includere le references più importanti
- ✓ Non superare il limite di pp consentito



SECTION B2 – PARAGRAFI

a. State of the art and objectives

- ✓ Specificare gli obiettivi del progetto
- ✓ Avanzamento rispetto allo stato dell'arte
- ✓ Spiegare in che modo e perché il progetto è importante per quel campo di ricerca, qualsiasi particolare aspetto non convenzionale o di sfida del progetto, inclusi aspetti multi o inter- disciplinari



SECTION B2 – PARAGRAFI

b. Methodology

- ✓ Descrivere la metodologia in modo dettagliato
- ✓ Indicare gli obiettivi intermedi della ricerca
- ✓ Spiegare e giustificare la metodologia scelta, evidenziando gli **aspetti nuovi o non-convenzionali**, la tempistica, le risorse
- ✓ Indicare gli step intermedi che potrebbero richiedere aggiustamenti al project planning



LA PROPOSTA

B2B: METODOLOGIA (1)

- ✓ Descrivere la metodologia in modo dettagliato
- ✓ Identificare dei macro – obiettivi e gli obiettivi intermedi della ricerca
- ✓ Spiegare e giustificare la metodologia scelta, evidenziando gli aspetti nuovi o non-convenzionali (= ciò può definire una ricerca “innovativa”)
- ✓ Indicare gli step intermedi che potrebbero richiedere aggiustamenti al project planning



LA PROPOSTA

B2B: METODOLOGIA (2)

Strutturare l'attività di ricerca per “work package” o “Step” o “Phase”, indicando anche:

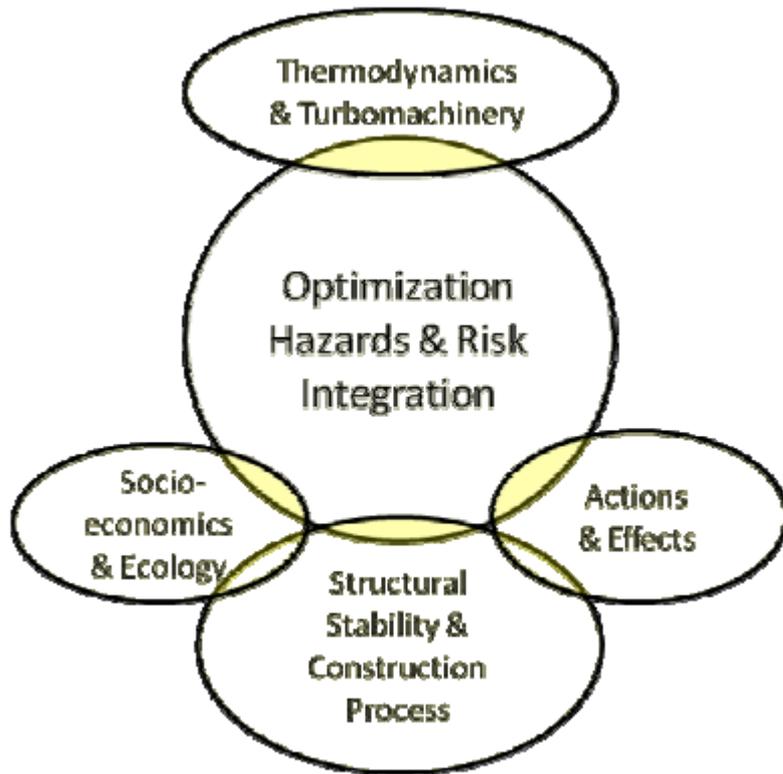
- ✓ le risorse (umane) coinvolte
- ✓ i tempi di svolgimento
- ✓ ed eventuali interazioni/sovrapposizioni con altri work packages



LA PROPOSTA B2B: METODOLOGIA (3)

Alcuni tools...

PERT



Elenco Wps

- WP1: Project Management
- WP2: **Optimization** of SUPP's performance with respect to major natural **hazards** and risk mitigation; **Integration** of all WPs
- WP3: **Actions and effects** (stochastic model of wind and seismic loading, environmental impacts)
- WP4: **Thermodynamics and turbo-machinery** (Optimization of fluid-dynamics performance, heat transfer and turbine set-up)
- WP5: **Structural stability** (static/dynamic response with respect to stability, reliability and durability)
- WP6: **Construction process** (optimization with respect to industrial viability and low-cost)
- WP7: **Socio-economics and ecology** (integrated technology assessment with respect to ecological behaviour, economic development, social consequences, risk analysis)
- WP8: Reports, dissemination, exploitation



LA PROPOSTA

B2B: METODOLOGIA (4)

Alcuni tools...

Time schedule delle attività (Gantt chart)

Work Package	1 st year	2 nd year	3 rd year	4 th year	5 th year
WP1: project management	■	■	■	■	■
WP2: optimization, hazards & risk, integration	■	■	■	■	■
WP3: actions and effects	■	■	■	■	■
WP4: thermodynamics and turbo-machinery	■	■	■	■	■
WP5: structural stability	■	■	■	■	■
WP6: construction technology	■	■	■	■	■
WP7: socio-economics and ecology	■	■	■	■	■
WP8: reports, dissemination and exploitation	■	■	■	■	■



SECTION B2 – PARAGRAFI

c. *Resources (incl. Project costs)*

Finanziati al 100%

Risorse umane:

- ✓ dimensione e natura del team (ricercatori senior o junior, studenti, post-docs, tecnici...)
- ✓ Ruolo di ciascun team member
- ✓ Short cv o profili dei soggetti da coinvolgere

Risorse economiche

- ✓ Tabella del budget (form incluso nel template)
- ✓ Motivare eventuali equipment da acquistare
- ✓ Descrivere le infrastrutture ed equipment già in dotazione
- ✓ Giustificare additional participants

COST TABLE



Cost Category		Total in Euro
Direct Costs ²	Personnel	PI ³
		Senior Staff
		Postdocs
		Students
		Other
	<i>i. Total Direct costs for Personnel (in Euro)</i>	
	Travel	
	Equipment	
	Other goods and services	Consumables
		Publications (including Open Access fees), etc.
		Other (please specify)
<i>ii. Total Other Direct Costs (in Euro)</i>		
A – Total Direct Costs (i + ii) (in Euro)		
B – Indirect Costs (overheads) 25% of Direct Costs⁴ (in Euro)		
C1 – Subcontracting Costs (no overheads) (in Euro)		
C2 – Other Direct Costs with no overheads⁵ (in Euro)		
Total Estimated Eligible Costs (A + B + C) (in Euro)⁶		
Total Requested EU Contribution (in Euro)⁶		

The project cost estimation should be as accurate as possible. Significant mathematical mistakes may reflect poorly on the credibility of the budget table and the proposal overall. The evaluation panels assess the estimated costs carefully; unjustified budgets will be consequently reduced.

The requested contribution should be in proportion to the actual needs to fulfil the objectives of the project.

For the above cost table, please indicate the % of working time the PI dedicates to the project over the period of the grant:	%
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LA PROPOSTA

B2C: RISORSE (1)

Risorse umane:

- ✓ dimensione e natura del team (ricercatori senior o junior, studenti, post-docs, tecnici...)
- ✓ Ruolo di ciascun team members
- ✓ Profili dei soggetti da coinvolgere



LA PROPOSTA

B2C: RISORSE (2)

Risorse economiche:

- ✓ Utilizzare la tabella del template
- ✓ Mettere a budget spese realistiche (un budget basso non è un punto a favore)
- ✓ Costi di personale in linea con quelli della HI
- ✓ Costi di equipment in base alle regole di ammortamento interne all'ente
- ✓ PC, laptop, stampanti, ecc, *NON SONO EQUIPMENT* (coperti da overheads)
- ✓ Includere I costi per il CFS in subcontratti
- ✓ Costi indiretti: 25% dei costi diretti (esclusi i subcontratti)



LA PROPOSTA

B2C: RISORSE (3)

Dare spiegazione di ciascuna voce del budget, in particolare:

- ✓ Motivare eventuali equipment da acquistare
- ✓ Descrivere le infrastrutture ed equipment già in dotazione
- ✓ Giustificare eventuali subcontratti
- ✓ Giustificare additional participants



ANNEXES



HI SUPPORT LETTER



[Print on paper bearing the official letterhead of the host institution]

Commitment of the host institution for ERC Calls 2014^{1, 2, 3}

The **[<<please fill in here the name of the legal entity that is associated to the proposal and may host the principal investigator and the project in case the application is successful>>]**, which is the applicant legal entity,

confirms its intention to sign a supplementary agreement with **[<<please fill in here the name of the principal investigator>>]**

in which the obligations listed below will be addressed should the proposal entitled **[<<account>>]** **[<<title of the proposal>>]** be retained.

Performance obligations of the applicant legal entity that will become the beneficiary of the grant agreement, should the proposal be retained and the preparation of the grant agreement be successfully concluded:

The *applicant legal entity* commits itself to engage the *principal investigator* for the duration of the grant to:

- a) ensure that the work will be performed under the scientific guidance of the *principal investigator* who is expected to devote:
 - in the case of a *Starting or Consolidator Grant* at least 50% of her/his total working time to the ERC-funded project and spend at least 50% of her/his total working time in an EU Member State or associated country;
 - in the case of an *Advanced Grant* at least 30% of her/his total working time to the ERC-funded project and spend at least 50% of her/his total working time in an EU Member State or associated country.
- b) carry out the work to be performed, as it will be identified in Annex 1 of the ERC Grant Agreement, taking into consideration the specific role of the *principal investigator*;
- c) establish a *supplementary agreement* with the *principal investigator* which specifies that the *applicant legal entity* shall:

¹ A scanned copy of the signed statement should be uploaded electronically via the Participant Portal Submission Service in PDF format.

² The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the ERC grant agreement. The ERC model grant agreement is available on the ERC website at <http://erc.europa.eu> and via http://ec.europa.eu/research/participants/portal/desktop/en/funding/reference_docs.html.

³ This statement (on letterhead paper) shall be signed by the institution's legal representative and stating his/her name, function, email address and stamp of the institution.



ALTRI ALLEGATI

- ✓ Annex Ethical issues (se applicabile)
- ✓ Per StG e CoG: certificato di dottorato (o docs per MDs)
- ✓ Eventuali documenti comprovanti interruzioni di carriera

CONFEZIONAMENTO E RIFINITURE (1)



Opinione di un valutatore:

“Un proponente che non dedica abbastanza tempo alla redazione di una proposta chiara e piacevole, trasferisce tutto il lavoro ai valutatori, che devono lottare per scovarne l’essenza. Un PI che ha pensato a come far risparmiare tempo ai valutatori ha molte più chance”





CONFEZIONAMENTO E RIFINITURE (2)

Cosa significa?

In termini di struttura:

- ✓ Suddivisione del testo: titoli, paragrafi, ecc.
- ✓ Elenchi puntati e numerati
- ✓ Inserimento di grafici e tabelle
- ✓ Formattazione per evidenziare i punti salienti
- ✓ Testo leggero e semplice da leggere



CONFEZIONAMENTO E RIFINITURE (3)

Cosa significa?

In termini di contenuto:

- ✓ Idea, obiettivi e metodi chiaramente strutturati e identificabili
- ✓ Dare evidenza della fattibilità attraverso una chiara descrizione della metodologia e delle risorse
- ✓ Evitare ripetizioni
- ✓ Non dare per scontata la conoscenza di acronimi



PER FINIRE...(1)

- ✓ Focus sul PI: sa andare da solo e distinguersi dalla “massa”
- ✓ no ‘network’ o ‘consorzi’! Partecipazione di altri enti se necessario e giustificato per fini scientifici
- ✓ Disseminazione dei risultati della ricerca: Open Access
- ✓ Attenzione agli aspetti etici



PER FINIRE...(2)

- Leggere la proposta “nei panni” del valutatore
- ✓ Acronimo accattivante!!! (<http://acronymcreator.net/>)
 - ✓ Extended synopsis - fornisce un quadro completo della proposta?
 - ✓ La proposta- risponde alle domande “What, why, how, why now, why you?”
 - ✓ Controllare le indicazioni relative al formato
 - ✓ Non superare il limite di pp. consentito
 - ✓ Non allegare documenti non richiesti
 - ✓ Sottoporre il budget ad un amministrativo e all’NCP
 - ✓ Sottoporre la proposta ad un madrelingua inglese



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