

**CALL FOR PROSPECTIVE PhD STUDENT APPLICATIONS EUROPEAN PHD IN
“SOCIO-ECONOMICS AND STATISTICAL STUDIES”
Academic Year 2017/2018- 17th Cycle**

THE RECTOR

In relation to	Bill n. 168 of May 9, 1989;
In relation to	Bill n. 398 of November 30, 1989;
In relation to	Art. 4 of Bill 210/98;
In relation to	Ministerial Decree n. 270 of October 22, 2004;
In relation to	Art. 19 of Bill 30/12/2010 n. 240/2010;
In relation to	Ministerial Decree n. 45 of February 8, 2013;
In relation to	General university regulations in matter of PhDs;
In relation to	the Report of the Internal Evaluation Committee (NVA) of May 29, 2017;
In relation to	the Resolution of the Academic Senate of May 30, 2016;
In relation to	the opinion of the PhD Committee of May 14, 2017;
With the condition	that all possible modifications, amendments and integrations to the present call will only be communicated on the university web site: http://www.uniroma1.it/didattica/offerta-formativa/dottorati ;
Considering	that the present call has been issued pending the validation of the PhD degrees by the Italian Ministry of Education and Scientific Research and that the examinations will not be held for the degrees that are not validated;

DECREES AS FOLLOWS

ART. 1 - INSTITUTION

Sapienza University of Rome announces the call for applications to the 17th cycle of the European PhD program in in *Socio-Economic and Statistical Studies* (hereinafter Sess.EuroPhD). Sess.EuroPhD is an international, interdisciplinary graduate programme in the areas of Economics, Statistics and Economic Sociology. The program lasts three years, and it is currently co-ordinated by the “Eötvös Loránd” University of Budapest. Below is a brief description of the program.

PhD Code:	11134 EUROPEAN PH.D. IN SOCIO-ECONOMIC AND STATISTICAL STUDIES Departments involved: Cf. https://web.uniroma1.it/europhd/ Official web page: https://www.bgss.hu-berlin.de/de/bgss/doctoralprograms/sess/
Location:	Dept. Of Economics and Law, Sapienza University of Rome
Chair:	Prof. Carmelo Pierpaolo Parello
Duration:	3 years
Positions available:	2 fully-funded positions with scholarships (only for Italian citizens) 1 position without financial allowance (only for Italian citizens) 1 “extranumerary” position without financial allowance (only for foreign citizens) 1 “extranumerary” position without financial allowance (only for employees of the Italian Public Administration)

Curricula:	Economics, Statistics and Sociology
PhD Application Process:	<p>The PhD program offers admission for the fall term only. All admissions materials (application and supplemental materials) must be submitted by the August 5, 2017 deadline to the E-mail address sess@uniroma1.it.</p> <p>All applicants must submit the following material:</p> <ol style="list-style-type: none">1. A copy of an updated CV/résumé;2. Certification of further qualifications, such as a Master degree and any other post-graduate course, with transcripts of courses attended and grades received;3. A Statement of Purpose concerning your plans for PhD studies and your career objectives (no more than 1500 words);4. Two confidential letters of recommendation (to be sent directly by the recommenders by September 14, 2017 to the following e-mail address: sess@uniroma1.it);5. Copies of publications the candidate wishes to submit to the admission committee (no more than 3 published papers/books/reports with ISSN or ISBN);6. A Research Project in which the candidate concisely spells out the research agenda for his PhD studies (no more than 5.000 words).7. A list of publications the candidate wishes to submit to the Admission Committee (no more than 3 published papers/books/reports with ISSN or ISBN)
Contact Address	Sess.EuroPhD admin staff – Email: sess@uniroma1.it
Interview:	<p>DATE: September 14, 2017;</p> <p>TIME: 11:00 AM,</p> <p>ROOM: Sala del Consiglio del Dipartimento di Economia e Diritto;</p> <p>ADDRESS: Via del Castro Laurenziano 9, 6th Floor of the Faculty of Economics – 00161 Rome,</p>

ART. 2 - REQUIREMENTS

Applications are invited from candidates, regardless of gender, age and nationality, who hold an Italian *diploma di laurea*, *laurea specialistica*, *laurea magistrale* or an equivalent second-level degree (generally equivalent to a Master Degree) obtained abroad or who expect to receive their degree by **October 31, 2017**.

The equivalence of each academic title to the relevant Italian degree will be ascertained, for the sole purpose of this call, by the Academic Board of each programme, as established by inter-university cooperation and mobility agreements.

Applications are also invited from candidates who expect to receive their degree by **October 31, 2017**. Admission is conditional to reception of relevant degrees by the indicated deadlines.

ART. 3 - APPLICATIONS

The application procedure consists of the following steps:

1. Fill and sign the **application form** attached at the end of this call (check at the end of this document);
2. Prepare a Zip compressed files containing all the required documents listed in Art. 1 (Please name the Zip file this way “SESSapplication_SURNAME_NAME.zip”).

In order to submit an application, candidates must pay a **€ 35** non-refundable application fee at any branch of the “UNICREDIT” Bank by **August 7, 2017** using the payment form that is available at <http://www.uniroma1.it/didattica/sportelli/infostud>.

Please note that the copy of the application form, along with a PDF copy of all files and documents, and a copy of the bank payment must be included in the Zip file named “SESSapplication_SURNAME_NAME.zip” and must be sent, by **August 7, 2017**, to sess@uniroma1.it.

Applications not accompanied by the proof of payment of the application fee will NOT be considered.

The signed copy of the application form have the same validity as an official self-declaration as established by Bill N. 445/200.

ART. 4 - APPLICATIONS BY CANDIDATES WITH A FOREIGN ACADEMIC DEGREE

In order to submit an application, as indicated in the preceding article, candidates with a foreign academic degree must:

1. Pay the non-refundable **€ 35** application fee as indicated in article 3;
2. Submit the following documentation by **August 7, 2017**:

In order to submit an application, as indicated in the preceding article, candidates with a foreign academic degree must:

Candidates with a EU academic degree:

Self-declaration of academic degree

Candidates who are admitted will be asked to present a translated and legalized degree certificate with a full list of all exams and grades obtained, along with a declaration of validity (“dichiarazione di valore”) issued by the competent Italian consulate or embassy in the country where the academic degree was attained or the “Diploma Supplement”.

Candidates with a non-EU academic degree:

- Degree certificate with a full list of exams and grades, translated and legalized;
- Declaration of validity (*dichiarazione di valore*) for their academic degree or “Diploma Supplement”.

All documents must be issued by the competent Italian consulate or embassy in the country where the academic degree was issued.

Applications lacking any of these documents will be rejected.

The documents listed above must be submitted to the University PhD Office by **August 7, 2017** in one of the following ways:

1. **Hand-delivered to the PhD Office** (*Settore Dottorato di Ricerca*) on the University Campus - *Piazzale Aldo Moro, 5 - Rome. Opening Hours: Monday, Wednesday and Friday: 8:30 – 12:00 am; Tuesday and Thursday: 2:30 – 4:30 pm.*
2. **Sent by post or private courier**, in a sealed envelope containing all the requested documents, to:

*Al Magnifico Rettore dell’Università degli Studi di Roma “La Sapienza”.
Area Offerta Formativa e Diritto allo Studio -Settore Dottorato di Ricerca
P.le Aldo Moro, 5 – I-00185 Roma (Italy)*

In addition to the address indicated above, the envelope must also clearly indicate the following information:

“DOCUMENTAZIONE PER IL CONCORSO DI DOTTORATO - CODICE 11134: EUROPEAN PH.D. IN SOCIO-ECONOMIC AND STATISTICAL STUDIES”

Applicants who choose to send their documents by post or courier must accept any related risks.

Please note that (1) If documents are sent by post or courier, the deadline will be determined by the date of delivery to the PhD Office (NOT the postmark date); (2) Documents delivered to our office after August 5, 2017 will be rejected; (3) Applications that are not submitted as described herein will be rejected.

ART. 5 - APPLICATIONS BY FOREIGN CANDIDATES AS SUPERNUMERARY STUDENTS

Foreign candidates who do not plan or need to request a fellowship may apply for a PhD position, not covered by a grant, as a supernumerary student (*ammissione in soprannumero*).

Up to one third of the positions assigned to each PhD Programme are reserved to supernumerary students, who are not required to participate in the admission examinations. They will be evaluated on the basis of their curriculum, academic qualifications and/or through an interview.

Foreign students applying for admission as supernumerary students may ask, alternatively, to be admitted on the basis of a coherent research project dossier written in Italian, English or French, which must be submitted together with the others documents listed below.

In this case, applicants must:

1. Clearly indicate in their application - submitted as per Art. 3 - that they are applying for a position as supernumerary student.
2. Pay the **€ 35** non-refundable application fee (as indicated in Art. 3).
3. Provide the following documents by the **August 5, 2017** deadline:

a. Candidates with a EU academic degree:

- i. Curriculum vitae;
- ii. Documentation providing evidence that the applicant has adequate funds to sustain him or herself for at least one year or, alternatively, that the applicant has obtained another scholarship for the entire duration of the PhD programme;
- iii. Self-declaration of academic degree with exams taken and grades (Candidates who are admitted will be asked to present a translated and legalized degree certificate with a full list of all exams and grades obtained, along with a declaration of validity (“dichiarazione di valore”) of their academic degree. These documents must be issued by the competent Italian consulate or embassy in the country where the academic degree was issued).

b. Candidates with a non-EU academic degree:

- i. Curriculum vitae;
- ii. Documentation providing evidence that the applicant has adequate funds to sustain him or herself for at least one year or, alternatively, that the applicant has obtained another scholarship for the entire duration of the PhD programme;
- iii. Translated and legalized degree certificate with full list of exams and grades;
- iv. Declaration of Validity (dichiarazione di valore) of their academic degree issued by the competent Italian consulate or embassy in the country where the academic degree was issued.

Documents listed at points (iii) and (iv) **do NOT** have to be submitted by foreign candidates who have an Italian academic degree.

Applications that are not submitted as described herein will NOT be considered.

c. Applications as Supernumerary Candidates

Applications as supernumerary students will be evaluated by an Academic Board that will assess candidate knowledge on the doctoral programme research areas also by means of an interview. The interview normally takes place on the same date as the oral exam is held. The Board evaluates candidates on the basis of their qualifications and the interview. The minimum score required for admission is 40/60.

If the number of applicants is greater than the number of supernumerary positions available, admission to the PhD programme will be based on candidate ranking.

Documents required and the dossier (if relevant) must be delivered to the PhD Office by August 7, 2017. For address and procedure, please refer to Art. 4 of this call.

Applications that are not submitted as described herein will be rejected.

Please note: the envelope containing the documents for supernumerary students must bear the following wording:

“DOCUMENTAZIONE PER IL CONCORSO DI DOTTORATO – CODICE 11134: DOMANDA DI AMMISSIONE IN SOPRANNUMERO”.

If documents are sent by post or courier, the deadline will be determined by the date of delivery to the PhD Office (NOT the postmark date).

Applicants must be present at the indicated day, time and location of the oral examination without expecting any further communication, even if said information is not provided in this document.

Candidates admitted without fellowship must submit documentation providing evidence that the applicant has adequate funds to sustain them for at least one year or, alternatively, that the applicant has obtained another scholarship for the entire duration of the PhD programme.

ART. 6 – APPLICATIONS BY RESEARCH GRANT HOLDERS AND PUBLIC EMPLOYEES

Applicants who have received a research grant (*assegno di ricerca*) and public employees can apply to be admitted to PhD programmes as supernumerary students, **provided that their applications will be admitted by the admission committee.**

In order to apply as supernumerary students, candidates must specify that they are public employees or research grants holders in their application. Applications must be submitted as described in Art. 3. Research grants holders must also provide full details on their research grant.

Research grants assigned after the submission of a PhD application must be immediately communicated to the PhD Office by means of a written note (delivered by hand or sent by e-mail/fax).

Research-grant holders and public employees, admitted as supernumerary students, must pay annual tuition fees.

ART. 7 – DISABILITY ASSISTANCE

Students with a disability equal or higher to 66%, who require assistance or have special needs (i.e., tutorial assistance for reading and/or writing, special assistance, extra time (30% over regular exam times, etc.) should contact the Sapienza Office for Students with Disabilities at the toll-free number 800.410.960 or via e-mail (sportello@uniroma1.it).

All requests for disability assistance must be submitted on the form available at the following link (<http://sportellodpd.uniroma1.it/>).

A PC with voice synthesizer system and software for magnifying text and images is always available.

Students with officially certified Learning Disabilities (DSA) must contact the Sapienza Office for Students with Disabilities (see contacts above) and follow the procedure indicated on the web site (<http://www.uniroma1.it/didattica/sportelli/infostud>).

Requests for disability assistance forms (available at <http://sportellodpd.uniroma1.it/>) must be submitted to the Office for Students with Disabilities together with the medical certification issued no more than 3 years before by an authorized official structure.

Students with Learning Disabilities have the right to 30% extra time for each test.

ART. 8 – ADMISSION TESTS

The application evaluation process for the Sess.EuroPhD program consists of: 1) A review of the Candidate's CV and documents; 2) A review of the letter of intent and research project; 3) An interview

The doctoral admissions committee reviews applications for admissions electronically. Consequently, all documents

must be in PDF form and must be sent by E-mail to sess@uniroma1.it. Do not send any hard-copy of transcripts or materials.

Please note: a) Candidates wishing to participate in this PhD call must be present at the date, time and location indicated on this call, the Italian version of the call or the website without any further notice. b) Candidates must provide a valid ID to be admitted to the tests.

c) Only black ballpoint pens can be used on the written exam. d) Admission exam papers must be anonymous and not provide any sign that could help identify a candidate.

ART. 9 – THE ADMISSION COMMITTEE

All Admission Committees assessing admission to the all PhD programmes are nominated as established by Art. 9 of the Sapienza PhD Regulations (see <http://www.uniroma1.it/didattica/offerta-formativa/dottorati>). Sess.EuroPhD Admission Committee will be consisting of three Professors nominated by The Faculty Board of the Doctorate. Each candidate is evaluated on a maximum of **120 points**. The minimum mark to enter the final ranking is **95 points**. The maximum mark will be distributed according to the following criteria:

- Up to **80 points** for the CV, background studies, publications and past research experience.
- UP to **40 points** for the interview

At the end of the admission exams, the Admission Committee will publish a general ranking of candidates based on the sum of all the scores achieved by each candidate. In case of equally ranked candidates, the following criteria will be adopted:

- In case of identical ranking for the assignment of a research fellowship, preference will be granted to the candidate with less income;
- In case of identical ranking for positions without a scholarship, preference will be given to candidates who:
 1. Have academic degrees with the highest grades;
 2. In case of identical academic grades, preference will be given to the candidate with the highest average of exams grades;
 3. In case of identical exam grade average, preference will be given to the candidate who earned his/her academic degree in the shortest time period;
 4. In case points (1), (2) and (3) are identical, preference will be given to the youngest candidate.

ART. 10 – ADMISSION TO PhD PROGRAMMES

Applicants will be admitted to PhD programmes based on the final ranking until all available positions have been assigned. In the case a candidate does not reply to his admission invitation or accepts late, the following eligible candidate will be offered the position. If a candidate is admitted contemporarily to two or more PhD programmes, s/he will have to choose which to attend.

Candidates who already have a PhD can be admitted, after having passed the examinations, to another PhD programme, only if the scientific sectors of the two programmes are different.

Students cannot be awarded the same doctoral fellowship twice.

ART. 11 – ENROLLMENT IN PhD PROGRAMMES

Once admission procedures have ended and have been approved, the candidate ranking will be published on the Sapienza website at <http://www.uniroma1.it/didattica/offerta-formativa/dottorati>.

The ranking will include enrolment schedule and procedures.

Successful candidates who do not respect these procedures will lose the right to their place, which will be offered to the next-ranked candidate.

When the final candidate ranking is published, an e-mail will also be sent to each candidate to the address indicated on the application forms. Candidates who do not receive the e-mail (at the address indicated on their application form) may not use this as a justification for not completing enrolment procedures.

Candidates admitted are requested to pay a stamp duty.

Students without fellowship are requested to pay a refundable local tax.

No tuition fee is requested by PhD students.

ART. 12 – FELLOWSHIPS

PhD positions are assigned based on the final ranking published by the Admission Committee. Fellowships are awarded for a period of three years and are confirmed yearly. If the number of available fellowships is less than the number of PhD positions, the fellowships will be awarded to the candidates based on their ranking.

The fellowship amounts to **€13.638,47 gross per year**; this includes National Insurance Contributions (INPS) which fellowship recipients are required to pay. The payment is made on a monthly basis. In case of (documented) illness, paid leave may be granted as long as it does not exceed one month.

The amount of the scholarship may be **increased by 50%** for research periods spent abroad that have been previously authorized by the PhD Programme Coordinator. Scholarships are non-cumulative. They cannot be combined with other grants, except for those awarded by national or foreign scientific Institutions for activities related to study or research periods spent abroad.

A further 10% will be available from the second year programme for research periods in Italy and abroad.

Students earning more than **€16,000,000 gross** per year are not entitled to scholarships.

All cases of total or partial incompatibility for scholarship benefits are governed by university regulations. In case of incompatibility, students will have to reimburse the amount of money unduly received. Reimbursements refer to an academic year or fraction thereof.

Students cannot be awarded the same doctoral fellowship twice.

ART. 13 – DUTIES AND RIGHTS OF PhD STUDENTS

Doctoral students must attend the programme and carry out study and research activities on a full-time basis within the framework of the structures intended for this purpose. They may also conduct limited, additional or integrative teaching activities for no more than 40 hours per year. The Professors' Board defines the procedures and authorize teaching activities that do not compromise research training.

After registering, doctoral students must activate an official email address writing to postmaster@uniroma1.it.

The PhD Programme Coordinator can authorize study periods abroad, according to research requirements, but the duration shall not exceed half of the duration of the programme.

Doctoral students who obtain unsatisfactory results during intermediate evaluations, who have unjustified prolonged absences or cannot be contacted over long periods, or exhibit behaviour that is not coherent with research deontology or general rules of good conduct as may be excluded from the PhD programme following a motivated statement by the Board of Professors.

The attendance of PhD programmes may be interrupted, with previous approval by the Board of Professors, in the following cases: maternity, military or civilian service, study or work opportunities (provided that they are compatible with a successive continuation of PhD activities) and serious and documented illnesses.

PhD students who were working as public employees may benefit from scholarships only if they accept a period of unpaid leave for the whole duration of the programme. If PhD students are admitted to a programme without a scholarship (or if it is refused) they may retain their salary as a public employee. If the employee resigns from the public administration, within two years after having obtained a doctoral degree, the salary paid during the PhD programme will have to be reimbursed.

ART. 14 – PRESENTATION OF A PhD DEGREE

PhD degrees are conferred by the Rector at the end of a three-year doctoral programme to students who satisfactorily pass the final examination. Student admission to the final examination is communicated to the PhD Office by the Coordinator after approval by the Academic Board.

The final exam cannot be repeated.

Upon request, Sapienza University issues a PhD Certificate if the student agrees to publish his final thesis on the University on-line System.

The final thesis, if previously approved by the Board of Professors, may be written in a foreign language.

ART. 15 – THESIS COMMITTEES FOR PhD DEGREES

The Thesis Committees conferring the PhD degree are nominated by the Rector in accordance with the above-mentioned University PhD Regulations.

ART. 16 – APPLICABLE REGULATIONS

For all matters that are not expressly disciplined by this call, please refer to the specific rules governing this area. The educational goals of the PhD programmes are published on the same website as this call: <http://www.uniroma1.it/didattica/offerta-formativa/dottorati>

July 10, 2017

THE RECTOR
Prof. Eugenio Gaudio

*** Please note: the official version of this call is in Italian and is available on the Sapienza website. This abridged version is not valid and may not be used for any legal purpose.**

EUROPEAN PHD IN SOCIO-ECONOMICS AND STATISTICAL STUDIES

**Application Form to the 17th PhD cycle
(Domanda di partecipazione)
ACADEMIC YEAR 2017/2018**

All fields marked with an asterisk (*) are required

1. Your E-mail address:* _____

PERSONAL DATA

2. Family name:* _____

3. Name:* _____

4. Maiden name (if different): _____

5. Place of birth:* _____ 6. Date of birth (DD/MM/YY):* _____

7. Country of birth:* _____ 8. Gender* M F

9. Citizenship:* _____ 10. Permanent address:* _____

11. City:* _____ 12. Postcode:* _____ 13. Country:* _____

PARTECIPATION OF THE PRE-APPLICATION PROCEDURE

1. Have you pre-applied to the Sess-EuroPhD already?*

yes

no

APPLICATION FEE

1. Have you paid the non-refundable application fee (see Art. 3 of this call for application)?*

yes

no

ALL APPLICANTS HAVE TO PAY THE FEE. APPLICATIONS THAT ARE NOT ACCOMPANIED BY THE PROOF OF PAYMENT WILL NOT BE CONSIDERED

EDUCATION

14. Degree in:* _____

15. Released by the University of:* _____

16. On (date DD/MM/YY):* _____

17. Degree pending (expected date DD/MM/YY): _____

18. Other Degrees:*

Master degree

Other post-lauream degrees

19. If you have post-lauream degrees different than a Master, please specify which ones*

PREVIOUS RESEARCH EXPERIENCE

20. Have you ever been enrolled in a PhD program before?*

yes no

21. If yes, in which program (please specify which university)?

22. Have you ever worked in research or have you ever participated in research program before?*

yes no

23. If yes, which research field have you worked in (please specify your role)?

24. Have you published papers already?*

yes no

25. How many published papers do you have?

1 2 3 more than 3

26. Please give us the reference details

1. _____

2. _____

3. _____

4. _____

ADDRESS FOR CORRESPONDENCE

27. Street and number: * _____

28. postcode: * _____

29. City: * _____

30. Country: * _____

31. Telephone/mobile contact _____

32. Email: * _____

33. Skype Contact: * _____

Confirm that you undertake to inform the Doctoral School immediately if any of these details change.

I confirm

Confirm that you undertake to send all the documents listed in the section "Qualifications and Documents" of the CALL FOR PREAPPLICATION by email to: sess@uniroma1.it

I confirm

Date _____

Signature _____