

Academic Year 2024/2025

**Call for Applications to the Summer School
"The Cultural Heritage and Memory of Totalitarianism"**

Directors: Franca Sinopoli (Sapienza) and Franco Baldasso (Bard College-New York)

Department of Literature and Modern Cultures (Lettere e Culture Moderne)

Division of the Humanities (Facoltà di Lettere e Filosofia)

Infostud code: 30921

Art. 1 – ACTIVATION OF THE COURSE

Admissions to the Summer School "The Cultural Heritage and Memory of Totalitarianism" (2024/2025) are now open. A list of the main features of the School can be found on the "Piano Formativo" published on the Sapienza webpage dedicated to the course. Attendance to the Course allows for the acquisition of **10 ECTS**.

Art. 2 - ELIGIBILITY

The course is targeted to **international and Italian graduate students in the Humanities**, who are interested in disciplines such as memory and heritage studies, comparative literature and history, but also in curatorial and museum studies. BA students working on their final project are also eligible.

Art. 3 – SUBMISSION OF THE APPLICATION FORM FOR ADMISSION

To apply to the Summer School, candidates have to:

a) REGISTER ONLINE TO THE SAPIENZA PLATFORM INFOSTUD

Candidates can register to Infostud via the following link:

<https://www.studenti.uniroma1.it/phoenixreg/#/>

Once your registration has been completed, you will receive a registration number and a password to access Infostud. If you are or have been a Sapienza student in the past, you have the registration number already. If you do not remember your registration number or password, please use the Infostud recovery procedure.

Candidates should complete their Infostud profile with details on their academic career (after logging in, click on Profilo, then Titoli universitari).

Your registration number will be requested in your application form.

PLEASE NOTE: Any communication is going to be sent to the email address provided at the time of the registration to Infostud. Candidates should make sure that the email address provided is correct. Registered students can check/fill in their email address by clicking on *Dati utente > modifica dati accesso*.

b) APPLICATION FORM:

Fill in the Application form (Attachment 1) with your Infostud registration number. Please, attach to your application:

1. copy of a valid ID (for EU and Italian applicants only) or passport, signed and legible.
2. copy of academic qualification.

For candidates with a qualification obtained abroad:

- c. copy of academic qualification translated into Italian or English, legalized and accompanied by a Declaration of Value or the CIMEA Statement of comparability or a Diploma Supplement (if the qualification has been obtained in the EU);
- d. transcript of records.

Candidates who submit incomplete application can be **admitted upon approval** and will not be able to complete their enrollment until they submit the documents required. *Non-EU citizens who reside abroad are requested to respect the interministerial dispositions included in the following document: "Procedure per l'ingresso, il soggiorno e l'immatricolazione degli studenti stranieri/internazionali ai corsi di formazione superiore in Italia anno accademico 2024- 2025, available at the following link: <https://www.studiare-in-italia.it/studentistranieri/>".*

For students with disabilities recognized under art. 3, par. 1 and 3 of the law 104/92 and/or students with recognized disability equal or greater than 66%:

- e. copy of disability certificate with percentage of disability or recognition of handicap pursuant to art. 3, par. 1 and 3 of the law of 5 February 1992, n. 104 (for further information, please phone 800- 410960).

Incomplete applications, applications submitted incorrectly, or late applications will not be accepted.

c) SENDING THE APPLICATION FORM

Candidates have to send their Application Form together with the required documents to the following email address: summerschoolculturalheritage.lcm@uniroma1.it

The **deadline** for submitting the application is **7 February 2025**.

Art. 4 – LIST OF ADMITTED STUDENTS

The selection will be carried out by the admission and administration office. The **list of admitted students** will be published on the website of the Summer School by **15 February 2025**.

After the publication, students will be able to enroll in the School and pay the tuition fees following the instructions indicated in art. 6 of this document.

Art. 5 – TUITION FEES

The tuition fee inclusive of on-campus housing for the duration of the entire course amounts to **€ 2500 + € 16 tax**. If housing is not needed, tuition fee is **€ 1500 + € 16 tax**.

Tuition fees are due by 15 March 2025.

Students with recognized disabilities equal to or greater than 66% or with recognition of handicap pursuant to art. 3, paragraph 1 and 3, of the law of 5 February 1992, n. 104 are exempt from 50% of the registration fee. A copy of the disability certificate must be sent to the Office for Physical and Learning Disabilities (email address: sportellodisabili@uniroma1.it) and to altaformazione@uniroma1.it.

Tuition fees will be refunded only if the course is not activated. To obtain a refund, students should write to the Director of the Summer School.

Art. 6 – PAYMENT

Students admitted to the course can pay their tuition fees via **Infostud 2.0**. Login to Infostud. Click on **Corsi di Formazione**, then **TASSE - Immatricolazioni** (on the left side of the screen; under item **Tasse**), enter the course code (**Infostud code: 30921**), click on **Avanti/Accetta** and then **Genera Bollettini**.

Tuition fees must be paid by the date indicated in art. 5 of this document. Tuition fees can be paid by presenting the payment slip downloaded from Infostud at any UniCredit branch or via **PagoPa** following the instructions provided on the Sapienza website: <https://www.uniroma1.it/it/pagina/come-pagare>

Payments by third-party sponsors (companies, agencies, etc.)

Third party sponsors need to register to Infostud and generate the payment slip as indicated in art.5. **Step 1**): the sponsor has to send an email to the following email address altaformazione@uniroma1.it with the name of the beneficiary, requiring the details to make the payment via wire transfer.

Step 2): after the payment, send an email with sponsor's details (name, VAT identification number, address, phone number, name, surname, and registration number of the beneficiary) to the following email address: settoreentrate@uniroma1.it.

Art. 7 – DURATION AND ORGANIZATION OF TEACHING ACTIVITIES

The course lasts **two weeks**, from **16 June** to **27 June 2025**.

Total teaching activity is **79 hours**. Among these, **40 hours** are dedicated to **class activities** such as lectures, discussions and workshops, while the remaining hours are divided between **guided visits** to museums, monuments, specific sites of special cultural interest, and other field activities. Students are required to total a minimum 75% attendance to receive an **attendance certificate** and **10 ECTS credits** (European Credit Transfer System) in the relative field as per the rules and regulations of the Bachelors and Masters programs.

Il Direttore dell'Area Offerta Formativa e Diritto allo studio

Attachment 1 – Application form

Application form to the Summer School “The Cultural Heritage and Memory of Totalitarianism”

Infostud code: 30921

PERSONAL DETAILS:

Surname, Name

Nationality (as per your passport)

Place and date of birth

Address (city, street, postal code)

Email address

Telephone number

INFOSTUD registration number

Name of the sponsor (where applicable)

Address of the sponsor

VAT identification number of the sponsor

QUALIFICATION:

☐ High School diploma ☐ Bachelor's Degree ☐ Master's Degree ☐ Other

Course

Institution

Year

Grade

CURRENTLY ENROLLED IN:

☐ Bachelor's Degree ☐ Master's Degree ☐ PhD ☐ Other

Course

Institution

Year

Title of final/research project (where applicable)

What is your reason for applying to this Summer School? (max 50 words)

I ask to be admitted to the Summer School "The Cultural Heritage and Memory of Totalitarianism" (Code: 30921; Academic Year: 2024/2025).

ATTACHMENTS:

Please attach to your application:

- copy of a valid ID (for EU and Italian applicants only) or passport, signed and legible;
- copy of academic qualification.

For candidates with a qualification obtained abroad:

- c. copy of academic qualification translated into Italian or English, legalized and accompanied by a [Declaration of Value](#) **or** the [CIMEA Statement of comparability](#) **or** a [Diploma Supplement](#) (if the qualification has been obtained in the EU);
- d. transcript of records.

For students with disabilities recognized under art. 3, par. 1 and 3 of the law 104/92 and/or students with recognized disability equal or greater than 66%:

- e. copy of disability certificate with percentage of disability or recognition of handicap pursuant to art. 3, par. 1 and 3 of the law of 5 February 1992, n. 104 (for further information, please phone 800-410960).

I have read this form and the accompanying call for applications and fully accept the terms and conditions as stated in the call for applications. I agree that I meet the admission requirements and that I am aware that false declarations are punished pursuant to Art. 76 of Presidential Decree n. 445.

Date

Signature

INFORMATIVA AI SENSI DELL'ART. 13 DEL REGOLAMENTO UE N. 2016/679 "REGOLAMENTO GENERALE SULLA PROTEZIONE DEI DATI"

Titolare del trattamento dei dati

E' titolare del trattamento dei dati l'Università degli Studi di Roma "La Sapienza"; legale rappresentante dell'Università è il Rettore pro tempore.

Dati di contatto: urp@uniroma1.it; PEC: protocollosapienza@cert.uniroma1.it

Dati di contatto del Responsabile della protezione dei dati

rpd@uniroma1.it; PEC: rpd@cert.uniroma1.it

Base giuridica e finalità del trattamento.

Ai sensi dell'art. 6 del Regolamento il trattamento dei dati è necessario per l'esecuzione di un compito di interesse pubblico o connesso all'esercizio di pubblici poteri di cui è investito il titolare del trattamento.

I dati forniti verranno trattati nella misura strettamente necessaria e per le finalità connesse all'iscrizione ed allo svolgimento dei Corsi di Master.

In particolare i dati forniti saranno raccolti e trattati per il perseguimento delle seguenti finalità: accertamento della sussistenza dei requisiti richiesti per la partecipazione alle prove selettive;

Natura del conferimento dei dati e conseguenze di un eventuale rifiuto

I dati personali conferiti sono trattati in osservanza dei principi di liceità, correttezza e trasparenza, previsti dalla legge, anche con l'ausilio di strumenti informatici e telematici atti a memorizzare e gestire i dati stessi, e, comunque, in modo tale da garantirne la sicurezza e tutelare la massima riservatezza dell'interessato.

Il conferimento dei dati è obbligatorio. L'eventuale rifiuto di conferimento di dati comporta l'impossibilità per il Titolare, per il Responsabile e per gli incaricati di effettuare le operazioni di trattamento dati e, quindi, l'impossibilità di dare corso all'iscrizione al concorso e alla gestione delle attività procedurali correlate.

Modalità del trattamento e soggetti autorizzati al trattamento

La raccolta dei dati avviene nel rispetto dei principi di pertinenza, completezza e non eccedenza in relazione ai fini per i quali sono trattati.

Il trattamento dei dati sopra indicati avviene in base a procedure manuali, cartacee e informatizzate, mediante il loro inserimento in archivi cartacei e/o informatici esclusivamente ai fini dell'adempimento delle prescrizioni di legge ovvero per finalità amministrative e didattiche, da parte dei soggetti incaricati al trattamento dei dati stessi.

Diritti dell'interessato

L'interessato potrà chiedere al titolare o al responsabile della protezione dei dati, sopra indicato, ricorrendone le condizioni, l'accesso ai dati personali ai sensi dell'art. 15 del Regolamento, la rettifica degli stessi ai sensi dell'art. 16 del Regolamento, la cancellazione degli stessi ai sensi dell'art. 17 del Regolamento o la limitazione del trattamento ai sensi dell'art. 18 del Regolamento, ovvero potrà opporsi al loro trattamento ai sensi dell'art. 21 del Regolamento, oltre a poter esercitare il diritto alla portabilità dei dati ai sensi dell'art. 20 del Regolamento.

In caso di violazione delle disposizioni del Regolamento, l'interessato potrà proporre reclamo al Garante per la protezione dei dati personali.

La partecipazione al concorso con le modalità di cui al presente avviso implica la presa di conoscenza della suddetta informativa.