



Academic Year 2019/2020

Department of: Biology and Biotechnology Charles Darwin (BBCD)

Faculty of: Mathematics, Physics and Natural Sciences (MMFFNN)

Call for admission to the Winter School in:

Molecular Medicine

Director: Isabella Saggio

Registration code Infostud: 30628

Art. 1 – Application for admission

To enroll in the Winter School, candidates must:

1 – Register on-line with the Sapienza (Infostud) at <http://www.uniroma1.it/studenti>.

Once your registration is completed, the system will provide you with a registration number and a password to access the system. You must use this registration number on your Application Form (Attachment 1).

ATTENTION: it is important to insert a valid e-mail address in the addresses, because the password recovery procedure takes place via e-mail. If the candidate has already been a student of Sapienza, he must not register, as he is already in possession of the matriculation number. If you do not remember the serial number or password you can follow the automatic recovery procedure of the Infostud system.

2 – Complete the application for admission to the Course, in plain paper, using the form attached to this announcement (**Attachment 1**).

With the application form the following documents must be enclosed:

- Photocopy of a valid identity document, duly signed and readable (Identity Card/Car License/Passport);
- Self-certification of the University degree obtained;
- Declaration of consent for the processing of personal data (Attachment 2).

The application form, **signed by the candidate** and accompanied by the attachments, must be received **no later than November 20, 2019**, to the following email address: **isabella.saggio@uniroma1.it**

Art. 2 - Ranking of the admitted participants

The course secretariat will check the admission requirements and publish a list of participants of the Winter School course by **November 28, 2019**.

Following the publication of the ranking list, it is possible to register for the course via the Infostud system and pay the registration fee.



Art. 3 – Registration fee for the Winter School course

Participation in the course includes an amount of € **50,00**, more € 16 of stamp duty to be paid according to the modalities of the articles 5 e 6 no later than **December 10, 2019**.

Students with a recognized disability equal to or higher than 66% or with a recognized handicap according to art. 3, paragraph 1 and 3, of the law of 5th February 1992, n. 104 are exempt from 50% of the registration fee.

The registration fee can be refunded only and exclusively if the course is not activated. In this case, the student must submit an application to the Course Director to obtain the refund.

Art. 4 – Duration and organization of training activities

The Winter School lasts five days. The lessons will start on **December 16, 2019** and they will end in **December 20, 2019**.

The training activity is equal to **40 hours** of total commitment.

The entire participation to the Winter School will give an attendance certificate and the acquisition of **5 CFUs (ECTS)**.

1. ECTS accomplished in Higher Education Courses can be recognized, according to the regulations in force, in a 1st or 2nd level degree course (up to a maximum of 12 credits) and in an I or II level Master course.

2. ECTS acquired in the training courses or in the Intensive Courses (Winter School) are recognizable according to the rules in degree courses of 1st level up to a maximum of 12 credits, provided it is consistent with the contents of the course itself.

In case of non-attendance, or other censurable behavior, the Director may decide not to issue the certificate of attendance of the Course. In this case the registration fees paid will not be reimbursed.

Art. 5 – Method of payment of the registration fee for the Advanced Training Course

Students admitted to the course must login to Infostud2.0 from <https://www.uniroma1.it/pagina-strutturale/studenti>, click on “CORSI DI FORMAZIONE”, then “TASSE – Immatricolazione”, enter the code indicated on the call for application, click on “Avanti/Acchetta” and then “Genera Bollettini”.

The payment is online by credit/debit card at the following website: <https://www.uniroma1.it/pagina/come-pagare>

Art. 6 – Methods for payment of the registration fees for the course by an organization / company



To finance the enrollment of a person or more people to a course it is necessary that the beneficiaries of the funding register on Infostud and obtain the bulletin as described in point 7, and then they follow the following steps:

1 - the financing company must make a transfer equal to the amount indicated in the bulletin downloaded by the beneficiary on the following IBAN: IBAN Code: IT71 I 02008 05227 000400014148 Code of Entity: 9011778 Unicredit University Treasury - Agency 30660 In the reason it is necessary to indicate: "FORM (course code) matr. (Student matriculation)". For those who make transfers from Unicredit agencies it is also necessary to indicate the account number Ateneo 1001 This indication is essential to match the payment to the beneficiary in the course. If there are multiple beneficiaries, change the total amount of the transfer and the reason for payment with the details of all the beneficiaries.

2 - after making the transfer send an email with your references (company name, VAT number / VAT number, contact details, first name and first name of the beneficiary / beneficiaries) to the address francesca.bernabei@uniroma1.it; once the payment has been ascertained, the University Accounting offices will issue a receipt for the amount paid, and send it to the address indicated on the application form.

