



SAPIENZA
UNIVERSITÀ DI ROMA

Academic Year 2025/2026

Selection Notice for Admission to the Summer School in:

"ARCHAEOOMETRY, CONSERVATION, AND DIGITIZATION OF ARCHAEOLOGICAL TEXTILE HERITAGE"

Department of Antiquities in collaboration with
Interdepartmental Research Center A3tex

Faculty of Letters and Philosophy

Director: Prof. Marco Galli
Co-Director: Dr. Francesca Coletti

Infostud Code: 33423

Art. 1 - COURSE ACTIVATION

The selection process for admission to the intensive course (Summer School) in "ARCHAEOOMETRY, CONSERVATION, AND DIGITIZATION OF ARCHAEOLOGICAL TEXTILE HERITAGE" is announced for the academic year 2025/2026. The main characteristics of the course are described in the Educational Plan published on the dedicated page for this program.

This course provides 5 CFU (University Educational Credits).

Art. 2 - ADMISSION REQUIREMENTS

To access the course, applicants must hold the degree specified in the Educational Plan under the admission requirements section: **Master's Degree or an equivalent university qualification.**

Art. 3 - APPLICATION FORM SUBMISSION

To participate in the admission process, candidates must strictly follow these steps:

a) REGISTRATION TO THE INFOSTUD SYSTEM

Candidates must register on the Infostud system at [Infostud Registration](#), obtaining a matriculation number and password. Access requires **Spid** or **CIE credentials**. If a candidate already has a Sapienza matriculation number, they should use their existing credentials. If forgotten, they can be recovered at [Infostud Password Recovery](#).

Candidates must enter their university qualification in their Infostud profile under **“Profile” > “University Degrees”**. The **matriculation number must be included in the application form**.

b) PREPARATION OF THE APPLICATION FORM

Complete **Annex 1**, including the Infostud matriculation number, and sign it with a legible signature. Attach:

- A copy of a valid identity document (Identity Card, Driver's License, or Passport).
- For candidates with foreign qualifications, one of the following documents:
 - **Declaration of Value in Loco** issued by the Italian Consular Authority of the study country (including transcript of records and final diploma copy).
 - **CIMEA Comparability Certificate** with a **CIMEA Verification Certificate** (available on the [CIMEA platform](#)).
 - **Diploma Supplement** (for European qualifications) issued by the home university and legalized by the Italian Embassy in the study country.

Applicants submitting incomplete documentation will be admitted provisionally but must provide the missing documents before final enrollment. Non-EU citizens residing abroad must comply with the provisions outlined in the inter-ministerial circular **"Procedures for Entry, Stay, and Enrollment of Foreign/International Students in Higher Education Courses in Italy for the 2025-2026 academic year"** at: [Studiare in Italia](#).

For applicants with **recognized disabilities** (Art. 3, paragraphs 1 and 3, of Law No. 104/1992) or with **a disability of 66% or higher**, the application must include:

- A copy of the disability certificate issued according to legal regulations. This certificate must also be sent to: sportellodisabili@uniroma1.it and altaformazione@uniroma1.it.

Applications missing documentation, submitted outside the specified procedure, or after the deadline will not be accepted.

c) SUBMISSION OF THE APPLICATION FORM

The completed application form, with all required documents, must be submitted by **May 24, 2026**, via:

- **Hand delivery or postal mail to:**
Summer School Secretariat
Room 6 – 3rd Floor – CU003 Building – Faculty of Letters and Philosophy
Sapienza University of Rome, Piazzale Aldo Moro 5, 00185 Rome
Attn: Dr. Flavia Sorato
(Tuesday to Friday, 8:30 – 13:00, for hand delivery)
- **E/mail submission to:** centro.a3tex@cert.uniroma1.it

Postal submissions will be validated by the **date of receipt** at the administrative offices, not the mailing date. Candidates bear the risk of delayed delivery.

Art. 4 - SELECTION CRITERIA

Applications will be evaluated based on:

- **Curriculum Vitae (CV):** Background in archaeology, cultural heritage conservation, restoration, museology, fashion sciences, textile heritage conservation, and digitalization.
- **Motivation Letter:** Interest, learning objectives, and relevance of the course to the candidate's academic or professional path.
- **Academic and professional experiences** in archaeology, archaeometry, conservation sciences, museology, textile research, restoration, and digital documentation.
- **Publications, research projects, internships, workshops**, particularly related to textile heritage.
- **Experience in archaeometric or textile conservation laboratories.**
- **English Language Proficiency:** Comprehension and spoken skills.
- **Technical and IT skills:** Digitalization techniques (photogrammetry, 3D scanning, GIS, textile documentation software) and archaeometric analysis tools (spectroscopy, microscopy, textile material analysis).
- **Interdisciplinary and diversity aspects:** Preference for candidates with complementary backgrounds.

The **final admission list** will be published by **May 26, 2026**.

Art. 5 - TUITION FEE

The participation fee is **€800 plus a €16 virtual stamp duty**, payable as per Article 6. The deadline for payment is **June 10, 2026**.

Candidates with recognized disabilities of **66% or higher** or under Law No. 104/1992 are entitled to a **50% tuition fee reduction**.

Art. 6 - PAYMENT METHODS

Payment must be completed via **Infostud 2.0** by accessing [Student Portal](#) and following the instructions under “**Training Courses**” > “**Fees - Enrollment**”. Payment methods are listed at [How to Pay](#).

For **teachers** using the **Teacher’s Card**, email altaformazione@uniroma1.it after generating the MIUR bonus.

For **companies financing an applicant**, email altaformazione@uniroma1.it for details.

Art. 7 - COURSE DURATION AND FORMAT

The course runs for **6 days (June 22-27, 2026)** with **47 total hours**, including at least **23 hours and 30 minutes of lectures**.

Art. 8 & 9 - DATA PROTECTION & REFERENCE REGULATIONS

Personal data is processed per **EU Regulation No. 679/2016 (GDPR)**. Full details are included in the attached privacy notice.

For regulations, refer to: <https://www.uniroma1.it/it/documento/regolamento-materia-di-corsi-di-master-corsi-di-alta-formazione-corsi-di-formazione-corsi>

The Director of Student Services and the Right to Study

Annex 1

Application for Admission to the

**Summer School Course in: ARCHAEOOMETRY, CONSERVATION, AND DIGITIZATION OF
ARCHAEOLOGICAL TEXTILE HERITAGE**

Course Identification Code: 33423

I, the undersigned:

Surname, First Name

Tax Code

Nationality

Place and Date of Birth

Home Address (City, Province, Street, ZIP Code)

Email Address

Landline and Mobile Phone Numbers

Infostud Matriculation Number

Sponsoring Institution (if any)

Address of the Sponsoring Institution

VAT Number of the Sponsoring Institution

Holds the following qualification:

High School Diploma Bachelor's Degree Master's Degree Other (specify):

Name of Degree Program

Institution/University where the degree was obtained

Date of Graduation Final Grade

I hereby apply for admission to the (Advanced Training, Training, Intensive Summer/Winter School) Course:

Course Title: ARCHAEOOMETRY, CONSERVATION, AND DIGITIZATION OF ARCHAEOLOGICAL TEXTILE HERITAGE

Course Code: 33423

Academic Year: 2025 / 2026

The following documents are attached to this application:

- Photocopy of a valid identity document, duly signed and legible (ID card, Driver's License, Passport)
- Curriculum Vitae
- Motivation Letter

For candidates with foreign qualifications:

- **Declaration of Value in Loco** issued by the Italian consular authority of the country of study (including transcript of records + copy of the final diploma)
OR
- **CIMEA Statement of Comparability** with **CIMEA Statement of Verification** (available at: [CIMEA Platform](#))
OR
- **Diploma Supplement** (for European qualifications), issued by the home university and legalized by the Italian Embassy in the country of study

For students with recognized disabilities under Article 3, paragraphs 1 and 3 of Law no. 104/1992 and/or with disability equal to or greater than 66%:

- Copy of the disability certificate indicating the percentage of disability, or the type of disability in cases defined by law (for info: toll-free number 800-410960)

I, the undersigned, declare that I have read and fully approve the contents of this selection notice and the Educational Plan, that I meet all the declared requirements, and that I am aware of the criminal and civil penalties for false statements or forged documents, pursuant to Article 76 of Presidential Decree no. 445.

Date Legible Signature of the Applicant

PRIVACY NOTICE (Pursuant to Article 13 of EU Regulation No. 2016/679 – GDPR)

Data Controller

The Data Controller is the University of Rome “La Sapienza”; the legal representative is the acting Rector.

Contact: urp@uniroma1.it | Certified Email (PEC): protocollosapienza@cert.uniroma1.it

Data Protection Officer (DPO) Contact

rpd@uniroma1.it | PEC: rpd@cert.uniroma1.it

Legal Basis and Purpose of Data Processing

In accordance with Article 6 of the GDPR, data processing is necessary for the execution of a task carried out in the public interest or in the exercise of official authority vested in the controller.

The data provided will be processed strictly for purposes related to enrollment and course management, specifically for:

- Verification of eligibility for participation in the selection process.

Nature of Data Provision and Consequences of Refusal

Personal data are processed in accordance with the principles of lawfulness, fairness, and transparency. They are handled using both digital and physical systems designed to ensure security and confidentiality.

Provision of data is mandatory. Failure to provide data will prevent the processing of your application and participation in the course.

Processing Methods and Authorized Personnel

Data will be collected in compliance with relevance, completeness, and non-excessiveness principles.

They will be processed manually, on paper, and digitally for legal, administrative, and educational purposes by authorized personnel.

Data Subject Rights

The data subject may, under the conditions of the GDPR, request from the Data Controller or DPO:

- Access to personal data (Art. 15)
- Rectification (Art. 16)
- Erasure (Art. 17)
- Restriction of processing (Art. 18)
- Objection to processing (Art. 21)
- Data portability (Art. 20)

In case of violations, the data subject can lodge a complaint with the Data Protection Authority.

Participation in the selection process implies acknowledgment of this privacy notice.