

## Academic Year 2021/2022

### Call for Applications for the Summer School in Health Economics and Econometrics (SSHEE)

#### Department of: Economics and Law

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**Faculty of: Economics**

**Programme Coordinator:**

**Debora Di Gioacchino**

**Infostud Cod: ID: 31842**

#### **Art. 1 – COURSE ACTIVATION**

The application form for admission to the Summer School in Health Economics and Econometrics (SSHEE) and the Study Plan are available on the webpage (<https://www.uniroma1.it/en/offerta-formativa/summer-and-winter-school/2022/summer-school-health-economics-and-econometrics>). The course grants up to 4 ECTS.

#### **Art. 2 - ADMISSION REQUIREMENTS**

A Bachelor's Degree is required to access the course.

#### **Art. 3 - PRE-ENROLLMENT APPLICATION**

To apply, candidates must follow the instructions below:

##### **a) On-line registration at Sapienza (Infostud)**

Candidates must register at <https://www.studenti.uniroma1.it/phoenixreg/#/> and obtain a student ID number and a password, to access the information system of the University (Infostud). If the candidates are or were student at Sapienza, they will already have a student ID number. If the candidates don't remember the student ID number or password they can use the Infostud recovery procedure at the page <https://www.studenti.uniroma1.it/phoenix/#/recuperaPassword>.

The ID number must be indicated in the application for admission to the Course.

**Please note:** Any communication will be sent to the e-mail address indicated at the time of registration on Infostud. Candidates are recommended to check the accuracy of the email entered. Students already registered on Infostud must check/enter their email address using the User data > edit access data function.

##### **b) Applications:**

To be considered for admission, candidates must

- (i) fill in the application form (Attachment 1), including the student ID number, readable signature and a photocopy of a valid identity document (Identity Card - Car Driving License - Passport);
- (ii) submit a short CV and motivation letter (Attachment 2)
- (iii) indicate their education qualification on the Infostud profile (after accessing Infostud, click on "Profile" and "University degrees");

**Candidates with qualifications obtained abroad** must also submit one of the following:

- Declaration, issued by the Italian consular authority of the country of study with transcript of records + copy of the final diploma or
- CIMEA Certificate of Comparability accompanied by CIMEA Verification Certificate (by accessing the CIMEA platform: <http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>) or
- Diploma Supplement (in the case of a European qualification) issued by the University of origin and legalised at the Italian Embassy in the country of study.

**Candidates with recognition of disability pursuant to art. 3, paragraphs 1 and 3, of law no.104 of 1992 and / or with a disability equal to or greater than 66%, are required to include:**

- a copy of the disability certificate. The certificate must also be sent to [sportellodisabili@uniroma1.it](mailto:sportellodisabili@uniroma1.it) and to [altaformazione@uniroma1.it](mailto:altaformazione@uniroma1.it).

Applications with incomplete documentation, or submitted after the deadline, will not be considered.

**c) Deadline for application:**

Applications must be submitted, together with the required documents, by **June 20<sup>th</sup> 2022** to the e-mail address [sshee@uniroma1.it](mailto:sshee@uniroma1.it)

**Art. 4 –STUDENTS ADMITTED**

After verification of the admission requirements, students admitted will be notified by email by **June 30<sup>th</sup> 2022**. They can then proceed to enrol by paying the registration fee, as indicated in Article 6 of this call.

**Art. 5 - ENROLMENT FEE**

The required fee for participation to the Summer School is of **€ 350 plus a stamp duty of € 16.00** to be paid no later than **July 31<sup>st</sup>, 2022**. A limited number of scholarship will be offered to students from Sapienza for partial or total coverage of the enrolment fee.

Students with a recognised disability equal to or greater than 66% or with a recognised handicap pursuant to art. 3, paragraphs 1 and 3, of the law of 5 February 1992, n. 104 are exempt from 50% of the registration fee. To benefit from the reduction, students must send the documentation certifying their disability to [sportellodisabili@uniroma1.it](mailto:sportellodisabili@uniroma1.it) and to [altaformazione@uniroma1.it](mailto:altaformazione@uniroma1.it)

The enrolment fee can be refunded only, and exclusively, in the event the course is not activated.

**Art. 6 - PAYMENT OF THE ENROLMENT FEE**

The students admitted to the course must access Infostud2.0 from the page

<https://www.uniroma1.it/en/pagina-strutturale/students>

with their ID number and password, click on "TRAINING COURSES", then click on "TAXES - Enrollment", enter the course code indicated in this call and follow the instructions.

The enrolment fee must be paid no later than **July 31<sup>st</sup>, 2022**, through the form downloaded from Infostud as described on the web page of Sapienza institutional site: <https://www.uniroma1.it/en/pagina/payment>.

**Teacher's Card:** Permanent teachers of educational institutions of all levels can pay up to € 350.00 through the use of the so-called "Teacher's Card". In this case, after the deadline indicated in art. 2, the participant admitted to the course must write to the e-mail address [altaformazione@uniroma1.it](mailto:altaformazione@uniroma1.it) attaching the bonus generated by the MIUR site to receive by e-mail, a form to pay the difference, if due, between the enrollment fee and the amount of the bonus.

**Loans by a company:** To finance the enrolment of one or more people, the beneficiaries of the loan must register on Infostud and obtain the form (point 5). The company must contact [altaformazione@uniroma1.it](mailto:altaformazione@uniroma1.it) to receive the details of the payment transfer. A copy of the payment (including company name, VAT number/tax code, contact details, name, surname, and registration number of the beneficiary/beneficiaries) must be sent to [settoreentrate@uniroma1.it](mailto:settoreentrate@uniroma1.it). After the payment has been verified, the University office issues a receipt for the amount paid and sends it to the mail address indicated in Infostud and in the application form.

#### **Art. 7 - DURATION AND ORGANISATION OF THE ACTIVITIES**

The course duration is 4 days. The lectures will start on 09/26/2022 and will end on 09/29/2022.

The overall duration of the activities is 24 hours.

Students attending at least 80% of the lectures will receive a certificate of attendance, which can be used to require recognition up to 4 ECTS.

In the event of non-attendance, or other behavior that is however reprehensible, the Programme Coordinator may decide not to issue the certificate of attendance of the Course. In this case, the registration fee paid will not be refunded.

#### **Art. 8 - PROCESSING OF PERSONAL DATA**

With reference to the provisions of EU Regulation no. 679/2016 of 27.04.2016 "GENERAL REGULATION ON DATA PROTECTION" concerning the protection of persons and other subjects regarding the processing of personal data, a specific information, to be read, is attached to this Call.

#### **ART. 9 - REFERENCE REGULATIONS**

The Course referred to in this Notice is governed by the "Regulations on master courses, advanced training courses, training courses, intensive courses and can be consulted at the following link:

<https://www.uniroma1.it/it/documento/regolamento-materia-di-corsi-di-master-corsi-di-altaformazione-corsi-di-formazione-corsi>

## Attachment 1

### Application form for admission to the Summer School in Health Economics and Econometrics (SSHEE)

Course identification code: **31842**

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Surname, Name

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Tax Code

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Nationality

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Place and Date of birth

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Address (City, province, street name, postal code)

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E-Mail

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Mobile number

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Infostud Student ID number

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Funding institution (if any)

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Funding institution address

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Please find attached:

- Photocopy of a valid identity document, duly signed and legible (Identity Card, Driving License, Passport)
- Short CV and motivation letter (Attachment 2)

#### **For candidates with a foreign qualification:**

- Declaration of Value issued by the Italian consular authority of the country of study (transcript of records + copy of the final diploma) *or*
- CIMEA Certificate of Comparability accompanied by CIMEA Verification Certificate (by accessing the CIMEA platform: <http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-and-verification-of-qualifications-diplome.aspx>) *or*
- Supplement Diploma (in the case of a European qualification) issued by the University of origin and legalised at the Italian Embassy in the country of study.

#### **For students with disabilities recognised pursuant to art. 3, paragraphs 1 and 3, of the law of 5 February 1992, n. 104 and/or with disability equal to or greater than 66%:**

- copy of the certificate of disability - with indication of the percentage of disability, or for the cases provided for by the law, the only type of disability - or of the disability certificate pursuant to art. 3, paragraphs 1 and 3, of the law of 5 February 1992, n. 104 (for information it is possible to contact the toll-free number 800-410960).

## Attachment 2

### Short CV and motivation letter

Name and surname:	
Date and place of birth:	
Education: (qualification and organisation name)	
Principal subjects covered:	
Languages:	
Software and computer skills:	
Further relevant information:	
Motivation letter (maximum 500 Words)	

## **INFORMATION PURSUANT TO ART. 13 OF EU REGULATION No. 2016/679 "GENERAL DATA PROTECTION REGULATION"**

Owner of the data processing

The data controller is the University of Rome "La Sapienza"; the legal representative of the University is the pro tempore Rector.

Contact details: [urp@uniroma1.it](mailto:urp@uniroma1.it); PEC: [protocollosapienza@cert.uniroma1.it](mailto:protocollosapienza@cert.uniroma1.it)  
Contact details of the Data Protection Officer  
[rpd@uniroma1.it](mailto:rpd@uniroma1.it); PEC: [rpd@cert.uniroma1.it](mailto:rpd@cert.uniroma1.it)

Legal basis and purpose of the processing.

Pursuant to art. 6 of the Regulation, the processing of data is necessary for the performance of a task of public interest or connected to the exercise of public authority vested in the data controller. The data provided will be processed to the extent strictly necessary and for the purposes related to the registration and conduct of the Master's Courses.

In particular, the data provided will be collected and processed for the pursuit of the following purposes:  
verification of the existence of the requisites required for participation in the selective tests;

Nature of the provision of data and consequences of any refusal

The personal data provided are processed in compliance with the principles of lawfulness, correctness and transparency, provided for by law, also with the aid of IT and telematic tools designed to store and manage the data, and, in any case, in such a way as to guarantee its security and protect the confidentiality of the interested party.

The provision of data is mandatory. Any refusal to provide data implies the impossibility for the Data Controller, the Manager and the persons in charge of conducting the data processing operations and, therefore, the impossibility of proceeding with the registration to the competition and the management of the activities related procedures.

Methods of processing and subjects authorized for processing

Data collection occurs in compliance with the principles of relevance, completeness and non-excessiveness in relation to the purposes for which they are processed.

The processing of the above data takes place on the basis of manual, paper and computerized procedures, by inserting them in paper and/or computer archives exclusively for the purpose of fulfilling the legal requirements or for administrative and educational purposes, by the persons in charge of the processing of the data.

Rights of the interested party

The interested party may ask the owner or data protection officer, indicated above, under the conditions, for access to personal data pursuant to art. 15 of the Regulations, the correction of the same pursuant to art. 16 of the Regulations, the cancellation of the same pursuant to art. 17 of the Regulations or the limitation of processing pursuant to art. 18 of the Regulation, or may oppose their treatment pursuant to art. 21 of the Regulation, in addition to being able to exercise the right to data portability pursuant to art. 20 of the Regulation.

In case of violation of the provisions of the Regulations, the interested party may lodge a complaint with the Guarantor for the protection of personal data.

Participation in the competition in the manner set out in this notice implies that you are aware of the aforementioned information.