



Academic Year 2020/2021

**Call for Admission to the Summer School
in: *Religions and Peaceful Coexistence***

Department of: History, Anthropology, Religions, Arts, Performing Arts (SARAS)

Faculty of: Letters and Philosophy

Director: Alessandro Saggiaro

Infostud Registration Code:

31224

Art. 1 – COURSE ACTIVATION

The call for admission to the 2020/2021 edition of the Summer School in “**Religions and Peaceful Coexistence**” is now open. A detailed description of the course is available in the Training Plan featured in the course website.

The course consists of **8 ECTS**.

Art. 2 – ADMISSION REQUIREMENTS

To be eligible for the course secondary school diploma is required.

Art. 3 – APPLICATION FOR PRE-ENROLLMENT

To enroll in the Summer School, candidates must follow the instructions below **under penalty of exclusion**:

a) REGISTRATION ON THE INFOSTUD SYSTEM

It is possible to register on the Infostud system and get a serial number and a password at the following link: <https://www.studenti.uniroma1.it/phoenixreg/#/>. Candidates currently or previously enrolled in Sapienza do not have to register again and must use the serial number and password already in their possession. In case of loss, serial number and password can be retrieved at the following link: <https://www.studenti.uniroma1.it/phoenix/#/recuperaPassword>.

Those who have a University degree must upload it on Infostud (after accessing Infostud, click on “Profile” and then on “University degrees”).

Infostud serial number must be included in the application for admission to the Course.

ATTENTION: *It is important to insert a valid e-mail address because all communications will be sent only to the e-mail address registered on Infostud. Students already registered on Infostud*

system must verify/insert their e-mail address through the function "Personal details > change your personal e-mail".

b) PREPARATION OF THE APPLICATION FOR ADMISSION:

Complete the application for admission to the Summer School in plain paper, using the form attached to this call (Attachment 1). Include the Infostud serial number, sign it clearly and **attach the following documents to it**: photocopy of a valid identity document, duly signed and readable (Identity Card/Car License/Passport); self-certification of Secondary School or University degree obtained and certificate of enrollment to University (if possessed); updated CV with photo; letter of self-presentation/motivation (one or two pages), indicating the applicant's degree program, interests, motivations for participating in the Summer School; signature of the Declaration of consent for the processing of personal data (Attachment 2).

Candidates with a foreign diploma must attach at least one of the following ADDITIONAL DOCUMENTS:

- Declaration of value, care of/countersigned by the Italian Embassy or Consulate in the country of issue (together with transcripts of record + copy of final diploma)
- or**
- CIMEA Statement of Comparability together with CIMEA Statement of Verification (by accessing the CIMEA platform: <http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>)
- or**
- Diploma Supplement (in case of European certificates) released by the University and legalized by the Italian Embassy in the country of issue.

Those who submit incomplete documentation will receive **provisional admission** and will not be able to complete the enrollment until they present all the required documents, correctly filled out. *Non-eu citizens residing abroad must comply with the interministerial provisions contained in the Circular "Procedura per l'ingresso, il soggiorno e l'immatricolazione degli studenti stranieri/internazionali ai corsi di formazione superiore in Italia anno accademico 2020-2021", available at the link: <https://www.studiare-in-italia.it/studentistranieri/>.*

Students with a recognized disability equal to or higher than 66% or with a recognized handicap according to art. 3, paragraph 1 and 3, of the law of 5th February 1992, n. 104, must ALSO attach the following document to the call for application:

- copy of the certificate of invalidity issued in accordance with the law, under penalty of exclusion from the benefits provided. The same certificate should also be sent to the Office for Students with Special Needs to the following email address: sportellodisabili@uniroma1.it and in cc to: altaformazione@uniroma1.it.

Applications with incomplete documentation, submitted in ways other than those described above or submitted after the deadline will not be accepted.

c) SUBMISSION OF THE APPLICATION FOR ADMISSION:

The application for admission (signed by the applicant and scanned in PDF, JPG or PNG format), accompanied by all attachments (also scanned in PDF, JPG or PNG format), must be submitted no later than **20 April 2021** by sending it to the following e-mail address: chair.kh@uniroma1.it

Art. 4 – RANKING OF THE ADMITTED PARTICIPANTS

The course secretariat will check the admission requirements and publish the ranking of the admitted participants by **23 April 2021**.

Following the publication of the ranking list, it will be possible to register for the course via the Infostud system and pay the registration fee, according to the procedure described by articles 5 and 6 of this call.

Art. 5 – REGISTRATION FEE

Participation in the course requires a **€650** fee, to be paid according to the procedure described by article 6 **no later than 7 May 2021**.

Students with a recognized disability equal to or higher than 66% or with a recognized handicap according to art. 3, paragraph 1 and 3, of the law of 5th February 1992, n. 104 are exempt from 50% of the registration fee. To obtain the exemption, students must send the documentation certifying their invalidity to sportellodisabili@uniroma1.it and cc it to altaformazione@uniroma1.it.

Students from Sapienza University or from Universities with which Sapienza has agreements will have a 20% discount of their registration fee. To obtain the reduction, students must send the certificate of registration to Sapienza, that can be downloaded from Infostud, in addition to the required documentation (art. 3b of this call).

The registration fee can be refunded only and exclusively if the course is not activated. In this case, the student must submit a request to the Course Director to obtain the refund.

Art. 6 – METHOD OF PAYMENT OF THE REGISTRATION FEE

Students admitted to the course must login to Infostud2.0 at <https://www.uniroma1.it/en/pagina-strutturale/students> with serial number and password, click on the box “ADVANCED STUDY COURSES”, then click on “TUITION FEES - Enrollment”, enter the code of the Course indicated on this call and follow the instructions below.

The payment of the enrollment fee must be made within the deadline provided for in this call (see art. 5), either through the payment form (“bollettino”) downloaded from Infostud (following the procedure described on the web page of the Sapienza institutional website <https://www.uniroma1.it/it/pagina/come-pagare>) or through the PagoPA payment service.

Carta del Docente: Professors of educational institutions of all levels can cover part of the fee up to € 500.00 by using their “Carta del Docente”. In this case, after the deadline indicated in art. 5, the participant admitted to the Summer School must write an-email to altaformazione@uniroma1.it attaching the bonus generated by the MIUR website. They will then receive a payment form by e-mail to pay the difference, if due, between the course registration fee and the amount of the bonus.

Methods of payment by an organization/company: to finance the enrollment of a person or more people to a course it is necessary that the beneficiaries of the funding register on Infostud, obtain the payment form as described in art. 6, and then follow the steps below:

1) the financing company must make a transfer equal to the amount indicated in the payment form downloaded by the beneficiary on the following IBAN:

Cod. IBAN: IT71 I 02008 05227 000400014148

Code of Entity: 9011778

Unicredit University Treasury - Agency 30660

In the reason, it is necessary to indicate: “FORM (course code) matr. (serial number)”.

For those who make transfers from Unicredit agencies it is also necessary to indicate the account number Ateneo 1001 (This indication is essential to match the payment to the beneficiary in the course).

If there are multiple beneficiaries, change the total amount of the transfer and the reason for payment with the serial numbers of all the beneficiaries.

2) After making the transfer, send an e-mail with your references (company name, VAT number/fiscal code, contact details, first name and first name of the beneficiary/beneficiaries) to the address: settoreentrate@uniroma1.it; once the payment is verified, the offices of the Accounting, Finance and Management Control Area of the University will issue a receipt for the amount paid for the training courses, and send it to the address indicated in the University information system (Infostud) or in the application form.

Art. 7 – DURATION AND ORGANIZATION OF TRAINING ACTIVITIES

The Course lasts six days.

Lessons will start on **7 June 2021** and will end on **12 June 2021**.

The training activities require **60 hours** of total commitment, 24 of which consist in academic lectures.

The entire participation to the Summer School will provide participants with an attendance certificate and will gain them **8 ECTS**, as follows:

1. ECTS acquired in Advanced Studies Courses are recognizable, according to existing rules, in a degree course of I or II level (up to a maximum of 12 ECTS) and in a Master course of I or II level.
2. ECTS acquired in Training Courses or in Intensive Courses (Summer/Winter School) are recognizable according to existing rules in Degree Courses of I level up to a maximum of 12 ECTS, provided that it is consistent with the contents of the same course.

In case of non-attendance or other censurable behavior, the Director may decide not to issue the certificate of attendance of the Course. In this case the registration fee will not be refunded.

Art. 8 – PROCESSING OF PERSONAL DATA

In accordance with section 13 D.lgs. n.196/2003 concerning consent to the use of personal data, a notice is attached to this call and must be read carefully and signed (Attachment 2).

ART. 9 – RELEVANT REGULATION

The Course referred to in this call is regulated by the “Regulations on master courses, higher education courses, training courses, intensive courses” available at the following link:

<https://www.uniroma1.it/it/documento/regolamento-materia-di-corsi-di-master-corsi-di-alta-formazione-corsi-di-formazione-corsi>.

For any other matter not specifically provided for in this call, refer to current regulation.

The Director of Academic Programs and Right to Study Area

Attachment 1

Call for admission to the Summer School

in ***Religions and Peaceful Coexistence***

Infostud Registration Code of the Course:

The undersigned

Surname, Name

Fiscal Code

Nationality

Place and date of birth

Residential address (City, province, street, zip code)

E-mail address

Landline and mobile number

Infostud serial number

Financing body (if any)

Address of the financing body

VAT number of the financing body

Declare to be in possession of the following qualification:

☐ Secondary School Diploma ☐ Bachelor's Degree ☐ Master's Degree ☐ Other (specify)

Name of the degree course

Institute/University in which the qualification was obtained

Date of graduation

Vote

Requests to be admitted to the Course (Advanced Training Course, Training Course, Intensive Course, Summer/Winter School):

Course denomination: _____

Registration code of the course: _____

Academic Year: _____/_____

To this end, please attach to this:

- Photocopy of a valid identity document, duly signed and readable (Identity Card/Car License/Passport);
- Self-certification of Secondary School or University degree obtained and certificate of enrollment to University (if possessed);
- Updated CV with photo;
- Letter of self-presentation/motivation (one or two pages), indicating the applicant's degree program, interests, motivations for participating in the Summer School;
- Declaration of consent for the processing of personal data (Attachment 2).

Candidates with foreign diploma must include ALSO:

- Declaration of value, care of/countersigned by the Italian Embassy or Consulate in the country of issue (together with transcripts of record + copy of final diploma)

or

- CIMEA Statement of Comparability together with CIMEA Statement of Verification (by accessing the CIMEA platform: <http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx>)

or

- Diploma Supplement (if it is a European qualification) released by University and legalized by the Italian Embassy of the country of issue.

Students with a recognized disability equal to or higher than 66% or with a recognized handicap according to art. 3, paragraph 1 and 3, of the law of 5th February 1992, n. 104 must include ALSO:

- copy of the certificate of invalidity – with indication of the percentage of invalidity, or, for the cases provided for by the rule, only with the type of invalidity – or the certificate of disability in accordance with art. 3, paragraphs 1 and 3, of the law 5 February 1992, n. 104 (for information you can contact the toll-free number 800-410960).

The undersigned declares to have read and approved this call and the Training Plan of the Summer School in their entirety; to be in possession of all the stated requirements; to be aware of the criminal and civil sanctions, in the case of false declarations, of formation or use of false acts, pursuant to art. 76 of DPR No. 445.

Date

Readable signature of the candidate/s

ATTACHMENT 2

Consent to the use of personal data in accordance with the D.Lgs 196/2003

Purposes of the processing

In accordance with the section 13 D.lgs. n.196/2003 the provided data will be processed in the necessary measure and for the purposes connected to the enrollment and the attendance of the training course.

Methods of processing and subjects involved

The data will be both hand and computer processed. They may be communicated to institutions, public or private companies only if strictly necessary for the activities of the Summer School.

Provision of data and consequences in case of refusal

The provision of data is mandatory; refusing to provide the necessary data will result in the impossibility of being admitted to the Summer School and participate in its activities.

Holder and supervisor of the processing

The holder of the processing of the data is the Università degli Studi di Roma represented in person by its pro tempore legal representative, the Magnifico Rettore, domiciled for the role at Sapienza University of Rome, Piazzale Aldo Moro, 5 – 00185, Rome, Italy. The supervisors of the processing are the Directors of the Summer School.

Section 7 d.lgs. 196/2003 - Right to Access Personal Data and Other Rights

- The data subject shall have the right to be informed

- a) of the source of the personal data;
- b) of the purposes and methods of the processing;
- c) of the logic applied to the processing, if the latter is carried out with the help of electronic means;
- d) of the identification data concerning data controller, data processors and the representative designated as per section 5 paragraph 2;
- e) of the entities or categories of entity to whom or which the personal data may be communicated and who or which may get to know said data in their capacity as designated representative(s) in the State's territory, data processor(s) or person(s) in charge of the processing.

- The subject shall have the right to obtain

- a) updating, rectification or, where interested therein, integration of the data;
- b) erasure, anonymizing or blocking of data that have been processed unlawfully, including data whose retention is unnecessary for the purposes for which they have been collected or subsequently processed;
- c) certification to the effect that the operations as per letters a) and b) have been notified, as also related to their contents, to the entities to whom or which the data were communicated or disseminated, unless this requirement proves impossible or involves a manifestly disproportionate effort compared with the right that is to be protected.

- The subject shall have the right to object, in whole or in part,

- a) on legitimate grounds, to the processing of personal data concerning him/her, even though they are relevant to the purpose of the collection;
- b) to the processing of personal data concerning him/her, where it is carried out for the purpose of sending advertising materials or direct selling or else for the performance of market or commercial communication surveys.

Date

Readable signature of the candidate/s
