



**SAPIENZA**  
UNIVERSITÀ DI ROMA

# **Faculty of Medicine and Psychology**

**ACADEMIC YEAR 2025-2026**

Call for applications for admission procedures to the Master's Degree in

## **Cognitive Neuroscience**

Class: LM-51

Degree Programme delivered in English

**Restricted access degree programme**



**RECTOR'S DECREE no. 1746/2025**

**THE RECTOR**

HAVING REGARD TO	the Law No. 264 of August 2, 1999, containing regulations on access to
academic programmes;	
HAVING REGARD TO	the Ministerial Decree No 270 of October 22, 2004, and subsequent
amendments and integrations;	
HAVING REGARD TO	the Ministerial Decree of March 16, 2007;
HAVING REGARD TO	the Ministerial Decree of December 19, 2023, no.1649;
HAVING REGARD TO	the resolution of the Psychology Faculty Board of March 7, 2025;
HAVING REGARD TO	the resolution of the Academic Senate of May 13, 2025;
HAVING REGARD TO	the resolution of the Board of Governors of April 17, 2025

**DECREES**

The publication of the call for applications regulating the admission procedures to the restricted access Master's degree programme in **Cognitive Neuroscience** delivered in English for the academic year 2025-2026.

The enclosed call for applications constitutes an integral part of this decree, which will be acquired for collection in the appropriate records.

Rome, June 12, 2025

undersigned by **THE RECTOR**

## REMEMBER THESE STEPS

Register to Infostud

Register to Infostud <https://www.uniroma1.it/en/pagina-strutturale/students>  
Please Note: Spid or Cie credentials are necessary for registration (only for candidates with Italian citizenship)

Pay the €35 fee

[Log in to Infostud](#)  
Go to "Bachelor's and Master's Degree Programmes"  
Go to "Admission to programmes"  
Enter your degree programme's code  
Click on Continue and then on Next  
Click on Direct payment PagoPa  
Please Note: Pay attention to payment deadlines!

Submit the application  
and take the test

Follow the procedures indicated in [section 3.3](#) and in [section 3.5](#)

Apply for pre-selection  
(compulsory if you are a  
non-EU citizen)

Apply for pre-selection by submitting your application on the **QS MoveIn** platform by the deadlines indicated at the following link: <https://www.uniroma1.it/en/admissions>. If the pre-selection outcome is successful, accept the programme's offer on the platform and download the pre-acceptance letter. A **€30.00** payment is required, which is separate from the subsequent payment of €35.00 for access to the ranking list. The deadline for visa applicants is **April 29, 2025**.

Apply for the visa  
(Non- EU citizenship)

If you are a non-EU citizen and reside abroad, you need to log in to the [University platform](#) to apply for a student visa, complete and submit the application by June 30, 2025.

Check the ranking lists

The ranking lists are published in the Course Catalogue, on the dates indicated in the call for applications  
<https://corsidilaurea.uniroma1.it/en>

Pay the enrolment  
tuition fees

Pay your degree programme's enrolment tuition fees by the prescribed deadline.  
Please Note! If your tax residence is in Italy in order to pay at a reduced rate, you must calculate the [Isee 2025](#) for the right to academic education. You can contact a Tax Advice Centre (*Caf*) or go to the [Inps website](#)  
If you have tax residence abroad you will pay a fixed amount (see [section 5](#)).

## Table of Contents

1.	Admission and places available .....	5
2.	Requirements for participation in the selection .....	5
	2.1 - For candidates with Italian citizenship, other EU citizenship, or non-EU citizenship and a valid residence permit in Italy .....	5
	2.2 – For candidates with non-EU citizenship who apply for a student visa .....	5
	2.3 – For candidates who will graduate by November 3, 2025 .....	6
3.	Selection.....	6
	3.1 – Infostud registration.....	7
	3.2 – Payment of the €35 fee .....	7
	3.3 - Application for the comparative assessment procedure .....	7
	3.4 – Assessment of qualifications and further professional training activities (UAFP) .....	8
	3.5 – Written test .....	9
	3.6 - Disabilities or Specific Learning Difficulties (SpLDs) .....	9
4.	Rankings and deadlines.....	9
5.	Enrolment.....	10
	5.1 – For candidates who change from another degree programme at Sapienza University of Rome... ..	11
	5.2 – For candidates who transfer from another Italian university .....	11
	5.3 – For candidates who still have to graduate .....	11
	5.4 – For candidates already holding an Italian degree.....	11
	5.5 – For candidates with an educational qualification obtained from a non-Italian higher education system .....	12
6.	Withdrawal from enrolment .....	12
7.	Information and useful contact information .....	12
8.	Selection Committee .....	14
9.	Persons in charge of the administrative procedure and competent court .....	14
Annex 1.	Non-Italian citizenship and/or educational qualification obtained in a non-Italian education system .....	15
	A1.1 – Candidates with EU citizenship and candidates with non-EU citizenship holding a residence permit in Italy (EU equivalents) .....	15
	A1.2 – Dual citizenship.....	15
	A1.3 - Non-EU citizenship, residence abroad and student visa application .....	15
	A1.4 – “Marco Polo” Project.....	15
	A1.5 – Enrolment for candidates with a non-Italian educational qualification.....	16
	A1.6 – Degree programme shortening for candidates with a non-Italian academic qualification .....	16
Annex 2.	Isee for the right to academic education .....	17
Annex 3.	Services for disabilities or Specific Learning Difficulties (SpLDs) .....	18
	A3.1 - Recognised disability/invalidity .....	18
	A3.2 - Specific Learning Difficulties .....	18
	A3.3 - Disabilities/invalidities and Specific Learning Difficulties for candidates residing abroad.....	18

## 1. Admission and places available

To gain admission to the Master's degree programme in **Cognitive Neuroscience** delivered in English, you will have to participate in a procedure for the comparative assessment of qualifications and pass an admission test.

The criteria for the assessment of qualifications and academic knowledge are listed under [section 3.4](#).

The available places are distributed as follows:

Master's degree programme	EU places (1)	Non-EU places (2)
Cognitive Neuroscience Class: LM-51	20	20

**(Note 1)** – Places reserved for:

- candidates with Italian citizenship or other EU citizenships, or
- citizens with non-EU citizenship holding a valid residence permit in Italy

**(Note 2)** – Places reserved for:

- candidates with non-EU citizenship, permanently resident abroad who applied for a student visa
- candidates with Chinese citizenship who participate in Sapienza University of Rome "Marco Polo" project.

If enrolment applications from candidates who have non-EU citizenship, reside permanently abroad and have applied for student visas (specified in Note 2), are less than the number of available places, the vacant places will be made available for those with citizenship as specified in Note 1.

## 2. Requirements for participation in the selection

### 2.1 - For candidates with Italian citizenship, other EU citizenship, or non-EU citizenship and a valid residence permit in Italy

If you hold one of the citizenships listed below:

- Italian citizenship,
- from a EU country other than Italy,
- from a non-EU country and a valid residence permit in Italy (art. 26 of Law no. 189/2002)

to take part in the selection you must meet the following requirements by **June 30, 2025**:

- **Bachelor's Degree in Psychology** or a five-year university degree in Psychology obtained under the old academic system  
or

**other qualification obtained abroad** and recognised as corresponding to a Bachelor's degree in Psychology (see Annex 1 of the present call for applications, [section A1.5](#)).

- **Advanced knowledge of the English language**, minimum level B2.

### 2.2 – For candidates with non-EU citizenship who apply for a student visa

If you are a non-EU citizen (or have Chinese citizenship and have applied for pre-enrolment for the "Marco Polo" project for Sapienza University of Rome in the academic year 2024/2025) reside abroad and you need to apply for an incoming student visa, you must meet the following requirements on **June 30, 2025**, in order to take part in the selection process:

- **Educational qualification obtained abroad recognised as corresponding to a Bachelor's degree in Psychology**  
(see Annex 1 of the present call for applications, [section A1.5](#)).  
or

- **Bachelor's Degree in Psychology** or a five-year university degree in Psychology obtained under the old academic system
- **Advanced knowledge of the English language** (at least level B2);
- **Pre-acceptance letter** for the degree programme in Cognitive neuroscience downloaded in .pdf format following the successful outcome of the pre-selection procedure by April 29, 2025, from the address "<https://www.uniroma1.it/en/admissions>."

**Please Note:** the pre-acceptance letter from the University does not confer any right to obtain a visa, nor to enrol in the degree programme in Cognitive Neuroscience. To enrol, you must pass the comparative assessment and test, in the manner indicated in this call for applications.

- **Online pre-enrolment application**, for obtaining the student entry visa "University enrolment" for the academic year 2025-2026, on the University website (<https://www.universitaly.it/>) filled in and submitted compulsorily by June 30, 2025. Pre-enrolment on the University website is mandatory in order to obtain the study entry visa.

**Please Note:** pre-enrolment alone does not allow admission to degree programmes. In order to enrol, it is necessary to complete the procedures envisaged by Sapienza University of Rome for the chosen degree programme, as indicated in this call for applications.

#### **Documents required to finalise your enrolment if you obtained a successful position in the ranking list and you applied for a student visa**

- Entry visa for study purposes "University enrolment" for the academic year 2025-2026;
- copy of the receipts of submission of the application for the first residence permit for study purposes.

**Please Note:** Sapienza University of Rome may at any time exclude or revoke your enrolment if you do not meet the requirements or if you provide false or untruthful statements.

#### **For information:**

<https://www.studiare-in-italia.it/studentistranieri/>

<https://www.uniroma1.it/it/node/24774>

### **2.3 – For candidates who will graduate by November 3, 2025**

If you graduate by **November 3, 2025**, you can participate **conditionally** in the selection. You will still have to submit your online application (see [section 3.3](#)) by **June 30, 2025**, even if you have not yet finished all your exams. Any exams you have taken after submitting your application will not be taken into account for the purpose of calculating the grade point average portion of the exams.

## **3. Selection**

The procedure for participating in the selection includes the following steps:

<b>What to do</b>	<b>When</b>
Register on Infostud and pay the €35.00 fee	From June 16, 2025 to June 30, 2025
Apply for participation in the procedure for the comparative assessment of qualifications	From June 16, 2025 to June 30, 2025
Take the test online	On July 14, 2025, at 1 p.m.

### 3.1 – Infostud registration

To register to Infostud you will have to enter your data in the form available on the Sapienza University of Rome website, under the heading Register

<https://www.uniroma1.it/it/node/25007>

If you have **Italian** citizenship Spid or Cie credentials are necessary.

#### Please Note

**The e-mail address** you enter when registering will be used for any communications from the University, so please check your e-mail box periodically during the steps of the procedure.

**If you already have an Infostud registration** you have to verify/enter your email address on the Idm dashboard, logging in with your Spid/Cie credentials or with your student ID number and password  
<https://idm.uniroma1.it/>

### 3.2 – Payment of the €35 fee

To pay the €35 fee you have to:

- Log in to Infostud <https://www.uniroma1.it/en/pagina-strutturale/students> with your Spid or CIE credentials (if you have non-Italian citizenship you will have to use your student ID number and password)
- click on “Bachelor’s and Master’s Degree Programmes”;
- go to “Admission to programmes”;
- enter the code **12948**
- go to Continue and then Next
- click on Direct payment (PagoPA)

Payment of the fee must be made by **direct payment** (online, by credit card).

For further information on payment methods, please consult the dedicated page at the following link

<https://www.uniroma1.it/en/pagina/payment>

The fee for participation in the comparative assessment will not be refunded on any grounds whatsoever.

### 3.3 - Application for the comparative assessment procedure

To submit your application for participation in the procedure for the comparative assessment of qualifications you have to fill in an online form and upload the required documents.

**Please Note:** Applications that are incomplete or not received by the deadlines indicated in [section 4](#), will result in exclusion from the comparative assessment procedure.

Sapienza University of Rome may proceed with exclusion from the competition at any time for lack of the requirements.

#### Fill in the application

(it is necessary to access with a Gmail account):

<https://docs.google.com/forms/d/1VefCavfqWFK2FHscG8nkOU5pWJBvUgsObtdjqWW2824/edit?ts=6819228b>

#### Documents to upload to the application

All students must upload:

- **Id document.** The file must be named with Surname\_Name\_Document;
- **Payment receipt** for the € 35.00 fee. The file must be named with Surname\_Name\_Payment;
- **Curriculum Vitae (CV)** drawn up in European format in English (max 3 pages) duly dated and signed. The CV must necessarily include aspects relating to your academic career, main work and training

experiences relevant to the various areas of interest of the degree programme;

- **Language certificate or self-certification** of English language proficiency equivalent to at least level B2 according to the [Common European Framework of Reference for Languages \(CEFR\)](#). The file must be named with Surname\_Language Certificate.  
The requirement for an English language certificate does not apply to students with a Bachelor's degree in English;
- A **brief motivation letter** in which you must describe the reasons that led you to choose this Master's Degree Programme and your professional expectations and preferences relating to the degree programme you intend to undertake;
- **Up to two reference letters** (optional but subject to comparative assessment).

If you have an Italian educational qualification

**Self-certification of graduation**, pursuant to Articles 46 and 47 of Presidential Decree 445/2000 and subsequent amendments and additions, with the list of exams and relative grades in Italian or English;

If you have an educational qualification obtained from a non-Italian higher education system

**Graduation certificate** of Bachelor's degree in Psychology or other degree obtained in a non-Italian higher education system, recognised as corresponding, with the transcript of records. For each exam taken at the university of origin, the full name of the exam, the date, the grade obtained and/or the course credits must be indicated. The transcript of records of exams taken at a foreign university must be translated into English.

If you have been conditionally admitted

**Certificate of exams taken** with grades and date (in Italian or English language).

### 3.4 – Assessment of qualifications and further professional training activities (UAFP)

Once the access requirements have been verified, the assessment of academic knowledge will be based on a comparative assessment of the qualifications submitted and a written admission test with multiple-choice questions, for a **total of 100 points**.

**70 points** are awarded based on the assessment of curricular requirements as follows:

1. Graduation grade with grade point average obtained in exams belonging to the fields of psychology and cognitive neuroscience weighted based on ECTS (**40 points**);
2. Integrative activities such as first-level master's degree, practical/internship experience, work experience in the field of neuroscience and cognitive psychology, participation in seminars and congresses, and training courses relevant to the study plan (**20 points**);
3. Assessment of up to 2 reference letters written by lecturers who got to know the candidate during their university career and uploaded onto the platform <https://www.uniroma1.it/en/admissions> and onto the online form (**10 points**);

**30 points** are awarded based on an admission test consisting of multiple-choice questions aimed at assessing academic knowledge in the psychological areas relevant to the degree programme.

In the event of a tie, the candidate with the youngest age prevails.

In order to be included in the ranking list in an eligible position it is necessary to obtain a score equal to or higher than **60**. In the event of a score below this threshold, you will be excluded from the ranking list without any possibility of subsequent admission.

**Candidates who have citizenship of non-EU countries and apply for student visas** and compete for the places specifically designated for them may be admitted regardless of whether they have reached the minimum



score if deemed eligible by the Educational Area Board.

**Recognition or total or partial remedial of further professional training activities (UAFP)**, equal to 10 ECTS, envisaged for degree programmes in Psychological Sciences and Techniques - class L-24, will be carried out as follows, in accordance with the provisions of paragraph 7 art.2 of DI 654/2022:

- Candidates with UAFP certification for part or all 10 ECTS envisaged, issued by their university of origin or by an institution recognized as equivalent by the Faculty's educational bodies may proceed with the request for recognition. The procedures for sending the request will be communicated later on the degree programme's web page.
- Candidates who do not have the 10 ECTS related to UAFP or have only a part of them, acquire the missing credits while carrying out the programme's study plan, in addition to the 120 ECTS provided for the Master's degree.

### 3.5 – Written test

The test will take place exclusively in online mode on **July 14, 2025**, at 1 p.m.

The written test is aimed at assessing the candidate's preparation for studies.

The test is also aimed at those who intend to participate in the selection for the Master's degree programme in Applied Dynamic and Clinical Psychology according to the access procedures indicated in the relevant call for applications.

The test consists of 30 multiple-choice questions with only one valid answer.

A score of 1 is awarded for a correct answer and zero for an incorrect answer.

The content of the test relates to the knowledge gained in the various subject areas of psychology.

A time limit of 40 minutes is allocated for carrying out the test.

The Faculty has set up a procedure that allows the test to be regularly delivered electronically through the use of institutional videoconferencing platforms set up by the University.

It will be possible to take the test at home.

All the requirements and instructions for taking the test will be published in the course catalogue

<https://corsidilaurea.uniroma1.it/en> in the Apply section from **July 7, 2025**.

In order to take the test it will be necessary to meet all the logistical, organisational and technical-informatics requirements.

However, in the days leading up to the test, it will be possible to carry out connection tests in order to test the correct functioning of the devices and the network.

In the event of problems related to platform malfunctions exclusively and demonstrably attributable to the Faculty, it will be possible to reschedule the test in a special session on the day following the first test. In such cases, participants may be included in the rescheduled session by the Faculty IT Contact person.

### 3.6 - Disabilities or Specific Learning Difficulties (SpLDs)

Guidelines for candidates with a certified disability or a diagnosis of specific learning difficulty are provided in [Annex 3](#).

## 4. Rankings and deadlines

Once the assessments have been completed, rankings are drawn up, in descending order based on the scores obtained.

The rankings, expressed in hundredths, are drawn up on the basis of the following criteria:

- 70% of the score is determined by the comparative assessment of qualifications.
- the remaining 30% is determined by the result of the written test.

The rankings will be published in the course catalogue <https://corsidilaurea.uniroma1.it/en> on the degree programme's page. The online list is published by student ID number only; the list of names is available from the Faculty's Student Affairs Office.

The rankings will be published by **July 31, 2025**.

Candidates who obtained a successful position in the rankings will have to pay tuition fees from **September 1, 2025**, and by **September 10, 2025**.

Candidates who will graduate after the deadline for payment of tuition fees will only be able to pay their tuition fees once they have passed their final degree exam: in this case, a precautionary application will have to be submitted by the payment deadline (see [section 5.3](#)).

#### Please Note

**If you do not pay the enrolment tuition fees by the deadline**, you will lose your place in the ranking: vacant places will be allocated according to the ranking list.

**If you have not yet graduated and you do not submit your precautionary application by the deadline** (see [section 5.3](#)), you will lose your place in the ranking and the vacant places will be allocated according to the ranking list.

A subsequent list of new intakes from the ranking list will be published with the following schedule:

<b>September 15, 2025</b>	Publication of the 1 <sup>st</sup> list of new intakes from the ranking list and opening of enrolments for the candidates that become successful
<b>September 22, 2025</b>	Payment deadline for enrolment tuition fees
<b>September 26, 2025</b>	Publication of the 2 <sup>nd</sup> list of new intakes from the ranking list (if any) and opening of enrolments for the candidates that become successful
<b>October 2, 2025</b>	Payment deadline for enrolment tuition fees
<b>October 8, 2025</b>	Publication of the 3 <sup>rd</sup> list of new intakes from the ranking list (if any) and opening of enrolments for the candidates that become successful
<b>October 14, 2025</b>	Payment deadline for enrolment tuition fees

Any subsequent new intakes from the ranking list will be managed exclusively by the Student Affairs Office by means of notification to the e-mail address indicated when registering on Infostud. In this regard, it is recommended that you check your e-mail inbox.

## 5. Enrolment

Final enrolment in the programme is obtained by paying the first instalment of the programme's enrolment tuition fees for the 2025-2026 academic year, to which the €16.00 stamp duty and regional tax must be added. The procedure is described on the page available at the following link:

<https://www.uniroma1.it/en/pagina/infostud-enrolment>. The code to be entered is **33574**.

During the payment procedure, you can enter any conditions for exemption from tuition fees and regional tax. The €16.00 stamp duty is still due even in the case of total exemption from tuition fees.

It is extremely important at this stage to have obtained the Isee 2025 calculation for the right to academic education in order to take advantage of the exemptions and benefits provided on the basis of this indicator (see [Annex 2](#)).

Information on amounts and benefits for **candidates with tax residence in Italy** can be found at the following link: <https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits>

Information on the amounts for **candidates with tax residence abroad** can be found on the Sapienza University of Rome website, on the dedicated page [Go to the page](#)

Tuition fees must be paid by direct payment, online by credit card.

For more information on payment methods see <https://www.uniroma1.it/en/pagina/payment>

### 5.1 – For candidates who change from another degree programme at Sapienza University of Rome

If you gained a successful position in the ranking list and you are actively enrolled in another degree programme at Sapienza University of Rome, you must submit a degree programme change application using the form "Degree Programme change with exam recognition" (*"Passaggio di corso con riconoscimento esami"*) available on the university website, in the Downloads section of the following page <https://www.uniroma1.it/en/pagina/student-forms>.

The application for degree programme change must be sent by email no later than the deadline for payment of enrolment tuition fees indicated in [section 4](#), listing as recipients both the Student Affairs Office of the programme you belong to and the Student Affairs Office of the programme you wish to enrol in (see [section 7](#)).

In the email addressed to the Student Affairs Office, you must specify your position in the ranking list.

Please note: after submitting your application to transfer, you will not be able to sit the exams for your degree programme of origin.

### 5.2 – For candidates who transfer from another Italian university

If you gained a successful position in the ranking and you are actively enrolled in another degree programme at an Italian university other than Sapienza University of Rome, you must pay the enrolment tuition fees by and no later than the deadlines specified in [section 4](#), and submit a transfer application to your university of origin.

Within ten days from enrolment, you must send to the email address of the Student Affairs Office (see [section 7](#)):

- the incoming transfer form available on the university website, in the Downloads section of the following page <https://www.uniroma1.it/en/pagina/student-forms>,
- a copy of the outbound transfer application submitted to your university of origin.

The Student Affairs Office will generate the incoming transfer fee payment slip.

#### Please Note

after payment of the programme's enrolment tuition fees, you will not be able to sit exams for your home degree programme.

### 5.3 – For candidates who still have to graduate

If you gain a successful position in the ranking list and you graduate **between the deadlines for payment of tuition fees and November 3, 2025**, you must submit the precautionary application, no later than the deadlines indicated in [section 4](#), using the following procedure:

- request the precautionary application to the Student Affairs Office by writing to [segrstudenti.psicologia@uniroma1.it](mailto:segrstudenti.psicologia@uniroma1.it);
- fill in the application;
- send the application to [segrstudenti.psicologia@uniroma1.it](mailto:segrstudenti.psicologia@uniroma1.it) indicating in the subject line: Precautionary application + Degree Programme Code and Name;

The precautionary application is necessary in order to keep one's place in the ranking list and to pay tuition fees after the deadline.

#### Please Note

Tuition fees must be paid within 7 days after graduation at the latest.

### 5.4 – For candidates already holding an Italian degree

If you gain a successful position in the ranking list and have already obtained an Italian degree, if you wish to request a degree programme shortening or the recognition of university credits acquired during your previous degree programme, you must submit an application on a €16.00 revenue stamp to the Student Affairs Office (see [section 7](#)) within **15 natural and consecutive days of payment of the first instalment of the tuition fees**.

To submit the application you must:

- pay enrolment tuition fees;
- activate your institutional e-mail address as indicated on the University website at <https://www.uniroma1.it/en/pagina/email-google-apps>;
- send a ticket to your programme's Student Affairs Office <https://tts.uniroma1.it/otrs/customer.pl> by selecting the Degree Programme Shortening ("*Abbreviazione di corso*") service and filling in the relevant form

If you obtained your degree at an Italian university other than Sapienza University of Rome, you must also enclose a self-certification of your qualification, indicating the exams taken, relative grades, Scientific-Disciplinary Sectors (SSD) and credits (ECTS).

The assessment of the request will be carried out by the Faculty bodies.

## 5.5 – For candidates with an educational qualification obtained from a non-Italian higher education system

If you gained a successful position in the ranking list and you have an educational qualification obtained in a non-Italian higher education system, you must follow the procedures indicated in Annex 1 of this call for applications under [section A1.5](#).

If you are successful in the ranking list and you have an educational qualification obtained in a non-Italian higher education system and you wish to apply for a degree programme shortening, or the recognition of university exams taken abroad, you must follow the instructions set out in Annex 1 of this call for applications under [section A1.6](#).

## 6. Withdrawal from enrolment

If, after having paid tuition fees, you wish to withdraw from enrolment, you must follow this procedure:

- activate your institutional e-mail address as indicated on the University website at <https://www.uniroma1.it/en/pagina/email-google-apps>;
- log on to the ticket platform <https://tts.uniroma1.it/otrs/customer.pl> select the Student Affairs Office to which your degree programme belongs; select the Withdrawal from enrolment service, fill in the relevant form and enclose the stamp duty payment receipt.

**Please Note: If you are a non-EU citizen with a residence permit for study purposes and you withdraw from enrolment at Sapienza University of Rome or another University, you will lose the requirements for residency in Italy and your residence permit will be revoked.**

In this case, you will have to return to your country of origin and complete the pre-selection procedures again on the QS MoveIn platform, by April 29, 2025 (<https://www.uniroma1.it/en/admissions>) and pre-enrolment through the University online platform (<https://www.universitaly.it/>) no later than June 30, 2025.

## 7. Information and useful contact information

This call for applications is published on the programme's webpage, within the course catalogue <https://corsidilaurea.uniroma1.it/en>

Any notices and updates will also be published on the degree programme's page.

Educational Affairs Office of the Faculty of Medicine and Psychology	
Location	Via dei Sardi, 61 – 00185 Rome

Opening hours	Modalities and reception times can be found on this page: <a href="https://medpsi.web.uniroma1.it/it/uffici">https://medpsi.web.uniroma1.it/it/uffici</a> <b>The Office will be closed between August 11 and August 22</b>
E-mail	<a href="mailto:segreteriadidattica.psi2@uniroma1.it">segreteriadidattica.psi2@uniroma1.it</a>
<b>Student Affairs Office of the Faculty of Medicine and Psychology</b>	
Location	Via dei Sardi, 67 – 00185 Rome
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 <b>The Office will be closed from August 11 to August 16</b>
E-mail	<a href="mailto:sgrstudenti.psicologia@uniroma1.it">sgrstudenti.psicologia@uniroma1.it</a>
Teams	<a href="#">segreteria studenti psicologia</a> (during opening hours)
<b>CIAO - Centro informazioni accoglienza orientamento</b>	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	From Monday to Friday, from 9.30 to 17.00 <b>The Office will be closed from August 11 to August 16</b>
E-mail	<a href="mailto:ciao@uniroma1.it">ciao@uniroma1.it</a>
<b>HELLO – International Student Help Desk</b>	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	From Monday to Friday, from 9.30 to 17.00 <b>The Office will be closed from August 11 to August 16</b>
E-mail	<a href="mailto:hello@uniroma1.it">hello@uniroma1.it</a>
<b>International Student Office</b>	
Location	Piazzale Aldo Moro, 5 – 00185 Rome General Services Building - staircase C – 2 <sup>nd</sup> floor
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 noon Tuesday and Thursday from 14.30 to 16.30 <b>The Office will be closed from August 11 to August 16</b>
E-mail	<a href="mailto:studentistranieri@uniroma1.it">studentistranieri@uniroma1.it</a>

<b>Unit for Students with Disabilities and Specific Learning Difficulties (SpLDs)</b>	
Location	Piazzale Aldo Moro, 5 – 00185 Rome Law Building, ground floor, rear entrance
Disabilities	<a href="mailto:servizio.disabilita@uniroma1.it">servizio.disabilita@uniroma1.it</a> <a href="https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties">https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties</a> <b>The Office will be closed from August 11 to August 16</b>
SpLDs	<a href="mailto:servizio.dsa@uniroma1.it">servizio.dsa@uniroma1.it</a> <a href="https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties">https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties</a> <b>The Office will be closed from August 11 to August 16</b>
Contacts for the admission test	<a href="mailto:testaccesso.inclusione@uniroma1.it">testaccesso.inclusione@uniroma1.it</a> <a href="https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties">https://www.uniroma1.it/en/pagina/disability-and-specific-learning-difficulties</a> <b>The Office will be closed from August 11 to August 16</b>

## 8. Selection Committee

The Committee in charge of the procedure for the comparative assessment of the qualifications referred to in this call for applications is appointed by the Degree Programme Board and consists of the Programme Coordinator of the Master's Degree in Cognitive Neuroscience and three lecturers of the degree programme.

## 9. Persons in charge of the administrative procedure and competent court

Pursuant to Articles 4, 5 and 6 of Law 241/90, Ms Lucia D'Adamo, Head of the Unit of the Student Affairs Office of Medicine and Psychology and, for the IT part concerning the test, Gianmarco Giummo, Faculty IT contact person, are responsible for the administrative procedure.

In the event of a dispute, the Court of Rome shall have exclusive jurisdiction.

## **Annex 1. Non-Italian citizenship and/or educational qualification obtained in a non-Italian education system**

### **A1.1 – Candidates with EU citizenship and candidates with non-EU citizenship holding a residence permit in Italy (EU equivalents)**

The general procedures of the call for applications apply to:

- a. EU citizens or citizens from one of the following countries: Norway, Iceland, Liechtenstein, Switzerland, Republic of San Marino, Vatican City State
- b. Individuals with dual citizenship, one of which is from a European Union country;
- c. Non-EU citizens who hold one of the following residence permits issued by the Italian government:
  - EU long-term resident's residence permit;
  - Residence permit for employment or self-employment;
  - Residence permit for family reasons;
  - Residence permit for political asylum, subsidiary protection or special reasons;
  - Residence permit for religious reasons;
  - Residence card Article 50 TEU - Art 18.4 EU-UK withdrawal agreement
- d. Non-EU citizens who have been legally residing in Italy for at least one year and hold an upper secondary school qualification obtained in Italy giving access to the chosen degree programme;
- e. Non-EU citizens who are enrolled in a degree programme at an Italian university, hold a valid residence permit for study purposes and intend to apply for a transfer or a degree programme change (for years subsequent to the first year of enrolment);
- f. Non-EU citizens who are part (themselves or a parent or spouse) of the staff serving in foreign diplomatic missions and international organisations based in Italy, accredited to the Italian State or the Holy See. Their residence permit for diplomatic reasons must be submitted.

If you have a student residence permit in Italy issued for an Italian language course or to spend a period of exchange/mobility, follow the instructions in [section A1.3](#).

### **A1.2 – Dual citizenship**

**If you have dual citizenship**, one of which is Italian or of another EU country, the Italian citizenship or the one of another EU country prevail (Law 218 of May 31, 1995, art. 19, paragraph 2) and therefore in order to enrol on the degree programme indicated in this call for applications, you must follow the instructions provided for EU citizens and non-EU citizens regularly holding a residence permit in Italy (EU equivalents).

### **A1.3 - Non-EU citizenship, residence abroad and student visa application**

If you are a citizen of a non-EU country, reside in a country other than Italy and do not meet the requirements set out in section A1.1, you must apply for an entry visa for study purposes as set out in [section 2.2](#) in order to enrol in the degree programme indicated in this call for applications.

If you have non-EU citizenship and hold a residence permit for study purposes in Italy issued for an Italian language course or to spend a period of exchange/mobility, in order to enrol in the degree programme in this call for applications you must return to your country of origin and submit an application for an entry visa for study purposes as indicated in [section 2.2](#).

For further information on the residence permit for study purposes, please consult the dedicated page <https://www.uniroma1.it/en/pagina/residence-permit-study-purposes>.

### **A1.4 – “Marco Polo” Project**

If you have Chinese citizenship, participate in the "Marco Polo" project for Sapienza University of Rome, and have submitted a pre-enrolment application to the Italian Diplomatic-Consular Representations in China, you



can participate in the selection process for places reserved for the **"Marco Polo"** project.

Specific indications are available on the website of the Ministry of University and Research at <http://www.studiare-in-italia.it/studentistranieri/>

### **A1.5 – Enrolment for candidates with a non-Italian educational qualification**

Candidates who hold an educational qualification awarded within a non-Italian secondary education system, to enrol by the deadlines provided in [section 4](#) must:

- Scan the documents indicated on Sapienza University's website, on the dedicated page, into a single file. [Go to the page \(4. Mandatory documents for enrolment – Master's degree courses\)](#)
- Send the file created to the Hello- International Student Office at the email address [studentistranieri@uniroma1.it](mailto:studentistranieri@uniroma1.it) by compulsorily stating in the subject line of the email the following wording: "Ready for enrolment + degree programme code and name + student ID number + surname and name of the student".
- Pay the university enrolment tuition fees within the deadlines set out in [section 4](#), following the specific instructions available at <https://www.uniroma1.it/it/pagina/infostud-immatricolazione>

The document below is available for further information on qualifications awarded by a non-Italian secondary education system that are eligible for access to higher education, this document lists most of the countries from which Sapienza University of Rome received the highest number of enrolment applications: [https://www.uniroma1.it/sites/default/files/field\\_file\\_allegati/entry\\_requirements\\_for\\_qualifications\\_awarded\\_by\\_non-italian\\_education\\_systems.pdf](https://www.uniroma1.it/sites/default/files/field_file_allegati/entry_requirements_for_qualifications_awarded_by_non-italian_education_systems.pdf) 0.pdf

**Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request additional documentation if it deems it necessary or to deny admission to the programme due to lack of requirements.**

Any further updates or information are available on the International Student Office page: <https://www.uniroma1.it/en/pagina/international-student-office> or by contacting: [studentistranieri@uniroma1.it](mailto:studentistranieri@uniroma1.it).

### **A1.6 – Degree programme shortening for candidates with a non-Italian academic qualification**

Candidates who hold an academic qualification obtained in a non-Italian academic system and wish to request a degree programme shortening or the recognition of university exams taken abroad must submit a request with a €16.00 revenue stamp to the International Student Office within 30 days from the date of enrolment:

Procedure:

- complete enrolment and pay enrolment tuition fees according to the procedures indicated in [section 5](#) activate your institutional e-mail address in compliance with the procedures indicated on the university website on the following page <https://www.uniroma1.it/en/pagina/email-google-apps>;
- submit a ticket to the International Student Office <https://tts.uniroma1.it/otrs/customer.pl> by filling in the application/request form, and uploading the documents indicated on Sapienza University's website, on the dedicated page. [Go to the page \(14. Degree programme shortening\)](#).

**Once the administrative checks have been completed, the "Hello - International Student Office" reserves the right to request further documentation if it deems it necessary and to refuse the application for recognition if it lacks the necessary conditions.**

Any further updates and information can be found on the International Student Office page <https://www.uniroma1.it/en/pagina/international-student-office> or by contacting: [studentistranieri@uniroma1.it](mailto:studentistranieri@uniroma1.it)

Once the necessary checks on the submitted foreign qualifications have been completed, the request will be forwarded by the Hello - International Student Office to the relevant Student Affairs Office for administrative processing.

The assessment of the request will be carried out by the competent Faculty bodies.



## **Annex 2. Isee for the right to academic education**

The Isee (Indicator of Equivalent Economic Situation) for the right to academic education is required to obtain a reduction in the amounts of tuition fees to be paid by the student (the lower the Isee value, the lower the amount to be paid).

The calculation of Isee for university right to academic education benefits should be requested from Tax Assistance Centers (CAF) after January 15, 2025, and at least 30 days before the enrolment deadlines.

For candidates with a PIN code or SPID digital identity (unique code for access to all digital and online services of the Public Administration), it is also possible to request the calculation of Isee 2025 directly online by submitting the DSU (Single Substitute Declaration) on the INPS website ([www.inps.it](http://www.inps.it)).

**For candidates who have foreign citizenship and/or declare income earned abroad** and are therefore unable to produce Isee certification, there is a fixed amount tuition fee, depending on their country of origin.

See the dedicated page at <https://www.uniroma1.it/en/pagina/tuition-fees-and-benefits>

## **Annex 3. Services for disabilities or Specific Learning Difficulties (SpLDs)**

### **A3.1 - Recognised disability/invalidity**

**Candidates who have a recognised disability pursuant to Article 3(1) or (3) of Law no. 104 of February 5, 1992, or certification of invalidity and require special aids or additional time to take the test, must indicate their request on the Infostud System during the procedure for generating payment of the admission test fee and send their certification to [testaccesso.inclusione@uniroma1.it](mailto:testaccesso.inclusione@uniroma1.it)**

Specific situations will be examined taking into account the submitted certifications.

In these cases, the following aids are granted:

- additional time up to 50% more than defined for the test;
- Depending on the certification submitted, the assistance of a tutor for writing and/or reading, a sign language interpreter, a basic calculator.

**Requests must be received by the deadline for registration for the test and must be accompanied by appropriate certification issued by INPS or by the competent National Health System units.**

### **A3.2 - Specific Learning Difficulties**

**Candidates who have been diagnosed with a Specific Learning Difficulty (SpLD), as referred to in law no. 170/2010 and Ministerial Decree no. 5669/2011, and who require special aids in relation to the type of SpLD or additional time in order to take the test, must make their request on the Infostud System during the procedure for generating payment of the admission test fee and send their certification to [testaccesso.inclusione@uniroma1.it](mailto:testaccesso.inclusione@uniroma1.it).**

In this case, the following aids are granted:

- extra time equal to 30% more than defined for the test;
- the use of a basic non-scientific calculator depending on the certification submitted.

**Requests must be received by the registration deadline for the admission test and must be accompanied by appropriate Specific Learning Difficulty certification issued by National Health System units or by specialists and units accredited by the latter.**

**If the attached documents do not specify the accreditation of the units or specialists that issued the certification, a note must be added with the data confirming this accreditation.**

The Specific Learning Difficulty certification must be articulate and clear, with reference to nosographic codes and the explicit wording of the Specific Learning Difficulty (in reading and/or writing and/or calculation). The diagnosis must have been issued no more than three years previously if drawn up for minors.

### **A3.3 - Disabilities/invalidities and Specific Learning Difficulties for candidates residing abroad**

**Candidates who reside abroad and have a recognised disability or a diagnosis of Specific Learning Difficulty and wish to benefit from the measures mentioned above must submit the legalised certification, where required by current international regulations, attesting to the state of invalidity, disability or SpLD issued in the country of residence, accompanied by a sworn translation, either by an official translator or certified as conforming to the original text by the Italian diplomatic representations, in Italian or English language.**