



**SAPIENZA VISITING PROFESSOR/RESEARCHER  
HOSTING AGREEMENT**

**ANNO**

This “Hosting Agreement” is between the following parties:

1. The “Hosting Department”:

Sapienza Università di Roma – Dipartimento di \_\_\_\_ Address: via/piazza, represented by  
\_\_\_\_, Head of the Department  
And

2. The “Visiting Professor”

[Name], [Citizenship], [Passportxxxxxxxxx].

The parties referred to above have agreed to undersign this Hosting Agreement and fully accept all the provisions, terms and conditions that it sets out.

**TERMS AND CONDITIONS**

**ARTICLE 1 — SUBJECT OF THE AGREEMENT**

This Hosting Agreement lists the rights and obligations of the visiting professor in relation to his/her visit for activity research at Sapienza University, that has been approved by Council Department decision \_\_\_\_ through a proposal submitted by Prof. \_\_\_, Department of \_\_.

The research activity, which is indicated in this Hosting Agreement and will be carried out by the visiting professor, is under no circumstances to be considered a professional appointment or any form of salaried employment. Visiting professors conduct their activities without any specific obligation in terms of working hours, presence in the department or hierarchical supervision by the Hosting Department. Visiting Professors are autonomous, organise their work independently and choose their own absences.

**ARTICLE 2 — BASIC RIGHTS OF THE VISITING PROFESSOR**

The Hosting Department must:

- Guarantee **scientific independence** to the visiting professor;



Provide — during the visit period — **research support** to the visiting professor, including access to appropriate spaces and facilities to conduct research and University libraries;

- Support the visiting professor and provide **administrative and practical arrangement assistance**, in particular concerning:
  - Information regarding his/her stay in Rome (Italian tax system, accommodation, public transport, etc.)
  - Visa and residence permit
  - Italian Tax Identification Code
- Ensure that the visiting professor enjoys **adequate safety standards** and **health and liability insurance**, if he/she is not already covered by a personal or professional insurance during the stay in Italy.

### ARTICLE 3 — BASIC OBLIGATIONS OF THE VISITING PROFESSOR

The visiting professor must:

- Carry out visit research/teaching activities jointly with the inviting professor, as described in the funding proposal;
- Respect standard practices and regulations of the Hosting Department with regard to the use of libraries, laboratories and workplaces;
- Inform the Hosting Department immediately of any events or circumstances likely to affect the implementation of the visit and force it to be rescheduled or interrupted.

### SIGNATURES

#### For the Hosting Department

Date signature stamp

#### For the Visiting Professor

Date signature stamp

