



**SAPIENZA**  
UNIVERSITÀ DI ROMA



Decreto n. 3629/2024  
Prot. n. 0209947 del 19.12.2024

**ERASMUS+ STUDY MOBILITY PROGRAM**  
**Call for applications for the academic year 2025/2026**

1st Deadline for online application submission:  
**February 18, 2025 - 1:00 PM**

2nd Deadline for online application submission for universities not assigned after the first deadline:  
**May 20, 2025 - 1:00 PM**



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## ART. 1 – OBJECTIVES

The Erasmus+ Study Mobility Program is the European Union program that supports undertaking a period of study abroad during which participants may:

- **Attend university courses** and pass the **corresponding exams**;
- Combine a study period with a **curricular internship** (only if foreseen by the academic program);
- Conduct research for the **preparation of their Bachelor's or PhDs thesis**;
- Carry out **research** within their doctoral program or specialization school.

At the end of the mobility abroad, full recognition of the educational and/or research activities conducted abroad with a positive outcome is guaranteed, provided that they were pre-approved through the *Learning Agreement/Change Form* (see the following Article 8).

## ART. 2 – TYPES AND DURATIONS OF MOBILITY

Study periods abroad, defined as physical mobility, may start from **June 1, 2025**, and must be completed by **July 31, 2026**, and must be carried out continuously.

There are two types of mobility:

- **Erasmus+ LONG MOBILITY** for Bachelor's and Master's STUDENTS, PhDs and SPECIALISATION SCHOOL has a **minimum duration of 2 months** (60 days) and a **maximum of 12 months per study cycle** (24 months for single-cycle degree programs). It can be carried out at any university in Programme Countries and Partner Countries (see Article 3).  
The duration of specific mobility is defined by the inter-institutional agreement between Sapienza and the partner universities.  
The duration of the individual participant's mobility may vary only for valid academic reasons, in cases where:
  - the semester duration does not align with the academic calendar of the foreign institution;
  - the student begins mobility in the second semester;
  - the student has already participated in mobility periods within the same study cycle. In such cases, the maximum duration will be reduced to the remaining months relative to the 12-month limit per study cycle (24 months for single-cycle degrees), subject to approval by the host institution.
- **Erasmus+ SHORT MOBILITY** for DOCTORAL candidates only, with a minimum duration of **5 days and a maximum duration of 30 days**, must be carried out exclusively in Programme Countries.

## ART. 3 – DESTINATIONS

It will be possible to undertake an Erasmus+ study mobility at universities with which Sapienza has signed an inter-institutional agreement, belonging to one of the following country groups:

- **Programme Countries**, which include all European Union Member States, as well as Iceland, Liechtenstein, Norway, Turkey, Serbia, and North Macedonia;
- **Partner Countries**: United Kingdom and Switzerland.



The complete list of destinations and all related information, including specific language and academic requirements (the degree programs that provide access), can be viewed on the **destinations portal** (<https://goerasmus.web.uniroma1.it/>). The content of the portal is an integral part of this Call,<sup>1</sup> and the selectable destinations listed in the application form shall prevail. From the destinations portal, it is possible to access the websites of individual universities. It will not be possible to guarantee departure for the first semester of 2025/26 to destinations where the deadline for submitting student nominations, set by the host university, is before the publication of the final ranking.

The destinations can be classified as:

- Universities with Erasmus+ mobility agreements;
- Universities with Erasmus+ mobility agreements within the "CIVIS" Alliance;<sup>2</sup>
- Universities with Erasmus+ mobility agreements reserved for students enrolled in degree programs for which an agreement exists for the award of a double degree.

### ART. 3.1 - MOBILITY WITHIN DOUBLE DEGREE PROGRAMS

1. With the application to this call, financial support may also be obtained for spending the required study period abroad necessary for obtaining both the Italian degree and the foreign degree, for degree programs that offer this option. More information is available at <https://www.uniroma1.it/it/pagina/titoli-doppi-multipli-e-congiunti>.
2. The conditions for obtaining a double degree vary depending on the foreign institutions, the year of enrollment/attendance, the academic requirements, and are governed by specific agreements, to which reference is made.

### ART. 3.2 - MOBILITY TOWARDS THE UNITED KINGDOM

It is important to note that, starting from January 1, 2021, a passport, entry visa, healthcare coverage, and other additional procedures are required to stay in the United Kingdom. The costs and management of these procedures are entirely the responsibility of the student and vary depending on the duration of the stay. Students are encouraged to consult the websites of the foreign institutions and the British diplomatic representations in Italy.

### ART. 4 - FINANCIAL CONTRIBUTIONS AND BENEFITS

Students participating in mobility are exempt from paying enrollment fees at the **host university**, but they must continue to pay the enrollment and tuition fees to Sapienza.

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<sup>1</sup>The destinations and the number of available spots may be subject to changes if modifications are introduced by partner universities or by European or national organizations governing the Program.

<sup>2</sup> The universities of the CIVIS Alliance offer mobility opportunities for all study programs within their faculties, as well as integrated reception services Students – CIVIS - A European Civic University.



#### ART. 4.1 - ERASMUS+ MONTHLY CONTRIBUTION

1. The amount of the contribution allocated from the Erasmus+ Program resources varies based on the type of mobility (Long mobility or Short mobility), the cost of living in the destination country, and **the actual days of mobility abroad** certified by the partner university.

The EU contribution for "*LONG MOBILITY*" is allocated as follows:

	Monthly
<b>GROUP 1 = HIGH COST OF LIVING:</b>  Austria, Belgium, Denmark, Finland, France, Germany, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Netherlands, Sweden  <b>Partners:</b> Switzerland, United Kingdom	350,00 euro
<b>GROUP 2 = MEDIUM COST OF LIVING:</b>  Cyprus, Czech Republic, Estonia, Greece, Latvia, Malta, Portugal, Slovakia, Slovenia, Spain, Bulgaria, Croatia, Lithuania, Poland, North Macedonia, Romania, Serbia, Turkey, Hungary	300,00 euro

The EU contribution for "*SHORT MOBILITY*," provided solely for doctoral candidates, will be granted based on a daily amount:

Duration	Daily
"SHORT MOBILITY" for a period between 5 and 14 days	79 euro
"SHORT MOBILITY" for a period between 15 and 30 days	56 euro

1. The Erasmus+ contribution is incompatible with additional funding from other programs/actions financed by the European Union.
2. In the event of exhaustion of Erasmus+ funds or if the student receives simultaneous allocation of other EU funding for the same activity (including PON or PNRR doctoral scholarships), the student may be granted the status of "*Erasmus zero EU-grant*." This status allows the student to benefit from exemption from tuition fees at the host university and receive the additional monthly contribution from Sapienza/MUR (as specified in Art. 4.2) without receiving the EU contribution.

#### ART. 4.2 - ADDITIONAL MONTHLY CONTRIBUTION FROM SAPIENZA/MUR

1. Mobility beneficiaries who are **enrolled up to their first year beyond the standard duration** may also receive an additional monthly contribution from Sapienza and the Ministry of University and Research (MUR Youth Fund). The amount will be determined



based on the **2024 ISEE** of the beneficiary, which must be acquired exclusively through Infostud by the deadline for submitting the application (if unavailable, the 2025 ISEE may be used).

Tax residents in Italy	
ISEE of the beneficiary	Additional monthly contribution
≤ 27.726,79	€ 500,00
≤ 27.726,80-40.000,00	€ 400,00
≤40.000,01-55.000,00	€ 300,00
>55.001,00	€ 200,00

- Candidates who are exempt from submitting the ISEE for the payment of tuition fees for their study program for any reason **must still obtain the 2024 ISEE on Infostud** in order to benefit from the additional contribution referred to in this article. If unavailable, the 2025 ISEE may be used.
- Only candidates **enrolled in a PhD or specialization program** who are **tax residents in Italy** may submit the ISEE 2024 declaration (or, if unavailable, the ISEE 2025) via email to [candidaturaerasmus@uniroma1.it](mailto:candidaturaerasmus@uniroma1.it) by the application deadline (February 18, 1:00 PM), indicating in the subject line: ISEE DOTTORANDO DI RICERCA.
- For the purpose of calculating the additional contribution, the ISEE value on Infostud will be considered on the day following the deadline for submitting applications to the call. If the ISEE value is unavailable, the additional contribution will be assigned at the maximum rate for the category > 55,000.00 euros.
- For **participants with tax residence abroad**, including DiscoLazio scholarship holders who are fiscally resident abroad, the additional contribution will be differentiated based on the country where the income is generated, according to the following contribution<sup>3</sup> categories:

Tax residents abroad	
Contribution category <sup>4</sup>	Additional monthly contribution
A	€ 500,00
B	€ 300,00
C	€ 200,00

<sup>3</sup> Resolution of the Board of Directors dated May 30, 2023

<sup>4</sup> To verify your contribution bracket, refer to the Regulations for Enrollment in Bachelor's and Master's Degree Programs 2024/25 (Article 18, page 28).  
[https://www.uniroma1.it/sites/default/files/field\\_file\\_allegati/regolamento2025.pdf](https://www.uniroma1.it/sites/default/files/field_file_allegati/regolamento2025.pdf)



The submission of "ISEE parificato" will not be allowed.

6. **The additional contribution** referred to in this article **will be granted only if:**
- The beneficiaries have completed the payment of their enrollment at Sapienza for the academic year 2025/2026, unless the beneficiary is graduating in the academic year 2024/2025 (by January 30, 2026, or during the extraordinary session for degree programs in healthcare professions).
  - Students in the first and second cycles **are enrolled within the first year beyond the standard duration** (the calculation will be based on the year of enrollment at Sapienza, even in the case of degree program transfer).
  - Beneficiaries manage to obtain the recognition of at least 12 CFUs in their careers by October 31, 2026 (reduced to **3 CFUs** for students who only carry out research activities for thesis preparation and **10 CFUs** for qualifying internships).

The provisions of points b) and c) do not apply to PhD and specialization students.

Students who do not obtain the recognition mentioned in the previous paragraph 5, letter c) **will be required to return any additional contributions already paid** and cancel any additional grants. The recognition in the academic career must be completed exclusively through the digital procedures on the Erasmus personal page, which includes validation by the Academic Mobility Coordinator (see Article 8) and the recording of the results on INFOSTUD.

#### ART. 4.3 ADDITIONAL SUPPORT FOR STUDENTS WITH DISABILITIES AND/OR SPECIAL NEEDS

- Additional funds are available to support students with disabilities and/or special needs. Interested students must report their disability/special need both during the application process and when accepting the mobility, in order to receive instructions regarding the procedure for requesting dedicated funding, as indicated on the following webpage: <https://www.uniroma1.it/it/pagina/erasmus-studenti-con-esigenze-speciali>.
- The disbursement of the special needs contribution is subject to approval of the request by the National Erasmus+ Agency Indire.  
It is recommended to inquire in advance, before the application deadline, about the availability of appropriate services for disabilities and special needs at the chosen host university.

#### ART. 5 - PARTICIPATION REQUIREMENTS

##### ART. 5.1 GENERAL REQUIREMENTS FOR ELIGIBILITY

- To apply for the call, candidates must:
  - Be **enrolled** (including part-time) at Sapienza University for the academic year 2024/2025 in a Bachelor's degree, Master's degree, single-cycle Master's degree, PhD, or specialization school.
  - Ensure **the renewal of their enrollment at Sapienza for the academic year 2025/2026** within the deadlines set by the university.





- Have obtained at least 6 **CFUs** credits in their enrolled program by the application deadline (for students enrolled in the Master's in Civil Engineering, applications can be submitted even without recorded CFUs).
- 2. Students who expect to graduate in the academic year 2024/2025 by the extraordinary session in 2026 and plan to carry out mobility during their subsequent Master's degree program can do so during the first year of the Master's program, exclusively in the second semester of 2025/26, provided that the chosen host institution offers the second cycle and compatible academic activities. If the chosen institution offers a mobility period longer than one semester, it will be automatically reduced to one semester.
- 3. Since Erasmus+ mobility can be undertaken for a total period not exceeding 12 months for each study cycle (Bachelor's, Master's, PhD, and specialization school, 24 months for single-cycle degree programs), even if carried out at another university, by submitting an application for the Erasmus+ call for the academic year 2025/2026, **the candidates confirm they have a sufficient number of remaining months in accordance** with the rule mentioned above<sup>5</sup>.

**Any contributions received for a number of months exceeding the above-mentioned limit must be repaid**, without prejudice to any further civil and criminal consequences resulting from the submission of false declarations pursuant to Article 76 of the D.P.R. 28.12.2000, no. 445.

### ART. 5.3- LANGUAGE REQUIREMENTS

Foreign universities require a **specific level of language proficiency**, which must be demonstrated according to the methods and deadlines set by the destination university.

1. A minimum language proficiency **level A2**, according to the Common European Framework of Reference for Languages (CEFR) recognized by the Council of Europe, is required at the time of application. For students enrolled in medical courses at the Faculty of Pharmacy and Medicine and for those enrolled in courses at the Faculty of Medicine and Dentistry, possession of the minimum language level required by each destination is required at the application stage.<sup>6</sup>

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<sup>5</sup> When calculating the months already used within the same study cycle, mobility periods previously carried out under the following programs are included: ICM (International Credit Mobility), Lifelong Learning Programme, Erasmus+, Erasmus Mundus Action 1, and Erasmus Mundus Action 2. Any Erasmus mobility periods conducted **virtually from the country of residence** will not be counted toward the maximum number of Erasmus mobility months per study cycle.

<sup>6</sup> If "Certificate not mandatory" is indicated, the destination can be assigned with the minimum level of A2 in the language of instruction of the destination university.





2. However, it is recommended to have a minimum language proficiency level **at least one level below the lowest requirement from the destination institution**. For example, if the candidate has chosen three universities that require Spanish proficiency levels of B1, B2, and C2 respectively, it is advisable to have at least A2, which is the level one step below the lowest required level (B1 in this case).

If the language level indicated in the application is lower than the level required by the destination university, the mobility assignment **may be made provisionally**: the candidate will need to meet the required level, and this will be verified according to the methods and deadlines set by the destination university.

3. Language proficiency can be demonstrated in one of the following ways:
  - By providing the results of the test(s) passed before completing the online application during one of the sessions held from September 2024 to February 2025 at the University Language Centre (CLA). Organizational details are described in Annex 1.
  - If the student has taken a test at CLA in the previous academic year and again during the sessions from September 2024 to February 2025, the system will consider the best result.  
If the students have taken a test at CLA in the first session (September 2024 to November 2024), they can retake the test in the second session (December 2024 to February 2025) for the same languages or two additional languages, for a maximum of four different languages. In this case as well, the system will consider the best result.
  - By meeting one of the exemption criteria for the language test, as outlined in Article 5.3.1 “Exemption from Language Tests.”
4. Additional language proficiency **must be acquired independently by the student**. If accepted by the partner university, the certificate of attendance with the CEFR level issued at the end of foreign language courses organized by the University Language Centre can be used.

#### ART. 5.3.1 - EXEMPTION FROM LANGUAGE TESTS

1. Students are exempt from taking the CLA language proficiency test if they meet one of the following requirements:

- a. Having **passed the test** at the CLA for the previous year's Erasmus+ call.  
Students who do not wish to use this exemption can choose to retake the test.



- b. Being a **native speaker**<sup>7</sup> of the language chosen for mobility, having completed at least the entire cycle of primary and secondary education at recognized state or private schools in a country where that language is the national language. Students wishing to use this exemption must provide a copy of their diploma or other appropriate documentation to prove they fall under point b. Native speakers are considered to have a C2 level of the Common European Framework of Reference (CEFR).
- c. Having achieved at least an **A2 level of language proficiency, certified by an official certificate issued by one of the certifying bodies listed in the equivalence table of the CEFR** (internationally recognized language certifications for the purposes of the Erasmus+ study call for the academic year 2025/2026), for the language(s) chosen for mobility.
- d. Being **enrolled in study programs fully taught in English** at Sapienza, if English is the required language for mobility. Students will be exempt from taking the test only if the level of English required for their degree program is equal to or higher than that required by the foreign institution.
- e. Having obtained a **secondary school diploma from an international high school recognized by the Ministry of Education, University, and Research (MUR)** for the languages of English, French (ESABAC diploma), German, Spanish, or Portuguese (a secondary school diploma from an international high school corresponds to a B2 level).
- f. Having achieved at least an **A2 level** of language proficiency during a potential mobility period in the academic year 2024/2025, with a certificate of language proficiency issued by the **Linguistic Center of the host university**, for one of the languages listed in Annex 1.
- g. Being **bilingual**, means having completed at least the entire cycle of primary and secondary education in special-status regions or autonomous provinces where bilingualism is recognized under the applicable regional statutes. Students wishing to use this exemption can declare it through self-certification according to DPR 445/2000.

2. If the student intends to apply for a position that requires a higher level of language proficiency than those listed above, or for a location where a language different from the one certified is required, the student must take the test at the CLA. This provision does not apply to students enrolled in medical courses at the *Faculty of Pharmacy and Medicine* and to those enrolled in courses at the *Faculty of Medicine and Dentistry*, for whom possession of the minimum language level required by each destination is required at the application stage.

3. The language qualifications obtained within one's study program do **NOT** exempt from taking the language proficiency test at the CLA. Similarly, statements issued by professors, including university professors, or the passing of language exams within the curriculum will not be considered valid for the selection call.

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<sup>7</sup> Directives issued by the Ministry of Public Education with circular no. 5494 of 29/12/1982 (ref. C.U.N. of 30/10/1982)



#### ART. 5.3.2 - LANGUAGE TESTS FOR CANDIDATES WITH DISABILITIES AND SPECIFIC LEARNING DISABILITIES

1. Candidates with disabilities as defined in Article 3 of Law No. 104/1992 and/or with an invalidity of 66% or more are not required to take the computer-delivered language proficiency test. They must report their disability condition in the reservation form: the CLA reserves the right to assess their language proficiency using the most suitable and appropriate methods for the candidate's needs.
2. Candidates with disabilities and SLD (Specific Learning Disabilities), as per Law No. 170/2010 and Ministerial Decree No. 5669/2011, who require specific aids for the test due to their disability/SLD, must notify the Disability and SLD Students Office. In any case, candidates will be granted an additional 30% time compared to the time allotted for the test. The SLD certification must refer to nosographic codes and explicitly state the type of SLD (Reading and/or Writing and/or Calculation). The diagnosis must be updated every 3 years if it was issued when the student was a minor.
3. Students with disabilities or SLD **residing abroad**, who wish to benefit from the previously mentioned measures, must submit certification of their disability or SLD issued in their country of residence, along with a sworn translation in Italian or English.
4. Requests for the above points 1, 2, and 3 must be submitted by **the deadline for registration for the language proficiency test** and will be verified by the Disability and SLD Office, which may request appropriate certification issued by the "S.S.N" (National Health Service) or by accredited specialists and structures. Further information is available on the page <https://www.uniroma1.it/it/pagina/contatti-e-servizi-disabilita-e-dsa> or by writing to [servizio.disabilita@uniroma1.it](mailto:servizio.disabilita@uniroma1.it) or [servizio.dsa@uniroma1.it](mailto:servizio.dsa@uniroma1.it).

#### ART. 5.4 - OTHER REQUIREMENTS

1. **Graduating students** who undertake a mobility period can only graduate after the conclusion of their study period abroad and the completion of the digitalized procedure for the recognition of the academic activities outlined in the Learning Agreement/Change Form (exams or thesis research activities), under penalty of refunding the contributions (see Art. 8 Learning Agreement).
2. **PhD students** must request **approval** from their PhD Coordinator and **complete** their stay abroad no later than the legal duration of the PhD program. They must also obtain a certificate from the host university confirming the activities carried out.
3. **Specialization students** must request **approval** from the Director of their Specialization School to participate in the mobility program and **conclude** the stay abroad no later than the end of the program. They must also obtain a certificate from the host university confirming the activities carried out.
4. **Non-EU citizens**, in addition to being regularly enrolled at Sapienza, must possess a **residence permit**. If selected, the possibility of taking part in the exchange is always subject to obtaining **the visa for entry** into the destination country (a process that must be followed personally and well in advance of the departure date). To obtain the visa, some countries require students to certify the availability of financial means. The



minimum amount varies, but it can sometimes exceed the total amount of the mobility grants.

5. Students with **double enrollment** can apply only under one of their active academic careers. For the purposes of ranking, only the career selected at the time of application will be considered. The formulation of the Learning Agreement and the recognition of the academic activities carried out abroad will therefore be based on the selected career.

## ART. 6 – APPLICATION

### ART. 6.1 - DEADLINES AND SUBMISSION METHODS

1. The application form is available at the following link:  
<https://relint.uniroma1.it/candidatura/login.aspx>
2. The deadlines outlined in the call are as follows:
  - **1<sup>st</sup> deadline: Tuesday, February 18, at 1:00 PM:** submission deadline for the application
  - March 4: date from which rankings will be published
  - April 15: final date for reallocating eligible candidates without a placement
  - **2<sup>nd</sup> deadline: May 20, at 1:00 PM:** submission deadline for applications **for remaining destinations.**
  - June 10: date from which rankings will be published
  - June 30: reallocation of eligible candidates
3. For the Faculties of Economics, Law, Medicine and Dentistry, and Pharmacy and Medicine – Medical Area, **participation in a virtual or in-person meeting for the assignment of placements is mandatory** for all students listed in the rankings. The requirements, methods, and date for attending the meeting will be communicated directly by the Faculties to the email address used to submit the application.
4. To submit the application, **it is mandatory to use the institutional email account** ([surname.studentnumber@studenti.uniroma1.it](mailto:surname.studentnumber@studenti.uniroma1.it)).  
The institutional email address will be the only contact used for all communications related to the Call and subsequent procedures.
5. At the end of the application submission process, the students will receive a report summarizing the submitted data at their institutional email address as the sole confirmation of the correct submission. Each applicant must verify receipt of the report, check the accuracy of the provided data, and promptly report any errors in submission/receipt to the Erasmus EU Mobility Office ([candidaturaerasmus@uniroma1.it](mailto:candidaturaerasmus@uniroma1.it)).

### ART. 6.2 – APPLICATION COMPLETION – LONG-TERM MOBILITY

The student may apply for a **minimum of 1 and up to a maximum of 5 destinations**.

1. **The order of priority indicated at the time of application is binding** for the assignment of the placement, in the event the candidate is selected for multiple destinations.
2. When selecting the placement, **it is essential to consider:**
  - a) The **study opportunities** offered by foreign universities, verifying their academic offerings on the respective university websites;



- b) The **required language proficiency level** to attend classes and take exams (see Article 5.3.1 "LANGUAGE REQUIREMENTS");
- c) The possibility of taking CLA language tests **for only four languages**, in addition to any exemptions (see Article "EXEMPTIONS FROM LANGUAGE TESTS").
- 3. In the application form, the students must specify the academic activities they plan to carry out abroad (indicated in the "**preliminary study plan**" section), ensuring beforehand the consistency between the disciplinary field of the host institution and their study program. The proposed activities in the application are indicative and may be finalized by preparing the official study plan (see Article 8 "LEARNING AGREEMENT"), which must be approved by the Academic Mobility Coordinator (RAM) before departure if selected (see Article 8).
- 4. If the application is submitted during the transition between a Bachelor's Degree Program (first cycle) and a Master's Degree Program (second cycle), it is necessary to consider the academic activities outlined in the Master's Degree curriculum.
- 5. Students/doctoral candidates intending to conduct thesis research or laboratory activities related to thesis preparation must indicate the following in the application: subject, supervisor, topic, whether the project has been approved by the thesis supervisor, expected credit evaluation, and the name of the contact professor at the host university (for each mobility option selected).
- 6. To successfully complete the application, interested students must fill in all the required fields in the online form and ensure **they have uploaded** their language certification, if required under Article 5.3.1, paragraph 1, letter c) "EXEMPTIONS FROM LANGUAGE TESTS". **Failure to upload the required documents or the provision of false information in self-certified declarations will result in exclusion.**

### ART. 6.3 - APPLICATION FOR "SHORT MOBILITY" FOR DOCTORAL CANDIDATES

- 1. Doctoral candidates intending to apply for their designated placements and participate in an Erasmus+ "SHORT MOBILITY" must indicate this during the application process by selecting the appropriate checkbox corresponding to the chosen university.
- 2. If the intention to undertake a short mobility is not declared in the application, the mobility will be considered a long mobility and must comply with the relevant requirements (see Art. 2 – TYPES AND DURATION OF MOBILITY).
- 3. Before the mobility begins, the Faculty Erasmus Office **must obtain formal confirmation** of the "Short Mobility" from the host institution.

### ART. 7 – SELECTION COMMITTEES

The Selection Committees (hereinafter referred to as Committees) will be established by a subsequent provision signed by the Deans of the Faculties and will consist of faculty members and administrative staff.

#### ART. 7.1 – SELECTION CRITERIA

##### A. Academic Merit: 0 – 50 points.

The score for academic merit will be evaluated based on study regularity and academic performance.

The factors contributing to the calculation of the score for academic merit include the **weighted average** (arithmetic average for medical degree programs) **of grades**, compared to the weighted average of the student's degree program, and **the number of credits** earned in relation to the total number of credits required for the year of enrollment



in the current cycle. For students enrolled in the first year of the Master's degree in Civil Engineering, the exams taken during the Bachelor's degree will be considered. If this path was completed outside of Sapienza University, the candidate must provide the relevant documentation to the committee.

For the calculation of the score, **the data from the student's academic career up to the application deadline** will be considered according to the following formula:

Average (ratio of weighted average grade to the weighted average grade of the program) x 30

**+(plus)**

Total CFUs (ratio of earned CFUs to total CFUs required in the program for the year the student is enrolled) x 20

**-(minus)**

1 point for each year beyond the legal duration of the program.

**NOTE:** For the calculation of the weighted average and earned CFUs, the following are NOT considered:

- Exams taken abroad during the Erasmus stay, if not yet validated due to the incomplete validation procedure;
- Extracurricular exams under Article 6 of the Royal Decree no. 1269/38, as these exams do not contribute to the CFUs required for degree completion and are not included in the weighted average calculation;
- Integrated exams and ADEs (elective educational activities) if the credits for all tests constituting each integrated exam have not been earned;
- "Single courses" if not recognized in the student's degree program for the current academic year;
- Exams canceled due to failure to meet prerequisites;
- CFUs related to the final exam.

During the selection process, *only* the CFUs that are earned and recorded in Infostud by the application deadline will be considered and evaluated.

**B. Specific Criteria: 0 – 50 points.**

Each Committee **may** assign additional points based on the information provided in the application regarding one or more of the following criteria:

- Knowledge of the language of instruction for the different requested destinations;
- Preliminary educational project (list of courses to be completed abroad) proposed by the candidate;
- Year of enrollment coefficient.

The details for the allocation of these specific criteria for each Faculty/Disciplinary Area are provided in Attachment 2.

## **ART. 7.2 – FORMULATION OF THE RANKINGS**





The Committees, based on the criteria outlined above, will create a provisional ranking that will be published at the following link: <https://www.uniroma1.it/it/pagina/bando-erasmus-2025-2026-studio>.

The ranking will be considered final if, after 5 consecutive calendar days from the publication date, no **revision requests** have been submitted to the Faculty via institutional email and addressed to the **Erasmus Administrative Referents (RAEF)**.

In the assignment of mobility, in case of **equal scores**, priority will be given to students who have never participated in an Erasmus mobility for study purposes or Erasmus placement/traineeships. In the event of further equality, priority will be given to the younger student.

### ART. 7.3 – ACCEPTANCE OF MOBILITY

1. **The winners must accept the assigned mobility within 7 calendar days** from the date of assignment, which will be communicated via email. Failure to meet the 7-day deadline will be considered an automatic withdrawal.
2. Accepting mobility is a serious commitment made by the candidate. Therefore, eligible students must limit withdrawals, after acceptance or at the beginning of the mobility period, to serious and proven cases of force majeure, which must be communicated in writing and properly justified to allow the first reserve candidate to take over in a timely manner.
3. In case of withdrawal or failure to accept the mobility within the above-mentioned terms (point 1), the Faculty's Erasmus Office will proceed with the allocation of mobility to the next students on the ranking, who may then be contacted.
4. Inclusion in the final rankings does not automatically grant the right to carry out the mobility, as the actual assignment will depend on compliance with the academic requirements and criteria defined by each study program, faculty, and assigned destination, including language requirements (see Art. 5.3 Language Requirements).

### ART. 7.4 - FINAL ASSIGNMENT OF THE MOBILITY

1. The mobility contributions are **exclusively assigned for the completion of academic activities** in person at the partner institution. In order to benefit from the Erasmus contributions, the student assigned to mobility must, strictly before departure, **accept the terms of the financial contract** and follow the instructions provided at the time of the mobility assignment.
2. For the final assignment of Erasmus+ mobility, the student must have completed the *Learning Agreement* on the personal Erasmus page and received approval from the *RAM*.
3. The enjoyment of mobility is still subject to acceptance by the foreign university, which may require additional certifications (e.g., language certifications) or reject the application based on its own rules, which are not specified in the inter-institutional agreement signed by Sapienza with the partner university.

### ART. 8 – THE LEARNING AGREEMENT





1. The mobility beneficiaries must complete the official study plan, called the **Learning Agreement (L.A.)**, which defines the academic activities to be carried out abroad and guarantees the recognition of credits obtained through exams/thesis research abroad.
2. The definition and subsequent approval of the L.A. are mandatory and binding for the mobility participation, and failure to comply will result in exclusion from the mobility, in accordance with the requirements of the candidate's specific degree program.
3. The L.A. must include exams or academic activities aimed at earning and recognizing **at least 12 CFUs (no less than 3 CFUs for thesis research mobility only and no less than 10 CFUs for qualifying internships)**.
4. To prepare the study plan to be carried out at the destination University, students must consult the information available on the hosting institution's websites before submitting their application. This information will also be binding for the mobility assignment.
5. For thesis research (Bachelor's, Master's, PhD, or specialization), the project must be agreed upon in advance with the Italian supervisor and the RAM, based on the agreements established with the professor at the host university, whose details the candidate must provide during the application process.
6. At the end of the courses, Erasmus students must take the exams as required by the host university. Upon completion of the mobility, **the student must obligatorily initiate the procedure to have the academic and/or research activities carried out at the foreign university recognized**. This digital procedure must be completed **exclusively through the Erasmus personal page**, except for doctoral and specialization students.
7. The recognition of the academic activities will be as indicated by the Faculty and the "Regulation for Student Mobility and the Recognition of Study and Training Periods Abroad." The exams taken abroad will be recognized in compliance with any prerequisites established by the student's degree program.
8. Partner universities may have restrictions on the available course offered for exchange students. It is recommended to inquire during the application process with the institution of interest to check for any restrictions regarding the list of courses published on the partner universities' websites.
9. The Erasmus+ study mobility period is considered continuous: during the mobility period, students are required to primarily carry out the academic activities outlined in the learning agreement at the host institution. The possibility of taking exams or other academic activities in Italy must be agreed upon with the foreign institution and the student's RAM.

## ART. 9 - USEFUL INFORMATION

The student must independently gather information on the following:

- Any **accommodation** opportunities offered by the host universities;
- **Health care** in the host country by contacting their local ASL (health authority) or diplomatic representations and consulting the following link: <http://www.salute.gov.it/>;
- **Entry requirements for the host country**, if a non-EU citizen or for destinations in Partner Countries (see Art. 3), by contacting the respective diplomatic representations (Embassies and Consulates) well in advance. The legislation and regulations governing the entry of non-EU students into the countries participating in the Erasmus+ Program are based on the student's nationality. It is the student's responsibility to gather the



necessary information and obtain the documents required for entry and stay in the destination country.

**The accident and civil liability insurance** provided automatically with enrollment at Sapienza is extended in the same manner for the entire period of stay abroad at the host institution <https://www.uniroma1.it/it/node/24654>. PhD and specialization students must check if additional insurance coverage beyond what is provided by Sapienza is necessary.

However, it is recommended to consider purchasing additional travel and medical insurance not covered by the European Health Insurance Card (EHIC). It is also recommended to register on the MAECI website managed by the Crisis Unit “Dove siamo nel mondo” <https://www.dovesiamonelmundo.it>, clearly indicating the required details: name, city/country, destination university, updated contact information, and period of stay.

## ART. 10 CONTROLS

1. Pursuant to Article 71 of Presidential Decree 445 of 28/12/2000, the Administration will carry out appropriate checks, including random checks, and in all cases where there are reasonable doubts about the truthfulness of self-certifications.

The failure to provide truthful information, whether declared or self-certified, will constitute grounds for exclusion/termination.

## ART. 11 PROCESSING OF PERSONAL DATA

The processing of personal data is governed by Article 13 of Legislative Decree 196/2003 and Articles 13 and 14 of EU Regulation No. 2016/679 – GDPR (General Data Protection Regulation), which sets out provisions for the protection of individuals and other parties regarding the processing of personal data provided, in compliance with the aforementioned regulations and confidentiality obligations.

## ART. 12 RESPONSIBLE FOR THE PROCEDURE

Under Law No. 241 of August 7, 1990, and subsequent amendments, for the matters exclusively under the competence of Sapienza University of Rome, the responsible person for the procedure is Dr. Tiziana De Matteis – email: [candidaturaerasmus@uniroma1.it](mailto:candidaturaerasmus@uniroma1.it).

## ART. 13 CONCLUSION OF THE PROCEDURE

The deadline for concluding and publishing the results of the selection is expected to be by June 30, 2025.

This Call for Applications is also published in English. In case of interpretative conflicts between the two versions (ITA and EN), the Italian text shall prevail.

## Useful Reference Links:

**Application:** <https://relint.uniroma1.it/candidatura/login.aspx>

**Cost of living in different destination countries:** <https://www.numbeo.com/cost-of-living/>

**Living and working conditions:** <https://eures.ec.europa.eu/living-and-working/living-and->



SAPIENZA  
UNIVERSITÀ DI ROMA



Erasmus+

[working-conditions\\_en](#)

**Language test FAQ:** <https://web.uniroma1.it/cla/faq-test-linguistici-cla-mobilita-internazionale>

**For technical assistance during the application process**, you can fill out the Help Desk form available at: <https://relint.uniroma1.it/candidatura/sendmail.aspx>



## Annex 1: ORGANIZATION OF LANGUAGE TESTS AT THE CLA

Students admitted to the selection based on the language test conducted at the CLA must still meet the language proficiency level required by the host institution; otherwise, they will not be eligible for mobility.

It will be possible to take **only one test** per language, up to a maximum of **two languages per session, and up to a total of four tests across two sessions.**

**There are no recovery sessions. Students who have already taken tests during the first session (September-November 2024) will be allowed to retake the tests in the second session (December-February).**

1. Tests for **FRENCH, ENGLISH, PORTUGUESE, SPANISH, and GERMAN** will be held at the CLA in person. Students must present a valid identification document (ID card, passport, or driver's license).
2. All students, whether they have taken tests in the first session or not, must register by selecting a date and time from the options available at this link: <https://forms.gle/oz8N3r41ao4LpPow5>.
3. Test registration is confirmed only upon receipt of a notification email sent to the institutional email account.
4. The language proficiency tests are multistage (with a passing threshold) and include:
  - Multiple-choice questions
  - Cloze (embedded answer) questions
  - Drag-and-drop activities within a text
5. The tests primarily focus on grammar and text comprehension. **There will be no speaking or listening components.** The test starts at the A2 level, progressing step by step to higher levels (up to C1) based on the score obtained. The test will last approximately 60 minutes if all four levels are completed.

There are no online simulations of the tests available. It is strongly recommended to book the tests promptly to maximize the chances of securing a preferred date.

Test results will be published on Moodle but will only be integrated into the application if the student accesses the form via this link: <https://relint.uniroma1.it/candidatura/login.aspx>.

Test results will be visible in the application by 14/02/2025, at 2:00 PM.

Students who have already taken the test at the CLA during the first session of **2024** are invited to access the **application** form to allow their test result to be included.

The certificate for the **test result will be issued only to students who participate in Erasmus mobility**. This certificate, which is NOT a legally recognized language certification, can be downloaded directly from the student's Erasmus personal page.

**In the event of differences in interpretation between the English and Italian versions of this call for applications, the Italian text shall prevail. The original of this provision is acquired in the Administration's records.**

Signed by the THE RECTOR



## Annex 2: FACULTY-SPECIFIC SELECTION CRITERIA

<b>Architecture</b>	<b>Preliminary Learning Projects:</b> Min 0 points, Max 40 points	<b>Presence and Consistency of Preliminary Learning Projects</b>
	<b>Language Proficiency:</b> Min 0 points, Max 10 points	<b>Language Proficiency Points:</b> <ul style="list-style-type: none"> <li>• A2 = 1 point</li> <li>• B1 = 2 points</li> <li>• B2 = 3 points</li> <li>• C1-C2 = 4 points</li> <li>• Native speakers of English, French, German, Spanish, Portuguese = 4 points</li> <li>• Enrolled in English-language courses within the Faculty = 3 points</li> <li>• Certificates for languages different from the above will have their points summed up, with a maximum of 10 points.</li> </ul>
Computer Engineering, Computer Science, and Statistics	<b>Preliminary Learning Project:</b> Min 0 points, Max 40 points	<b>Presence and Consistency of Preliminary Learning Projects</b>
	<b>Language proficiency:</b> Min 0, Max 10 points.	<p>Up to 10 points for proficiency in the learning language for the specific requested destination, in relation to the study plan, as demonstrated by certificates and attestations attached to the application:</p> <ul style="list-style-type: none"> <li>• B1 = 2 points</li> <li>• B2 = 4 points</li> <li>• C1 = 6 points</li> <li>• C2 = 8 points</li> <li>• Possession of certificates in multiple languages: adds 1 point up to a maximum of 2 points</li> <li>• Possession of multiple certificates for the same language: only the highest level certificate counts towards the score.</li> </ul>



Economics	<b>Preliminary Learning Project</b>	Not evaluated
	<b>Language proficiency: Min 0, Max 10 points</b>	<p>A2 = 0 points;            B1 = 2 points;            B2 = 6 points;            C1 = 8 points;            C2 (and native speakers) = 10 points;</p> <p>In the case of multiple certificates for the same language, only the certificate of the highest level will be considered for scoring.</p>
Law	<b>Preliminary Learning project: Min 0, Max 40</b>	<p>Presence and coherence of preliminary learning projects, distributed as follows: up to 10 points for the choice of 5 different destinations; up to 20 points for the coherence of the study plan with the chosen destination; up to 15 points for the coherence in the choice of destination.</p>
	<b>Language proficiency: Min 0, Max 10 points.</b>	<p>A2 = 0 points;            B1 = 2 points;            B2 = 4 points;            C1 = 6 points;            C2 = 8 points;            Knowledge of another documented language = 2 points.</p>
Humanities	<b>Preliminary Learning Project: Min 0, Max 40</b>	<b>Presence and Consistency of Preliminary Learning Projects</b>
	<b>Language proficiency: Min 0, Max 10 points.</b>	<p>A2 = 0 points;            B1 = 2 points;            B2 = 4 points;            C1 = 6 points;            C2 = 10 points.</p>



Psychology	<b>Preliminary Learning Project</b>	Not evaluated
	<b>Language proficiency:</b> 0, Max 10 points.	A2 = 0 points; B1 = 2 points; B2 = 4 points; C1 = 8 points; C2 = 10 points. For any additional language: A2 = 1 points; B1 = 2 points; B2 = 3 points; C1 = 4 points; C2 = 5 points
Mathematical, Physical, and Natural Sciences	<b>Preliminary Learning Project:</b> <b>Min 0, Max 40</b>	Preliminary learning project, max <b>40 points</b> , indicating, for each selected destination, the exams to be taken during the mobility period and any thesis plan, specifying the Sapienza supervisor, the foreign tutor, and the thesis topic.
	<b>Language proficiency:</b> Min 0, Max 10 points	Language skills, up to a maximum of 10 points, are divided as follows:  <b>First language:</b> <ul style="list-style-type: none"> <li>• A2 = 1 point;</li> <li>• B1 = 3 points;</li> <li>• B2 = 5 points;</li> <li>• C1 = 8 points;</li> <li>• C2 = 10 points;</li> </ul> <b>For each additional language:</b> <ul style="list-style-type: none"> <li>• A2 = 1 point;</li> <li>• B1 = 2 points;</li> <li>• B2 = 3 points;</li> <li>• C1 = 4 points;</li> <li>• C2 = 5 points;</li> </ul> <b>Up to a maximum overall total of 10 points.</b>
Pharmacy	<b>Preliminary Learning Project:</b> <b>Min 0, Max 40</b>	1. Evaluation of the coherence and presence of the learning proposal (evaluation by the RAM of the degree program); 2. Preliminary training project (LA). Failure to complete the LA (for the chosen destination) will negatively impact the score;





		3. Thesis area and topic (laboratory training): in the absence of the following information in the application: subject, supervisor, topic, whether the project has been approved by the thesis supervisor, the expected credit evaluation, and the name of the contact professor from the host university (for each of the chosen mobilities), the evaluation of the preliminary training project will be 0.
	<b>Language proficiency:</b> Min 0, Max 10 points	(a) Linguistic knowledge of the learning language for the different requested destinations, with a maximum of 10 points (from 0 to 10): A2 = 0 points; B1 = 2 points; B2 = 6 points; C1 = 8 points; C2 (and native speakers) = 10 points; In case of possession of multiple certificates for the same language, only the certificate of the highest level will be considered for scoring.
Civil and Industrial Engineering	<b>Preliminary Learning Project:</b> Min 0, Max 50	<ul style="list-style-type: none"> <li>Consistency of the educational projects with exams present in the academic study plan (CdS) = 40 points</li> <li>Adequacy of CFUs (credits) in relation to the period of mobility abroad (semester/annual) = 10 points</li> </ul>
	<b>Language proficiency</b>	Not evaluated
Political Science, Sociology, Communication	<b>Preliminary Learning Project:</b> Min 0, Max 50	<p>PFP: Proportional to the number of CFUs, with 0 points if only foreign or Italian exams are listed:</p> <p><b>Scale of points on 50 total points for one-semester scholarships:</b></p> <ul style="list-style-type: none"> <li>6 CFU = 10 points</li> <li>9 CFU = 15 points</li> <li>12 CFU = 20 points</li> <li>15 CFU = 25 points</li> <li>17 CFU = 28 points</li> <li>18 CFU = 30 points</li> <li>21 CFU = 35 points</li> <li>24 CFU = 40 points</li> <li>27 CFU = 45 points</li> </ul>



		<ul style="list-style-type: none"> <li>• 30 CFU = 50 points</li> </ul> <p><b>Scale of points on 50 total points for two-semester scholarships:</b></p> <ul style="list-style-type: none"> <li>• 6 CFU = 5 points</li> <li>• 9 CFU = 7.5 points</li> <li>• 12 CFU = 10 points</li> <li>• 15 CFU = 12.5 points</li> <li>• 18 CFU = 15 points</li> <li>• 21 CFU = 17.5 points</li> <li>• 24 CFU = 20 points</li> <li>• 27 CFU = 22.5 points</li> <li>• 30 CFU = 25 points</li> <li>• 33 CFU = 27.5 points</li> <li>• 36 CFU = 30 points</li> <li>• 39 CFU = 32.5 points</li> <li>• 42 CFU = 35 points</li> <li>• 45 CFU = 37.5 points</li> <li>• 48 CFU = 40 points</li> <li>• 51 CFU = 42.5 points</li> <li>• 54 CFU = 45 points</li> <li>• 57 CFU = 47.5 points</li> <li>• 60 CFU = 50 points</li> </ul> <p>The evaluation will take into account the real thematic and disciplinary alignment between Italian and foreign courses, as well as the fact that the foreign exams listed must be actually offered by the designated partner institution.</p> <p>For further details, it is recommended to consult the Erasmus page of your department:</p> <ul style="list-style-type: none"> <li>• For the Department of Communication and Social Research: <a href="https://coris.web.uniroma1.it/it/internazionalizzazione/erasmus/">https://coris.web.uniroma1.it/it/internazionalizzazione/erasmus/</a></li> <li>• For the Department of Social and Economic Sciences: <a href="https://disse.web.uniroma1.it/it/erasmus">https://disse.web.uniroma1.it/it/erasmus</a></li> <li>• For the Department of Political Sciences: <a href="https://disp.web.uniroma1.it/it/ufficio-erasmus">https://disp.web.uniroma1.it/it/ufficio-erasmus</a></li> </ul>
	<b>Language proficiency</b>	Not evaluated



Medicine and Health Professions - Campus A.O.U. S. Andrea	<b>Preliminary Learning Project:</b> Min 0, Max 40	The score to be assigned according to this criterion will be awarded exclusively based on the academic year in which the candidates are enrolled for the 2024/2025, as specified below: <ul style="list-style-type: none"><li>• Students enrolled in the single-cycle Master's degree in Medicine and Surgery: VI and V year = 40; IV year = 30; III year = 20; II and I year = 0;</li><li>• Students enrolled in three-year degree programs in Health Professions: III year = 40; II year = 30; I year = 0.</li></ul>
	<b>Language proficiency</b>	Not evaluated
Latina Campus	<b>Preliminary Learning Project</b>	Not evaluated
	Language proficiency: Min 0, Max 10 points	Linguistic appropriateness with respect to the chosen location.
Faculty of Pharmacy and Medicine (medical area) and Faculty of Medicine and Dentistry	<b>Preliminary Learning Project</b>	Not evaluated
	<b>Language proficiency:</b>	Not evaluated