**ANNEX 2**

**Application for Admission to the Advanced Professional Course**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

(enter the name of the Advanced Professional Course)

**Course identification code: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**The undersigned**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surname, Name (please write on the line above)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tax code

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nationality

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Place and date of birth

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Residence address (city, province, street, postal code)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail address

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Landline and mobile number

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Infostud student ID number

**Holder of the following university degree**

□ Bachelor’s degree

□ Master’s degree

□ Qualification obtained in an EU country

□ Other (specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

□ Graduating by March 31, 2025

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of the degree programme

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Institute/University where the degree was/will be obtained

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of graduation (if graduating student, please indicate the expected graduation date) Grade

**Any other qualifications**:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**applies for admission to the Advanced Professional Course mentioned above.**

**To this end, please find enclosed:**

* Photocopy of a valid identity document (ID card, car licence, passport);
* CV;
* Copy of the payment receipt for the admission test/qualifications assessment.

**Also encloses (only for candidates concerned)[[1]](#footnote-1):**

**…………**

………...

The undersigned declares that he/she has read and approved in every point the unique call for applications to the Advanced Professional Course, the Regulations and the Study Plan and that he/she meets all the requirements stated and is aware of the penal and civil sanctions, in the case of false declarations, formation or use of false documents, pursuant to art. 76 of Presidential Decree no. 445 of 28/12/2000.

The undersigned also declares that he/she is informed, pursuant to art. 13 of Regulation (EU) 2016/679, that the personal data collected will be processed, including by computer, as part of the procedure for which this application is submitted and in the ensuing administrative procedures as per the information notice prepared by Sapienza University of Rome pursuant to art. 13 of Regulation (EU) 2016/679 published on the website <https://www.uniroma1.it/it/pagina/piano-privacy-sapienza>

**Date Legible signature of the candidate**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**INFORMATION NOTICE PURSUANT TO ARTICLE 13 OF EU REGULATION No. 2016/679 "GENERAL DATA PROTECTION REGULATION"**

**Data controller**

The Data Controller is Sapienza University of Rome; the legal representative of the University is the current Rector.

Contact details: urp@uniroma1.it Certified Email (PEC): protocollosapienza@cert.uniroma1.it

Contact details for the Data Protection Officer: rpd@uniroma1.it Certified Email (PEC): rpd@cert.uniroma1.it

**Legal Basis and Purpose of Data Processing.**

Pursuant to Article 6 of the Regulation, data processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller.

The data provided will be processed to the extent strictly necessary and for purposes related to enrolment in and participation in Advanced Professional Courses.

Specifically, the data collected will be processed for the following purposes:

- verification of compliance with the requirements for participation in the selection process;

**Nature of Data Provision and Consequences of Refusal**

The personal data provided is processed in compliance with the principles of lawfulness, fairness, and transparency, as required by law, also using computerized and electronic tools designed to store and manage the data while ensuring its security and protecting the highest level of confidentiality for the data subject.

The provision of data is mandatory. Refusal to provide data makes it impossible for the Data Controller, the Data Processor, and authorized personnel to carry out data processing operations, thereby preventing registration for the competition and the management of related procedural activities.

**Data Processing Methods and Authorized Personnel**

Data collection is carried out in compliance with the principles of relevance, completeness, and non-excessiveness concerning the purposes for which the data is processed.

The processing of the aforementioned data is conducted through manual, paper-based, and computerized procedures, with data entered into paper and/or digital archives solely for the purpose of fulfilling legal requirements or for administrative and educational purposes, by individuals authorized to process this data.

**Rights of the data subject**

The individual may request, from the data controller or the data protection officer indicated above, subject to applicable conditions, access to their personal data in accordance with Article 15 of the Regulation, rectification of data in accordance with Article 16, deletion of data in accordance with Article 17, or restriction of processing in accordance with Article 18 of the Regulation. Additionally, they may object to data processing as per Article 21 of the Regulation and exercise the right to data portability under Article 20.

In case of any breach of the Regulation’s provisions, the individual may file a complaint with the Data Protection Authority.

Participation in the competition according to the procedures outlined in this call implies acknowledgement of the above information notice.

1. **For candidates with international qualifications:**

	* Declaration of Value issued by the Italian Consular Authority of the country of study (accompanied by transcript of records + copy of final diploma)*or*

	* CIMEA Statement of Comparability accompanied by CIMEA Statement of Value corredato da Attestato di Verifica CIMEA (accessing the CIMEA platform: http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx)*or*

	* Diploma Supplement (in the case of a European qualification) issued by the university of origin and legalised at the Italian Embassy in the country of study.**For students with a recognised disability pursuant to Article 3(1) and (3) of Law no. 104 of February 5, 1992 and/or a disability of 66% or more:**

	* a copy of the disability certificate - indicating the percentage of disability, or for cases provided for by law, only the type of disability - or the disability certificate pursuant to Article 3(1) and (3) of Law No. 104 of February 5, 1992 (for information, please contact the toll-free number 800-410960).**For students with simultaneous enrolment, for the academic year 2024-2025, in another programme at Sapienza University of Rome:**

	* Simultaneous enrolment form (Annex 3). This form must also be completed in the event of simultaneous enrolment in two Advanced Professional Courses.**For public-employees students wishing to join the PA 110 with honours project:**

	* Replacement statement of certification (Annex 4) [↑](#footnote-ref-1)