

Application and Enrolment Process

(According to Artt. 5-7, 2023-2024 Call for Applications)

English

1. **Register on INFOSTUD 2.0** (<https://stud.infostud.uniroma1.it>) with a valid email address and password.
2. **Note the 7-digit Student ID Number issued by the system.**
3. **Pay the €200 application fee** on the PagoPA platform following the instructions at Art. 6, § III of the *Call for Applications*.
4. **Submit within 15/06/2023 the following documents to the Foundation Year evaluation committee** (foundation.year@uniroma1.it):
 - a. Application form (Annex A) filled in all its parts and signed,
 - b. Receipt of payment for the €200 application fee,
 - c. Copy of High School Diploma or equivalent, translated into English or Italian (candidates not yet in possess of their final diploma can submit in its place a declaration from their school in lettered paper attesting their status and expected graduation time),
 - d. Copy of the most recent transcript of records,
 - e. Certificate of English proficiency (TOEFLS, IELTS, FCE, Duolingo—not required of candidates from English-speaking countries or submitting qualifications issued by English-medium schools),
 - f. Copy of passport front page,
 - g. CV or personal resume,
 - h. Letter of motivation.
5. (Only for non-EU citizens residing outside of the Schengen area) **Submit an application for a student visa on the UNIVERSITALY platform** (<https://www.universitaly.it/>) **within 30/06/2023.**
6. **Wait for the admission ranking to be published on the Sapienza Foundation Year webpage** (foundation.year@uniroma1.it).
7. (Only for successful candidates) **Submit to Sapienza's Foreign Students Office—Settore Studenti con Titolo Straniero** (studentistranieri@uniroma1.it) **within 30/10/2023 the following documents**, to complete your enrolment:
 - a. Copy of passport front page,
 - b. (For non-EU citizen residing in the Schengen area) Copy of residency permit card or receipt of issue/renewal request,
 - c. (For non-EU citizen residing outside of the Schengen area) Copy of student visa,
 - d. High School diploma or equivalent, translated and legalized,
 - e. Statement of Comparability and Verification issued by CIMEA (<http://www.cimea.it/it/index.aspx>) or Declaration of Equal Value (DoV) issued by the competent Italian diplomatic authority.
8. After validation of your status, **pay the first instalment of the tuition fee** via the PagoPA platform following the instructions at Art. 9 of the *Call for Applications*.