

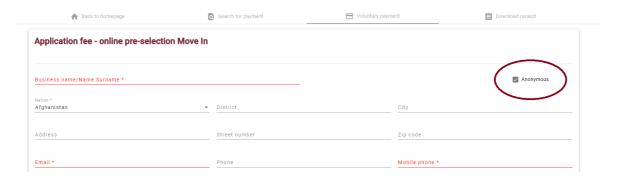
HOW TO PAY THE PRE-SELECTION APPLICATION FEE

The application fee of € 30 per submitted application (maximum of 2 applications per student per academic year) must be paid BEFORE the final submission of your MovelN application. Please follow the steps listed below and the instructions on MovelN.

IMPORTANT NOTICE

If you have already submitted 2 applications, please DO NOT try to submit or pay for additional applications as application fees CANNOT be refunded and all additional applications will be rejected.

- Go to https://sapienza.gomovein.com/ and fill out the preselection application form
- 2. Follow the instructions and payment link in the APPLICATION FEE section
- 3. Flag the "Anonymous" checkbox





Pag 2

- 4. Enter your Name and Surname in the "Business name/Name Surname" field <u>EXACTLY AS THEY APPEAR ON YOUR PASSPORT</u>
- 5. Enter Your Nation
- **6. Leave non-mandatory fields blank** (fields without *)
- 7. ENTER YOUR EMAIL → it must be the same email used on the MovelN platform, <u>otherwise your payment will not be</u> <u>registered</u>.
- 8. ENTER YOUR MOBILE PHONE NUMBER
- 9. In the "PAYMENT REASON" field, after "MOVE IN —"enter the name of the programme you are applying for by copypasting it from this list.
- 10. CLICK ON "Start online payment"



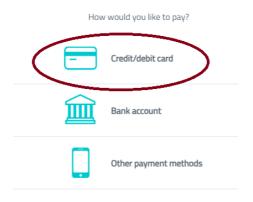


Pag 3

11. Click on "Login with your email" and <u>enter same email used</u> on the MovelN platform



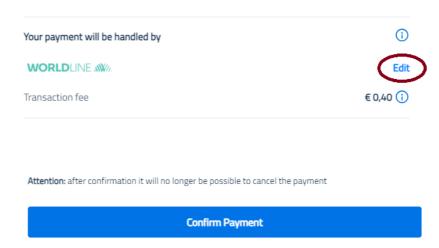
12. Click on "CONTINUE" and select "Credit/debit card"





Pag 4

13. Enter your credit/debit card details and click on "CONFIRM PAYMENT" – Please note that you can change the bank/provider that will be handling your payment by clicking on "Edit" BEFORE confirming the payment



- 14. Complete the payment and **CHECK YOUR EMAIL**.
- **15. VERY IMPORTANT:** Upload the pdf payment receipt (attached to the confirmation email) on MOVEIN to <u>BEFORE submitting your application.</u>

