D.R. 730/2026 as amended by D.R. 1310/2026

CALL FOR APPLICATIONS FOR ADMISSION TO THE 2026–2027 SAPIENZA FOUNDATION YEAR PROGRAMME

Course Code: 30496

THE RECTOR

HAVING REGARD TO the resolution of the Academic Senate of 16/04/2019;
HAVING REGARD TO the resolution of the ISO Department Council of 11/03/2026; HAVING REGARD TO the resolution of the Faculty of Humanities of 23/03/2026,

DECREES

That the enrolment of students in the Sapienza Foundation Year Programme for the 20262027 academic year shall be subject to the successful completion of the admission procedure described in the present Call for Applications.

ARTICLE 1 – GENERAL PROVISIONS AND PURPOSES

The present Call for Applications sets out the provisions governing the admission to the Sapienza Foundation Year Programme, as well as enrolment procedures and courses conduct.

The Programme is aimed at international students who need to complete their basic education in order to be eligible for enrolment at Italian public universities.

Students who successfully complete the Programme may apply for Degree programmes at Sapienza University of Rome without being required to sit for the Italian language exam for nonEU students.

Further information about the Programme is available on the Sapienza Foundation Year Webpage

ARTICLE 2 – ORGANISATION OF EDUCATIONAL ACTIVITIES AND ATTENDANCE

The “Sapienza Foundation Year" Programme is **conducted in English and also in Italian** and is specifically designed for students with no prior knowledge of Italian.

The educational activities are divided into three parts:

1. **Intensive Italian language and culture classes**;
2. **Curricular classes** in one of the following areas:
    a. Human Sciences (Art History, Contemporary History, Italian Literature, Sociology);
    b. Natural Sciences (Biology, Chemistry, Mathematics, Physics);
    c. Social Sciences (Contemporary History, Mathematics, Physics, Sociology);

3. Preparatory classes for entrance exams, covering four subject groups: Applied Sciences, Management Sciences, Clinical Sciences, Human Sciences**.**

Classroom activities amount to a total of 400 hours. Attendance is mandatory for at least 75% of the total hours.

<table>
<tr><td>October 2026</td><td colspan="4">Introductory Italian Language and Culture
Online A1-A2</td></tr>
<tr><td>Nov 2026–Feb 2027
200 hours</td><td colspan="4">Intensive Italian language and Culture
Classroom B1-B2</td></tr>
<tr><td rowspan="2">Feb 2027–May 2027
160 hours/curriculum
40 hours/class</td><td colspan="4">Curricular classes</td></tr>
<tr><td>Human Sciences:
Art History
Contemporary History
Italian Literature
Sociology</td><td>Social Sciences:
Contemporary History
Mathematics
Physics
Sociology</td><td colspan="2">Natural Sciences:
Biology
Chemistry
Mathematics
Physics</td></tr>
<tr><td rowspan="2">May 2027–Jun 2027
40 hours</td><td colspan="4">Preparatory classes</td></tr>
<tr><td>Applied Sciences (Engineering, etc.)</td><td>Management Sciences (Economics, Management, etc.)</td><td>Clinical Sciences (Medicine, Nursing, Psychology, etc.)</td><td>Human Sciences (Archaeology, Art History, Classics, etc.)</td></tr>
</table>

ARTICLE 3 – GENERAL ADMISSION REQUIREMENTS

The Sapienza Foundation Year Programme is primarily intended for students who do not meet the minimum entry requirements set out in the current legislation regulating enrolment at Italian public universities.

Students who meet such requirements but wish to further improve their preparation for the same purpose, are also eligible for admission.

The admission procedure is open to:

- **Italian or EU citizens**, regardless of their place of residence;
- **Non-EU citizens legally residing in Italy**, pursuant to Art. 26 of Law No. 189/2002;
- **Non-EU citizens residing abroad**, who are required to apply for a Visa for "University Enrolment" for the academic year 2026-2027; provided

that they meet the following requirements:

- **Secondary education qualification:**
  Candidates must hold a **secondary education leaving qualification obtained after at least 11 years of schooling**, provided that such qualification grants access to university enrolment under the laws of the issuing Country.
  Candidates who are enrolled in the final year of secondary school may apply by submitting a Certificate of Enrolment confirming their status and expected date of graduation. For additional information on accepted qualifications check the dedicated document.

- **English language proficiency.**

Candidates must demonstrate English language proficiency at least equivalent to CEFR level B2, supported by an official certification.
The following certifications are unconditionally accepted: IELTS, TOEFL, CFE, Duolingo. Other certifications may be accepted on condition that they include a comprehensive assessment of reading, writing, listening, and speaking skill.
Candidates whose native language is English, or who have completed an entire cycle of education in English, may be exempt from this requirement upon submission of formal proof of their status.
Italian language proficiency is not required for admission.

The above-mentioned requirements refer exclusively to the Sapienza Foundation Year. Candidates who intend to continue their studies in a Bachelor's or Single-Cycle Degree Programme at Sapienza University of Rome must carefully verify their compliance with the specific academic and language requirements set out in the relevant Call for Applications.

ARTICLE 4 – NUMBER OF AVAILABLE PLACES
The maximum number of admitted candidates is 100 (one hundred), and the minimum number is 10 (ten).

ARTICLE 5 - APPLICATION FEE
Participation to the admission procedure is subject, under penalty of exclusion, to the payment of **an application fee of €200.00 by 15/06/2026.**

The application fee is non-refundable.

Payment of the application fee, without completing the entire procedure described in Art. 6 of the present Call for Applications within the prescribed deadline, does not guarantee inclusion in the final ranking list.

ARTICLE 6 – APPLICATION PROCEDURES, DEADLINES AND REQUIRED DOCUMENTS
Candidates must submit their applications in the following manner:

- **Register on Infostud 2.0,** the student information platform of Sapienza University of Rome. Upon registration, candidates will be assigned a student ID number and a password, which they are recommended to retain carefully for the subsequent steps of the procedure. Official communications will be sent to the email address provided at this stage. Candidates are therefore required to provide a valid email address and to check their inbox regularly.

- **Pay the € 200,00 application fee** within 15/06/2026, following the instructions below:
  - Log into **Infostud 2.0** using the student ID Number (for foreign nationals) or SPID/CIE credentials (for Italian nationals);
  - Click, in the following order: *Advanced Professional Courses* > *Admission to Advanced Professional Courses*, **enter course code 32950** > *Continue*; ○ After generating the payment slip, the system will activate the PagoPA payment button. Further instructions to perform the payment are available here.

  Please note that this fee is non-refundable. Application will be worked only after payment has been completed.

- Upon submission of their application, non-EU candidates residing abroad must also **register and submit a pre-enrolment application by 30/06/2026 through the**

UNIVERSITALY portal of the Ministry of University and Research **by clicking on the "Registration" tag.**
Pre-enrolment is mandatory in order to obtain a student visa for the 2026-2027 academic year.
In the event that the visa application is submitted after the deadline of 30/06/2026, the Foundation Year application will not be considered for inclusion in the ranking list to be published by 31/07/2026.
For further information on this subject, candidates may contact the HELLO – International Student Office by email, at the address studentistranieri@uniroma1.it, or consult the dedicated webpage, in particular point 5.

- **Fill in and submit the Application Form, including the information and documentation listed therein (see Annex 1 for reference):** ○ Student ID number (issued upon registration on Infostud); ○ Surname;
  - ○ Name;
  - ○ Passport nationality; ○ Place of birth (City, Country); ○ Date of birth (DD/MM/YYYY); ○ Email address (must be a regularly used and checked account); ○ Denomination of High School Diploma/Equivalent; ○ Country Issuing High School Diploma/Equivalent; ○ Actual or expected graduation date; ○ Graduation mark or GPA (actual grade/maximum grade); ○ Denomination of English Language Certification; ○ Score of English Language Certification. ○ Attach the following documents in Pdf format (max 1 GB each) in the designated places; **please name each document in the format "document_surname"**:
    - Copy of passport front page;
    - Copy of High School Diploma or Equivalent, translated into English or Italian if issued in a different language, and legalised;
    - Copy of a recent transcript of records, translated into English or Italian if issued in a different language, and legalised;
    - Copy of English Language Certification.

  Candidates must ensure that all personal information provided in the application is identical to that indicated in the passport and in the other documents submitted.

- Upon submission of the above-mentioned form, candidates are required to select the dedicated checkboxes confirming:
  - ○ Having carefully read and agreeing to the procedures and regulations contained in the present Call for Applications;
  - ○ Having carefully read and agreeing to the terms of Regulation (EU) 2016/679 of 27 April 2016 (*General Data Protection Regulation*) on the protection of natural persons with regard to the processing of personal data (Annex 2).

Candidates who are not yet in possession of their high school diploma or leaving transcript of records shall instead submit a certificate issued by their school, bearing an official stamp and signature, attesting to their current status and expected date of graduation, together with the most recent transcript of records available.

The final diploma and transcript of records, as well as the CIMEA Statements or Declaration of Equal Value (DOV), are not required at this stage, **but they are still mandatory for the validation of the Universitaly pre-enrolment for the non-EU candidates required to apply for a study visa.**

We remind that the Universitaly pre-enrolment deadline is 30/06/2026; if the mandatory documents are not yet available within 30/06/2026, candidates are still required to submit their Universitaly pre-enrolment application within the deadline, even with incomplete documents. For admitted candidates, incomplete applications can be reopened for integration, and will only be validated once all required documents are provided.
Admitted candidates must submit the full set of mandatory documents for the enrolment procedure as described in Art. 8 of the Present Call for applications.
Documents issued in a language other than English or Italian must be accompanied by a legalised translation into either English or Italian. Documents already issued in either English or Italian do not require translation.
Applications must be submitted by 16/06/2026.

Candidates are allowed to update their application exclusively within the general application deadline. Any additional documentation expressly requested by the Admission Committee must be submitted no later than 30/06/2026.

Incomplete applications, applications submitted after the prescribed deadline, or applications submitted through procedures other than those specified will not be accepted, even if the application fee has been paid within the prescribed deadline.

ARTICLE 7 – SELECTION PROCEDURE AND PUBLICATION OF THE FINAL RANKING LIST

Candidates will be assessed on the basis of their GPA, as indicated in the submitted transcript of records, and their English proficiency grade, as demonstrated by the submitted certification.

The GPA will be calculated in relation to the maximum provided for in the relevant national or local grading system and shall be proportionally equalised to the reference scale.

The English proficiency grade will be equalised to the IELTS scale in accordance with the official conversion tables recognised by the issuing body and subsequently converted to the reference scale.

Upon completion of the assessment process, the final ranking list will be published by **31/07/2026** on the Sapienza Foundation Year Webpage
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Admitted candidates, namely those ranked within the top 100 positions, will receive a notice of admission requesting that they inform the University, within the specified deadline, whether they intend to accept or decline their place, in order to allow for any necessary adjustments to the ranking list. The notice of admission received at this stage does not constitute an invitation for visa purposes.

Admitted candidates who accept their place in the Programme are required to complete the invitation and enrolment procedures as described in Art. 8 of the present Call for Applications.

Eligible candidates, namely those ranked in the subsequent 100 positions, may be admitted in order of ranking in the event of vacancies among the top 100 positions.

Subsequent admissions from the ranking list will involve the top 200 positions.

ARTICLE 8 - ENROLMENT PROCEDURES

Enrolment of successful candidates becomes effective following due verification of all documents required under Art. 6 of the present Call for Applications by the competent office of Sapienza University of Rome – HELLO International Student Office.

Successful candidates must submit the following documents to the Hello - International Student Office

1. **Identity Document:** A valid passport (or identity card for EU citizens only).

2. **Study Visa:** A "University Enrolment" 2026/2027 visa issued by the Italian Diplomatic Mission (Embassy or Consulate) in the candidate's country of residence.
   Note: Applicable to non-EU citizens residing abroad.

3. **Residence Permit (Permesso di Soggiorno):**

   - **For non-EU citizens residing abroad and holding a 2026/2027 student visa:** Receipts of the residence permit application (mandatory within 8 days of arrival in Italy, the application can be made at any Italian post office).
   - **For non-EU citizens legally residing in Italy:** A valid residence permit card. In case a renewal procedure has been initiated, provide the expired permit alongside the post office renewal receipts. ○ For further details on the residence permit for study reasons, please visit the dedicated residence permit page.

4. **High School Diploma:** it must be obtained after at least 11 years of schooling and grant access to first-level university degrees in the issuing country. To ensure compliance, please follow the instructions in the dedicated document.

   ***Additional Diploma Requirements based on Issuing Country*:**

   A) Countries listed in the ARDI - Automatic Recognition Database:

   - Original High School Diploma and an official sworn translation (Italian or English).
   - **Statement of Correspondence**, downloadable from ARDI .
   - **Statement of Verification** issued by CIMEA or, alternatively, a legalisation/Apostille on both the original and translated versions. (See *competent authorities for Apostille).*

   B) Countries NOT listed in the ARDI - Automatic Recognition Database:

   - Original High School Diploma and an official sworn translation (Italian or English).
   - **Statement of Comparability** and **Statement of Verification** issued by CIMEA.
   - *Alternative to CIMEA:* A **Declaration of Value (DoV)** issued by the competent Italian Diplomatic Mission, with legalisation/Apostille on both original and translated versions. (See *competent authorities for Apostille)*

Note on courses aimed at international students: *for qualifications originally issued in English, a sworn translation into Italian* ***is not*** *required.*

5. **Compensation Years:** If your diploma was obtained after fewer than 11 years of schooling, you must provide:

- **10-year system:** Academic transcript confirming the successful completion of the first year of university.
- **Alternative options:** A post-secondary qualification in a related subject, lasting at least 1 year and achieved in a non-University higher education institution

Note: These certifications are used solely to reach the 11-year requirement for the Foundation Year enrolment and cannot be used for course shortening (credit transfer). All submitted documents related to the Compensation Years and issued by a foreign school/institution must be sent in original version + sworn translation (English or Italian) + legalisation/Apostille (See competent authorities for Apostille).

For further information on specific degree types, please refer to the **Peculiar Cases** section on the International student office webpage

Submission Instructions

All mandatory documents must be sent via email to studentistranieri@uniroma1.it,
Please strictly adhere to the following formatting requirements:

- **Main PDF:** All documents must be merged into a **single PDF file**.
- **CIMEA Documents:** If you hold a **Statement of Comparability** and/or a **Statement of Verification** issued by CIMEA, these must be sent **separately** as standalone PDF files (attached to the same email). You must provide the original files as downloaded directly from the CIMEA website to preserve their digital integrity.
- **Subject Line:** The email subject **must** follow this format: *"Ready for enrolment in: [Name of Course] + [Course Code] + [Student ID/Matricola] + [Full Name]"*

Important Notices

Verification Rights: The Hello - International Student Office reserves the right to verify the authenticity of all documents and request additional documentation to confirm entry requirements, in accordance with Ministry of University and Research (MUR) policies.
Declaration of Value (DoV) Details:

- Must be issued by the Italian Diplomatic Mission in the country governing the relevant education system.
- All qualifications (original and sworn translation) must be legalised or Apostilled (See competent authorities for Apostille
- A separate DoV is required for each title (e.g., Diploma and Compensation year if any), unless they were obtained within the same education system/country.
- The DoV must explicitly state:
    1. The total years of schooling prior to university including possible compensation years (if any).
    2. That the diploma grants access to first-level university degrees in the issuing country.

In the event that candidates submit a documentation different from what described above, the Hello - International Student Office may request additional documents during the enrolment procedure, in order to ensure compliance with the evaluation policies established by the Ministry of University and Research.

For any further enquiries regarding foreign qualifications and the documentation required for enrolment, candidates may contact the HELLO – International Student

Office by email, at the address studentistranieri@uniroma1.it, **or consult the dedicated** webpage**.**

In order to complete enrolment, admitted candidates must submit all the documents listed above in the prescribed form. The HELLO – International Student Office may accept or refuse enrolment on the basis of compliance with the above requirements.

Following the completion of the online enrolment procedure, the HELLO – International Student Office will schedule in-person appointments to conduct a thorough verification of the documents previously submitted online. Candidates are therefore required to present original hardcopies of the entire documentation described above at the time of the appointment.

ARTICLE 9 - TUITION FEE

The Tuition Fee for the Sapienza Foundation Year Programme is set at € 5,000.00. Enrolment becomes effective upon payment of the first instalment of the Tuition Fee.

The first instalment of €1,500.00 must be paid by 30/10/2026.
The second instalment of €3,500.00 must be paid by 18/12/2026.

The tuition fee may also be paid in full in a single instalment.

To pay the first and second instalments, please follow the instructions below:

- Log into Students | Sapienza Università di Roma using the student ID Number (for foreign nationals) or SPID/CIE credentials (for Italian nationals);
- Click, in the following order: *Advanced Study Courses* > *Enrolment*, **enter course code 30496** > *Go* > *Next* > *Generate Forms* > *Next*, then select the relevant instalment > *PagoPA*;
- After generating the payment slip, the system will activate the PagoPA payment button. Further instructions to perform the payment are available here.

The tuition fee shall be paid exclusively through the PagoPA platform using a valid credit or debit card. Other forms of payment, particularly cash, will neither be accepted nor authorised.

Candidates are advised to ensure in advance that they are able to complete the payment correctly and within the prescribed deadlines.

PagoPA is a third-party service provider. For technical issues, please contact PagoPA assistance through the support channels indicated on the platform. For international payments, refer to PagoPA – How to Pay (available in downloads).

ARTICLE 10 – EVALUATION OF CANDIDATES AND AWARD OF QUALIFICATION

Candidates are required to pass a test in each subject and to meet, for each course, the minimum attendance requirement set out in Art. 3 of the present Call for Applications.

In order to be awarded the Sapienza Foundation Year leaving qualification, candidates must comply with all applicable administrative obligations, including the regular and timely payment of tuition fees and the fulfilment of all enrolment requirements.

The Sapienza Foundation Year leaving qualification is issued by Sapienza University of Rome only upon verification of full compliance with both academic and administrative requirements.

ARTICLE 11 – INFORMATION AND USEFUL CONTACTS

This Call for Applications along with additional orientational materials and updates will be published on the Sapienza Foundation Year Webpage.

SAPIENZA FOUNDATION YEAR TUTORING SERVICE

Location	Marco Polo Building, V.le Scalo San Lorenzo, 82, Rome Istituto Italiano di Studi Orientali, 3rd floor
Opening hours	Online only
Email	foundation.year@uniroma1.it

HELLO – WELCOME OFFICE

Location	Piazzale Aldo Moro, 5 – 00185 Rome Rectorate Building, portico side
Opening hours	Monday to Friday, from 9:30 to 17:00. **The Office will be closed from August 10 to August 15**
E-mail	hello@uniroma1.it

INTERNATIONAL STUDENT OFFICE

Location	Main Campus, P.le Aldo Moro, 5 - 00185 Rome General Services Building, staircase, C - 2nd floor
Opening hours	Monday, Wednesday, Friday, from 8.30 to 12.00 Tuesday and Thursday from 14.30 to 16.30 **The Office will be closed from August 10 to August 15.**
Email	studentistranieri@uniroma1.it,
Teams	international student office (online service available during opening hours)

ARTICLE 12 – PROCESSING OF PERSONAL DATA

In accordance with Regulation (EU) 2016/679 of 27/04/2016 (*General Data Protection Regulation*) on the protection of natural persons with regard to the processing of personal data, a specific information notice is attached to this Call for Applications (Annex 2) and shall constitute a part thereof.

Signed By THE RECTOR
Prof. Antonella Polimeni

(Annex 1)

Application Form for the **2026-2027 Sapienza Foundation Year Programme**
Course Identification Code: **30496**

SAMPLE FORM (ORIGINAL TO BE FILLED HERE)

Infostud Student ID Number: 20NNNNN
Surname: Smith
Name: John
Passport Nationality: Italy
Passport number: YANNNNNNN
Place (City, Country): Rome, Italy
Date of birth (MM/DD/YYY): 29/02/2000
Email address: john.smith@sample.org

High School Diploma
Denomination of High School Diploma/Equivalent: Diploma di Scuola Superiore
Country Issuing High School Diploma/Equivalent: Italy

Formal or Expected graduation date: June 2025
Graduation mark or GPA (NN/NN): 70/100

English Language Certification
Denomination of English Language Certification: IELTS
Score of English Language Certification: 5.5
Copy of Application Fee Payment Receipt
Terms and Privacy Acknowledgements

(Annex 2)

INFORMATION NOTICE IN COMPLIANCE WITH ART. 13 OF REGULATION (EU) 2016/679 OF 27/04/2016 (*GENERAL DATA PROTECTION REGULATION*)

Data processing controller
The data processing controller is Sapienza University of Rome; the legal representative of the University is the Rector.
Contact details: urp@uniroma1.it; PEC: protocollosapienza@cert.uniroma1.it. Contact details of the data protection Officer: rpd@uniroma1.it; PEC: rpd@cert.uniroma1.it.

Processing purposes and legal basis
In accordance with Art. 6 of the Regulation, processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.
The processing of the data provided is performed for admission procedures purposes and to carry out the Professional Master Course.
In particular, the data provided will be collected and processed for the purpose below:

- ascertainment of the existence of the requisites needed for the participation in the selection procedure.

Nature of personal data conferral and consequence of a possible refusal
Personal data processing is carried out in accordance with the principles of lawfulness, fairness and transparency, also by means of IT tools for data storage and management and, at all events, in a way that guarantees the protection of the data privacy.
Conferral of personal data is mandatory. Failure to obtain such data for admission procedure purposes impairs their processing by the data processing controller, the data protection Officer and the other delegates and therefore invalidates the possibility to take part in the selection procedure and to carry out the relating procedures.

Processing methods and authorised persons
The principles of relevance, comprehensiveness and proportionality of personal data for processing purposes apply to data collection.
The processing of the aforementioned data is carried out with various procedures and data are collected in physical and computerised archives exclusively to fulfil any law requirements or for educational and administrative purposes.

Rights of the data subjects
Data subjects have the right to obtain from the data controller or the data processor, whenever the conditions are met, the access to personal data in accordance with Art. 15 of the Regulation, the rectification of said data in accordance with Art. 16 of the Regulation, the erasure of their personal data in accordance with Art. 17 of the Regulation or the restriction to personal data processing in accordance with Art. 18 of the Regulation, or they may object to personal data processing in accordance with Art. 21 of the Regulation, besides the right to data portability in accordance with Art. 20 of the Regulation. In the event of infringement of the Regulation provisions, the data subjects may lodge a complaint to the Guarantor for the protection of personal data.
Participation in the admission procedures referred to in this call for applications entails the candidate's awareness of the aforementioned information notice.