Erasmus+ International Credit Mobility Selection Call for Grants in the “Erasmus+ International Credit Mobility (ICM)” Programme for Sapienza University Professors and Researchers for Didactic Activities

Academic Year 2018-19 and 2019-20

Sapienza University of Rome Call for 11 Outgoing Mobility Grants for 7-14 days at Non-EU partner universities as part of the Erasmus+ ICM Programme.

Deadline: April 15, 2019 – 2:00 pm (Italian time)
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Art. 1 General Information

Art. 1.1 The Erasmus+ Programme

Erasmus Plus is the EU programme in the fields of Education, Training, Youth and Sport for the period 2014-2020.

Its objectives are:

- Promote the acquisition of competences (knowledge, abilities and attitudes) to improve the personal development and employability of students both on the EU and extra-European job markets.
- Promote the professional development of individuals working in education and training to renovate and improve teaching quality and education worldwide.
- Improve foreign language skills of participants.
- Increase awareness and understanding of other culture and countries, providing participants with opportunities to create international networks, actively participate in society and develop a sense of citizenship and European identity.
- Increase the ability, attractivity and international dimension of organisations in the education and training sectors and allow them to provide activities and programmes that better address the needs of individuals both in Europe and abroad.
- Reinforce synergies and transitions between formal, non-formal and professional learning, employment and enterprise.

The Erasmus+ International Credit Mobility (E+ICM) Action provides professors and researchers with the opportunity to enjoy a teaching or training experience (minimum 8 hours/week) in a non-EU country for an overall period of 7 - 14 days (5 or 12, plus 2 days travel based on destination). The period abroad may combine teaching and training activities.

Art. 1.2 Beneficiaries

E+ICM Programme beneficiaries are exclusively professors and researchers who are regularly employed at Sapienza University of Rome. In particular, professors and researchers must:

- Have an ongoing or fixed-term contract with Sapienza University that is valid throughout the mobility period (professors without contracts are not eligible);
- Not have received other EU funding for the period of permanence abroad;
- Conduct research or teaching activities or collaborate on a project with the destination university;
- Have or collaborate on bilateral and student mobility agreements that are known to the International Office, Non-EU Mobility and International Didactic Agreements Sector.

Art. 1.3 Mobility Period

Selected candidates can start a mobility period from the day after they complete all the procedures required by this call and the release of the official final ranking. Grants will cover mobility periods of 7 or 14 days completed before February 29, 2020.
Mobility periods must be agreed upon with the destination university on the basis of their academic calendar and staff decisions.

**Art. 1.4 Available Destinations**

Candidates may select 1 destination for teaching and training (only available in Brazil) from the following selection for a total of 11 grants:

➢ **1 Grant for Albania** (12 days + 2 travel days), minimum 8 hours teaching/week:
  - University of Tirana
  - Universiteti i Shkodrës "Luigj Gurakuqi" Universitá Aleksander Moisiu

➢ **1 Grant for Bosnia** (12 days + 2 travel days), minimum 8 hours teaching/week:
  - University of Sarajevo

➢ **2 Grants for Brazil** (12 days + 2 travel days) or 1 Training Grant

1 Training Grant and 1 Teaching Grant (minimum 8 hours teaching/week):
  - Federal University of Rio de Janeiro
  - Federal University of Technology – Paraná
  - Unesp Universidade Estadual Paulista Universidade de Brasília
  - Universidade do Estado do Rio de Janeiro
  - Universidade Federal da Bahia
  - Universidade Federal de Goiás
  - Universidade Federal de Santa Catarina
  - Universidade Federal do Rio Grande do Sul
  - University of Campinas

➢ **1 Grant for Jordan** (12 days + 2 travel days), minimum 8 hours teaching/week:
  - German Jordanian University
  - American University in Madaba
  - Jordan University of Science and Technology JUST
  - Princess Sumaya University for Technology
  - Tafila Technical University
  - The University of Jordan
  - Yarmouk University

➢ **1 Grant for Israel** (12 days + 2 travel days), minimum 8 hours teaching/week:
  - Ben Gurion University
  - Shenkar University
  - Technion International
  - Hebrew University of Jerusalem

➢ **1 Grant for Lebanon** (12 days + 2 travel days), minimum 8 hours teaching/week:
  - Lebanese University
  - Université de Saint Joseph
  - Holy Spirit University of Kaslik
  - University of Balamand
• Modern University for Business and Science

➢ 1 Grant for Morocco (12 days + 2 travel days), minimum 8 hours teaching/week:
  • Cadi Ayyad University
  • Sultan Moulay Slimane University Mundiapolis University
  • Ecole nationale d’architecture Rabat Ibn Tofail University
  • University Hassan II of Casablanca University of Abdelmalek Essaadi

➢ 1 Grant for Montenegro (12 days + 2 travel days), minimum 8 hours teaching/week:
  • University of Montenegro

➢ 1 Grant for Morocco (10 days + 2 travel days), minimum 8 hours teaching/week:
  • University of Belgrade
  • University of Kragujevac
  • University of Novi Sad

➢ 1 Grant for Tunisia (5 days + 2 travel days), minimum 8 hours teaching/week:
  • University of Sfax
  • Centrale Tunisia
  • University of Tunis

Art. 1.5 Funding
The outgoing mobility grant for professors and researchers reaches a maximum €180/day for 7 or 14 days, including two travel days. Interested candidates may prolong their sojourn beyond the limits of this call by timely informing the International Office. All extensions must be indicated in the Erasmus+ International Credit Mobility Grant Agreement, although it provides no further funding.

Art. 1.6 Grant Payment
The grant is provided as a reimbursement of expenses as regulated by university regulations governing missions either as a reimbursement of expenses or as a lump sum reimbursement. Expenses will be calculated at the end of the mission and based on the presence certification issued by the host university, as well as airplane tickets and boarding passes.

In case of reimbursement of expenses, mobility expenses related to travel, room and board will be reimbursed based on documented and certified payments. The maximum daily allowance is €180/day. Professors may request cash advances for 75% of the travel and boarding expenses, only if the request is presented at least 35 days before departure. Please note that in terms of transportation (Mission Regulations Art. 7, Paragraphs 4-5) taxis and private vehicles are considered extraordinary means of transport: use of such vehicles must be motivated and previously authorized by the Director of the International Office.

In case of lump sum reimbursement, the grant is regulated by Italian financial legislation and the daily reimbursement totals €130 gross/day (University Mission Regulations)

The Erasmus+ International Credit Mobility Grant is intended to cover part of the costs of the sojourn abroad and not all expenses that are normally required. The Erasmus+ International Credit
Mobility Grant is incompatible with other EU programme funding, including university funding from international university cooperation.

Besides the above-mentioned support, professors and researchers selected for Erasmus+ International Credit Mobility Grants who are headed to partner countries will also receive the following travel allowances:

<table>
<thead>
<tr>
<th>Travel Distance</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 499 Km</td>
<td>€180/participant</td>
</tr>
<tr>
<td>500 - 1999 Km</td>
<td>€275/participant</td>
</tr>
<tr>
<td>2000 - 2999 Km</td>
<td>€360/participant</td>
</tr>
<tr>
<td>3000 - 3999 Km</td>
<td>€530/participant</td>
</tr>
<tr>
<td>4000 - 7999 Km</td>
<td>€820/participant</td>
</tr>
<tr>
<td>8000 Km or more</td>
<td>€1500/participant</td>
</tr>
</tbody>
</table>

Distances are calculated with the EU Distance Calculator at:

Art. 2 Application and Admission Criteria

Art. 2.1 Application

The application form, a facsimile is attached to this call, must be completed and submitted via e-mail to erasmusworld@uniroma1.it by April 15, 2019 at 2:00 pm (Italian time). The subject of the e-mail must indicate “Bando Erasmus+ ICM Docenti.” You can use the same e-mail address for all doubts concerning this call and application.

Please note: As per Bill N. 183 (12/11/2011), all public administration documents (i.e., transcripts) can be substituted by a self-declaration (DPR 445/00) on plain paper. The administration reserves the right to carry out checks on the information provided. False declarations will be pursued as per Art. 76 of DPR N. 445/2000 and Articles 483, 485 and 486 of the Penal Code.

The failure to submit the required documents by the call deadline and the submission of false self-certifications will exclude you from the selection process.

Art. 2.2 Selection Criteria

The Selection Commission, which will be appointed by the Rector, will evaluate all candidatures based on training activities/teaching/collaboration project activities with the destination university, as well as on an fair distribution amongst all subject areas.

\[ A \text{ single trip is used to calculate EU travel expenses for the return trip.} \]
Art. 3 Rankings

Art. 3.1 Ranking Process
The Commission will produce a ranking of selected and eligible candidates that will be published at: https://www.uniroma1.it/it/pagina/mobilita-extra-ue

Art. 3.2 Grant Acceptance
Selected and eligible candidates must declare their willingness to accept the allocated destination. The ranking does not automatically provide the right to enjoy the mobility period, as the final decision will be made by the host university.

Art. 3.3 Mobility Waiver
Acceptance of a mobility period is a serious commitment. We therefore ask that all selected and eligible candidates limit waivers after having been accepted or after having begun their mobility period, with the exception of serious and justified cases. This should be documented in writing; waivers must be submitted in time to allow the next eligible candidate to participate.

Art. 4 Procedural and Logistic Information
Professors and researchers selected for this call must directly and personally contact their reference professors at the host university to obtain the official acceptance for the mobility period. The host university is responsible for providing all preliminary and necessary indications on health assistance and sojourn (Consulate visa, host university declaration, etc.). Professors and researchers on mobility must independently procure an adequate health insurance for the mobility period as prescribed by the host country:
http://www.salute.gov.it/portale/temi/p2_6.jsp?lingua=italiano&id=897&area=Assistenza%20sanitaria&menu=italiani
Alternatively, they may contact the University Insurance Office after having viewed the following information:

Art. 5 Other Conditions

Art. 5.1 Activities and Funding
The activities and funding of this call have been established by Agreement 2018-1-IT02-KA107-047852 between the National Erasmus+ Agency and Sapienza University of Rome. Moreover, please note that the information contained in this call is subject to modifications and integrations based on subsequent updates and measures by the National Erasmus+ Agency.
Art. 5.2 Checks
As per Art. 71 of Decree N.445 (28/12/2000), the Administration will carry out checks, even randomly, as well as in all cases where there are well-founded doubts on the veracity of self-certifications. False information, declared or self-certified, constitutes a reason for exclusion/forfeiture of the mobility grant.

Art. 5.3 Final Authority
Pursuant to Bill N. 241 (August 7, 1990), Graziella Gaglione, Head of the Non-EU Mobility and International Agreements Sector, International Office, is responsible for the call for Sapienza University of Rome.

Art. 5.4 Personal Data Protection
The protection of personal data is regulated by the new European Regulation n. 679 - 27.4.2016 – GDPR (General Data Protection Regulation) as well as by current national legislation.

Ester Latini, who is responsible for this call, is also the data protection manager.

In case of conflicting interpretations between the English and Italian versions of this call, the Italian language text must be considered final.

THE RECTOR