Act N. 1343/2019
Prot. N. 0026337 del 19/03/2019

*Erasmus+ International Credit Mobility*

**Academic Year 2019-20**

Student Mobility Selection Call in Non-EU Universities

Call and On-line Application Form:

http://151.100.101.75/candidatura/login.aspx?tipo_utenza=erasmus_extra_ue

Deadline: April 15, 2019 – 2:00 pm (Italian time)

Selection results:

https://www.uniroma1.it/it/pagina/mobilita-extra-ue
Art. 1 General Information

Art. 1.1 The Erasmus+ Programme

Erasmus Plus is the EU programme in the fields of Education, Training, Youth and Sport for the period 2014-2020.

Its objectives are:

- Promote the acquisition of competences (knowledge, abilities and attitudes) to improve the personal development and employability of students both on the EU and extra-European job markets.
- Promote the professional development of individuals working in education and training to renovate and improve teaching quality and education worldwide.
- Improve foreign language skills of participants.
- Increase awareness and understanding of other culture and countries, providing participants with opportunities to create international networks, actively participate in society and develop a sense of citizenship and European identity.
- Increase the ability, attractivity and international dimension of organisations in the education and training sectors and allow them to provide activities and programmes that better address the needs of individuals both in Europe and abroad.
- Reinforce synergies and transitions between formal, non-formal and professional learning, employment and enterprise.

The Erasmus+ International Credit Mobility (E+ICM) Action provides students with the opportunity to enjoy a learning experience in a non-EU country (3 months minimum – 6 months maximum) during the following cycles (Bachelors, Masters or Single-cycle, PhD) without incurring in additional enrolment costs at the host university (with the possible exception of local fees required even of local students) and obtain recognition for the educational activities conducted abroad. E+ICM Mobility is added to other mobility periods enjoyed with the Erasmus+ Programme in other universities to calculate the limits: maximum 12 months for Bachelors Programmes, 12 months for Masters Programmes and 24 months for Single-cycle Programmes.

E+ICM funds are assigned for the following activities at foreign universities:

- Studies
- Thesis research

E+ICM allows eligible students who have not been selected for a grant to take advantage of the Erasmus+ Zero EU-grant student status, which provides students with mobility advantages (no enrolment costs and recognition of educational activities) at the host universities included in this call, but without EU funding or travel expenses. Erasmus+ Zero EU-grant students may receive equal funding from Sapienza or other Ministerial funding.

Art. 1.2 Beneficiaries

E+ICM Programme beneficiaries are exclusively students enrolled in the following cycles (Bachelors, Masters or Single-cycle, PhD) and regularly enrolled at Sapienza University for Academic Year 2019-20.
Art. 1.3 Mobility Period

This call will assign mobility funding for a 6-month periods; mobility periods may not last less than 3 months. *E+ICM Mobility* is added to other mobility periods with the Erasmus+ Programme and previous LLP/Erasmus Programmes (studies, traineeship and placement) or Erasmus Mundus Programme, enjoyed during the same cycle of studies, even at another university.

Selected candidates must begin their period of study abroad during the 1st or 2nd semester of Academic Year 2019-20. The funding for the grants of selected candidates is valid for the mobility period up to and not beyond July 31, 2020 (students will not be authorized to leave for mobility after May 1, 2020).

The mobility period must be agreed upon with host universities and their academic calendar.

Art. 1.4 Available Destinations

Candidates may select 1 destination from the following selection for a total of 6 grants:

<table>
<thead>
<tr>
<th>Country</th>
<th>University</th>
<th>Grants</th>
<th>Faculty</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bosnia</td>
<td>University of Sarajevo</td>
<td>1</td>
<td>All</td>
</tr>
<tr>
<td></td>
<td>Yarmouk University</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>German Jordanian University</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>American University in Madaba</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Jordan University of Science and Technology JUST</td>
<td>2</td>
<td>All</td>
</tr>
<tr>
<td></td>
<td>Princess Sumaya University for Technology</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Tafila Technical University</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>The University of Jordan</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Jordan</td>
<td>Ben Gurion University</td>
<td>1</td>
<td>All</td>
</tr>
<tr>
<td></td>
<td>Hebrew University of Jerusalem</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Shenkar University</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Technion International</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Israel</td>
<td>Lebanese University</td>
<td>1</td>
<td>All</td>
</tr>
<tr>
<td></td>
<td>Modern University for Business and Science</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Information on the academic programmes and courses at each of these partner universities can be found at the following websites:

<table>
<thead>
<tr>
<th>Country</th>
<th>University</th>
<th>Website</th>
<th>Academic Offer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bosnia</td>
<td>University of Sarajevo</td>
<td><a href="http://www.unsa.ba/en">http://www.unsa.ba/en</a></td>
<td><a href="http://register.unsa.ba/">http://register.unsa.ba/</a></td>
</tr>
<tr>
<td></td>
<td>German Jordanian University</td>
<td><a href="http://www.gju.edu.jo/">http://www.gju.edu.jo/</a></td>
<td><a href="http://www.gju.edu.jo/content/incoming-students-4554">http://www.gju.edu.jo/content/incoming-students-4554</a></td>
</tr>
<tr>
<td></td>
<td>Jordan University of Science and Technology JUST</td>
<td><a href="http://www.just.edu.jo/Pages/Default.aspx">http://www.just.edu.jo/Pages/Default.aspx</a></td>
<td><a href="http://www.just.edu.jo/academic/Pages/default.aspx">http://www.just.edu.jo/academic/Pages/default.aspx</a></td>
</tr>
<tr>
<td></td>
<td>Princess Sumaya University for Technology</td>
<td><a href="http://www.psut.edu.jo/">http://www.psut.edu.jo/</a></td>
<td><a href="http://www.psut.edu.jo/content/message-dean-0">http://www.psut.edu.jo/content/message-dean-0</a></td>
</tr>
<tr>
<td>Country</td>
<td>University/Institute</td>
<td>Website 1</td>
<td>Website 2</td>
</tr>
<tr>
<td>-----------</td>
<td>-----------------------------------------------</td>
<td>------------------------------------------------</td>
<td>------------------------------------------------</td>
</tr>
<tr>
<td></td>
<td>Technion International</td>
<td><a href="https://int.technion.ac.il/">https://int.technion.ac.il/</a></td>
<td><a href="https://graduate.technion.ac.il/en/home/">https://graduate.technion.ac.il/en/home/</a></td>
</tr>
<tr>
<td></td>
<td>University of Balamand</td>
<td><a href="http://www.balamand.edu.lb/main/Pages/default.aspx">http://www.balamand.edu.lb/main/Pages/default.aspx</a></td>
<td><a href="http://www.balamand.edu.lb/Offices/AdministrativeOffices/AdmissionsandRegistration/MajorsPrograms/Pages/MajorsAndPrograms.aspx">http://www.balamand.edu.lb/Offices/AdministrativeOffices/AdmissionsandRegistration/MajorsPrograms/Pages/MajorsAndPrograms.aspx</a></td>
</tr>
<tr>
<td></td>
<td>Centrale Tunisia</td>
<td><a href="https://www.universitecentrale.net/fr/">https://www.universitecentrale.net/fr/</a></td>
<td><a href="https://www.universitecentrale.net/fr/9/formations-initiales">https://www.universitecentrale.net/fr/9/formations-initiales</a></td>
</tr>
</tbody>
</table>
Art. 1.5 Funding

*E+ICM* funding covers part of the costs for student sojourns abroad and not all expenses that a student normally faces.

Outgoing student mobility amounts to **700€/month** towards all destination countries and for all programme cycles. The effective grant will be calculated on the basis of the effective number of mobility days, as attested by the attendance certificate issued by the host university. If the mobility period does not correspond to a whole number of months, funding will be calculated by multiplying the number of days in the incomplete month by 1/30 of the monthly unit cost. The grant will be calculated automatically by the EU Mobility Tools based on a commercial year of 360 days. (So, independently from their duration, each month will be calculated as lasting 30 days).

The *E+ICM* may not be cumulated with other EU funding or Sapienza funding (with the exception of PhD grants).

In addition to the *E+ICM* grant, students headed to partner countries will also receive the following funding for travel expenses:

<table>
<thead>
<tr>
<th>Travel Distance</th>
<th>Grant</th>
</tr>
</thead>
<tbody>
<tr>
<td>100 - 499 Km</td>
<td>€180/participant</td>
</tr>
<tr>
<td>500 - 1999 Km</td>
<td>€275/participant</td>
</tr>
<tr>
<td>2000 - 2999 Km</td>
<td>€360/participant</td>
</tr>
<tr>
<td>3000 - 3999 Km</td>
<td>€530/participant</td>
</tr>
<tr>
<td>4000 - 7999 Km</td>
<td>€820/participant</td>
</tr>
<tr>
<td>8000 Km or more</td>
<td>€1500/participant</td>
</tr>
</tbody>
</table>

Distances are calculated with the EU Distance Calculator at:


Erasmus+ Grant Taxation

Pursuant to Art. 1, paragraph 50 of Bill N. 208 (28.12.2015), scholarships for international mobility benefit from the exemptions provided for in Article 1, paragraph 3, of Bill N. 105 of May 9, 2003, converted, with amendments, by the law n. 170 of 11 July 2003, subject to further regulatory changes.

Art. 1.6 Grant Payment

The personal, fiscal and bank details declared by the student on the mobility contract will be used for grant payment. The grant will be paid in three instalments:

- 50% at the beginning of the mobility period, within 30 days of declaration of arrival at the host university, including travel expenses as indicated in Art. 1.5;
- 30% within 90 days of declaration of arrival at the host university;

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1 A single trip is used to calculate EU travel expenses for the return trip.
• 20% upon the student’s return and following submission of mobility period documentation and assessment of the survey, which the student will receive 30 days before returning directly from the EU Mobility Tool.

Art. 2 Application and Admission Criteria

Art. 2.1 Admission Criteria

To participate in the selection for an Erasmus+ for Traineeship and E+T/Digital mobility grant, the candidate must:

• be regularly enrolled at Sapienza University of Rome for academic year 2018-19 in a:
  o Three-year Bachelor programme (year two onwards)
  o Master programme
  o Single-cycle programme
  o PhD programme
• Be enrolled at Sapienza for the entire E+ICM mobility period;
• Not be resident in the country where the E+ICM mobility period takes place;
• Have a good knowledge of the foreign language used at the host university. E+ICM considers language skills a fundamental element for a quality mobility period. Therefore, the student must independently ascertain the required language level and certify it. If no language skills are indicated, the student must certify his/her level of English upon candidature to this call. Students are responsible for reaching the language level required by the host university;
• Not have received other funding from the EU or Sapienza University for periods abroad that overlap, even partially, with the Erasmus+ Traineeship period. Failure to do so will exclude you from the selection process.
• Not have enjoyed another Erasmus+ mobility grant or other mobility grant that summed to that in this call would exceed the 12 months allowed per cycle of study (24 for single-cycle programmes).³
• Students enrolled in the 3rd year of their Bachelors Programme may apply as Masters Programme candidates with reserve, as the period of study abroad can only be enjoyed following enrolment in a Masters Programme and payment of tuition fees.
• Students enrolled in Professional Master Courses, Specialisation Schools, and Single Courses are NOT eligible.

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² Erasmus+ students must pay tuition fees at Sapienza University of Rome. If the study activity abroad involves thesis preparation, the student need not pay tuition for the new Academic Year (2019-20), if he/she presents a graduation request and earns the degree by the last graduation session of 2018-19. PhD candidates who must enrol for 2019-20 following the deadline of this call will be accepted with reserve.
³ For example, if a Masters student has already spent 6 months abroad for studies or traineeship with the Erasmus+ or LLP Erasmus Programmes, he/she may request a maximum of 6 months mobility with this call.
Art. 2.2 Application

The on-line application is available at:

http://151.100.101.75/candidatura/login.aspx?tipo_utenza=erasmus_extra_ue

Deadline: April 15 at 2:00 pm (Italian time)

For further information on the call and the application: erasmusworld@uniroma1.it

Bachelors, Masters and Single-cycle Programme students must include the following documents with the application form:

- CV (in English) in the “Europass” Format: (https://europass.cedefop.europa.eu/it/documents/curriculum-vitae/templates-instructions), Failure to do so will exclude you from the selection process;
- Motivational letter addressed to the host university (in English);
- Sapienza transcript (in English, one certificate per cycle of studies) in the format provided by your faculty if it is not available on Infostud;
- Students with Bachelors or Masters Degrees from other universities must provide a certified translation in English by the university issuing the degree (or via certified translation) of the degree earned and transcript;
- Learning Agreement approved by Academic Mobility Coordinators (RAM) for your faculty and degree programme;
- Passport or passport application form;
- Language certification (see Art. 2.1).

Please note: It is fundamental that you correctly complete the section on the Learning Agreement with the exams you will take, or the research work you will conduct at the host university. Failure to do so will exclude you from the selection process. The Learning Agreement must be prepared and approved by the Academic Mobility Coordinators (RAM) for your faculty (https://www.uniroma1.it/it/pagina/Coordinatori-e-Responsabili-Accademici-Mobilita-internazionale-0) before submitting the application form.

In order to guarantee the recognition of all credits completed abroad, the Learning Agreement must also be signed by the host university. This will take place after the selection of candidates and may be revised based on the availability of courses for the semester of mobility.

PhD students must include the following documents with the application form:

- CV (in English) in the “Europass” Format: (https://europass.cedefop.europa.eu/it/documents/curriculum-vitae/templates-instructions), Failure to do so will exclude you from the selection process;
- Motivational letter addressed to the host university (in English);
- Authorisation from the PhD Mobility Coordinator;
- Research Plan (in English);
- Pre-acceptance by host university;
- Language certification (see Art. 2.1).

As per Bill N. 183 (12/11/2011), all public administration documents (i.e., transcripts) can be substituted by a self-declaration (DPR 445/00) on plain paper. The administration reserves the
right to carry out checks on the information provided. False declarations will be pursued as per Art. 76 of DPR N. 445/2000 and Articles 483, 485 and 486 of the Penal Code.

The failure to submit the required documents by the call deadline and the submission of false self-certifications will exclude you from the selection process. Incomplete applications will be automatically excluded. Only candidatures presented as described above will be taken into consideration.

Please note: students must use their university e-mail account (@studenti.uniroma1.it) for the application as all communication, even after the call deadline, will only take place via university e-mail addresses.

**Art. 2.3 Selection Commission**

The Selection Commission will be appointed by the Rector with a decree.

**Art. 2.4 Selection Criteria**

The commission described in Art.2.3 will evaluate student applications on the basis of the following criteria and with the following scores (out of a maximum of 100 points):

1. Number of credits obtained in relation to number of credits planned for year of enrolment: maximum 20 points.
2. GPA as of application submission: maximum 20 points. For students enrolled in Masters and Single-cycle Programmes, the GPA will be calculated based on Bachelors Degree exams (without the thesis score) and exams taken to date as part of the Masters Degree and registered on infostud. A one-point penalty will be applied for each year “fuori corso.”
3. Language skills certified by exams or professors for language required by host university: maximum 10 points.
4. Interview - maximum 50 points – on:
   a. Knowledge of language required by host university and/or English (25 points max);
   b. Relevance of courses or project research proposed by candidate and motivation (25 points max).

Candidates will receive a communication on the result of the selection process at their university e-mail address (@studenti.uniroma1.it) for the interview. The ranking of selected candidates will be published at: [http://www.uniroma1.it/internazionale/erasmus/mobilita-extra-ue](http://www.uniroma1.it/internazionale/erasmus/mobilita-extra-ue). Ten days later, the International Office will organised the interviews. **Interviews are mandatory. Candidates who do not participate will be excluded from the selection process.**

Please note:

1. The interview can only take place via videoconference for certified impossibility to be present in person (i.e., work or study abroad). To request this type of interview, please submit your certification by the call deadline to: erasmusworld@uniroma1.it;
2. Interview appointments are final and cannot be changed.

The Commission’s decisions will be final.

Sapienza University reserves the right, if necessary, to postpone interviews. In this case, it will timely inform candidates via e-mail.
In case of equal ranking, priority will be given to students who have not enjoyed an Erasmus mobility period for studies, placement/traineeship or Erasmus Mundus Action 2.

Please note: the following are not valid for calculating GPA:

- Exams taken abroad during Erasmus mobility periods that have not been convalidated, yet;
- Extracurricular exams (former Art. 6 Royal Decree 1269/38) as these exams are not valid for required programme CFUs;
- Integrated exams and ADE (elective didactic activities) unless all exams for each integrated exam have been taken;
- Single course exams that have not been recognised for the student’s degree programme for the current academic year;
- Exams that have been cancelled due to procedural faults;
- Exams that were only booked and not taken, or not even booked;
- CFUs for final exam.

**Art. 3 Rankings**

**Art. 3.1 Ranking Process**

Once the selection interviews are concluded, the Commission will produce a ranking of selected and eligible students. The ranking will be published at: https://web.uniroma1.it/trasparenza/

The ranking will be considered final, if after five consecutive days, no revisions requests are presented to the International Office.

The ranking does not automatically give a student the right to enjoy the mobility period, as the final allocation of places will depend on the didactic requirements of individual degree programmes and the chosen host university.

The final acceptance of students, of their academic profile and linguistic preparation will be made by the host university, which may request further certification or refuse the candidate based on rules that may not be included in the agreement with Sapienza University.

**Art. 3.2 Grant Acceptance**

When the rankings are published, selected students will receive a communication on the result of the selection process at their university e-mail address (@studenti.uniroma1.it).

Selected students will be invited to accept the grant within 5 business days. Failure to comply with the aforementioned term will be considered as a waiver of the grant. Eligible candidates who scroll up the ranking list will be required to comply with the procedures and times provided.

The status of Erasmus+ students and the mobility funding will only be allocated following the signature of the financial contract.

Mobility periods assigned through this call must be completed by July 31, 2020. Mobility periods that last less than 3 months or the cancellation of a mobility period exclude students from the E+ICM mobility. These students are required to return the scholarship money (total or partial) that they have already received.
Art. 3.3 Traineeship Waiver

Acceptance of a mobility period is a serious commitment. We therefore ask that all selected and eligible candidates limit waivers after having been accepted or after having begun their mobility period, with the exception of serious and justified cases. (This should be documented in writing; waivers must be submitted in time to allow the next eligible candidate to participate).

Art. 3.4 Admission to the Host Country and Insurance

Students are responsible for inquiring about regulations concerning:

- Admission to the host country by contacting the relevant diplomatic missions (Embassies and Consulates) in Italy;
- Health care in the host country by contacting his/her local health authority or diplomatic mission.

Insurance for accidents and civil liability on the workplace, which the student automatically benefits from through enrolment at the university, is extended, with the same procedures, for the entire period abroad at the host institution. All information on these insurance policies is available at: http://www.uniroma1.it/ ateneo/ amministrazione/ aree-e-uffici/ direzione-risorse-umane-finanziarie-e-patrimoniali/ area/ polizze

The aforementioned insurance only covers traineeship activities and does not include the coverage of risks related to the medical profession and health facilities. Students in the healthcare area are responsible for finding such insurance autonomously.

Students on mobility are required to independently have adequate health coverage for their stay abroad, in accordance with the procedures laid down by the host country: http://www.salute.gov.it/ portale/ temi/p2_6.jsp? lingua= italiano&id=897& area= Assistenza%20sanitaria& menu= italiani.

Art. 4 Procedural and Logistic Information

In order to correctly plan their curricular project at the host university, students should consult the information that is available on the websites of host universities before applying. This information is fundamental for students to be assigned a mobility period.

Candidates who wish to complete their graduation or doctoral dissertation must receive approval from their dissertation sponsor or PhD coordinator, based on an agreement with the partner professor at the host university.

At the end of the courses, Erasmus+ students will have to take exams as established by the programmes and procedures at the host university. The recognition of didactic activities completed abroad will be processed as indicated by the student’s home faculty and in the Learning Agreement. Credits for exams taken at host universities will be recognised as established by the student’s degree programme.

Foreign universities rarely provide university housing to Erasmus+ students. Information on this is available on the university websites. Students are responsible for ascertaining all deadlines and other procedures concerning accommodation and/or further requirements by the host university.
Art. 5 Other Conditions

Art. 5.1 Checks
As per Art. 71 of Decree N.445 (28/12/2000), the Administration will carry out checks, even randomly, as well as in all cases where there are well-founded doubts on the veracity of self-certifications. False information, declared or self-certified, constitutes a reason for exclusion/forfeiture of the mobility grant.

Art. 5.2 Final Authority
Pursuant to Bill N. 241 (August 7, 1990), Graziella Gaglione, Head of the Non-EU Mobility and International Agreements Sector, International Office, is responsible for the call for Sapienza University of Rome.

Art. 5.3 Personal Data Protection
The protection of personal data is regulated by the new European Regulation n. 679 - 27.4.2016 – GDPR (General Data Protection Regulation) as well as by current national legislation.
Graziella Gaglione is the data protection manager.

Art. 5.4 End of the Procedure
The end of the procedure and data by which the university is expected to publish the selection results is May 6, 2019.

In case of conflicting interpretations between the English and Italian versions of this call, the Italian language text must be considered final.

THE RECTOR