

#### RECTOR'S DECREE N. 3077/2025

# CALL FOR APPLICATIONS FOR THE 2025-2026 ACADEMIC YEAR FOR ADMISSION TO ADVANCED PROFESSIONAL COURSES THE RECTOR

HAVING REGARD TO Law No. 341 of 19 November 1990;

HAVING REGARD TO Ministerial Decree No. 270 of 22 October 2004; the Statute of the University of Rome 'La Sapienza';

HAVING REGARD TO the University Academic Regulations;

HAVING REGARD TO the 'Regulations governing Advanced Professional Courses

Courses, Advanced Education Courses, Continuing Education Courses, and Intensive Courses' issued by Rector's Decree No. D.R. 2774/2022 of 6 October 2022 (hereinafter referred to as the

'Regulations');

HAVING REGARD TO Law 33 of 12 April 2022, 'Provisions on concurrent enrolment in two

higher education courses';

HAVING REGARD TO Ministerial Decree No. 930 of 29 July 2022 containing: 'Provisions to

allow concurrent enrolment in two university courses';

HAVING REGARD TO Article 15, paragraph 1 of the Regulations governing doctoral

programmes, according to which attendance at doctoral programmes is incompatible with concurrent enrolment in other doctoral programmes and first and second level Advanced Professional

Courses programmes;

HAVING REGARD TO the resolution of the Academic Senate no. 217/25 of 23 September

2025 and of the Board of Directors no. 343/25 of 30 September 2025, which approved the proposal to update the educational offering relating to the Memorandum of Understanding between the Minister for Public Administration and Sapienza University of Rome concerning the enrolment of public administration staff in courses

offered by Sapienza – 'Programma Pa 110 e lode';

HAVING REGARD TO the resolution of the Academic Senate no. 219/25 of 23 September

2025 and of the Board of Directors no. 344/25 of 30 September 2025 approving the first and second level Advanced Professional Courses

programmes for the academic year 2025-2026

#### **DECREES**

#### **Art. 1 - GENERAL PROVISIONS**

This call for applications contains the provisions regulating admission to the first and second level Advanced Professional Courses programmes listed in Annex 1 for the 2025-2026 academic year.

The **Regulations** and **Curriculum** for each programme are published on the individual Advanced Professional Courses programme webpage, which can be consulted at the following link: <a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>

#### Art. 2 - GENERAL ADMISSION REQUIREMENTS

First-level Advanced Professional Courses are reserved for holders of a first-level or higher academic degree or diploma, or other equivalent qualification or qualification issued abroad and recognised as suitable under current legislation.



Second-level Advanced Professional Courses are reserved for holders of a degree under the former system (prior to Ministerial Decree 509/99), a specialist degree, a Advanced Professional Courses degree, a second-level academic diploma or other equivalent qualification or qualification issued abroad and recognised as suitable under current legislation.

For the School of Medicine, holders of the qualifications referred to in Article 1, paragraph 10, of Decree Law No. 402 of 12 November 2001, converted into Law No. 1 of 8 January 2002, may also be admitted to first-level Advanced Professional Courses degrees. For specific admission requirements, please refer to the **Curriculum** for each individual Advanced Professional Courses programme, available at the following link: <a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>

#### Art. 3 - ORGANISATION OF EDUCATIONAL ACTIVITIES AND ATTENDANCE

The educational programme typically lasts one year. The educational activities total 1,500 hours, of which at least 300 hours are dedicated to classroom teaching. The remaining hours may be used for other educational activities such as internships, seminars, conferences and conventions on topics related to the Advanced Professional Courses programme, individual study and preparation, and the final exam.

The annual teaching programme and the number of credits assigned to each activity are listed in the curriculum available on the webpage of each Advanced Professional Courses programme (<a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>).

Attendance at the course's teaching activities is compulsory and must be certified.

As a rule, absences exceeding 25% of the total number of hours of lessons will result in the student being unable to take the final exam and obtain the qualification.

In the event of non-attendance, poor performance, failure to pay fees regularly or conduct that is otherwise reprehensible, the Advanced Professional Courses Scientific Teaching Council may decide to dismiss or exclude the participant. In such cases, the enrolment fees paid will not be refunded.

#### Art. 4 - NUMBER OF AVAILABLE PLACES

All Advanced Professional Courses programmes have limited enrolment. The maximum and minimum number of students required for each Advanced Professional Courses programme to run are indicated in the **Regulations**, which can be consulted on the webpage for each Advanced Professional Courses programme (<a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>).

The places available for civil servants under the Programma PA 110 e lode are indicated in Annex 1. The term 'surplus' means that there is no maximum limit on the number of students who can enrol.

# Art. 5 - REGISTRATION WITH THE INFOSTUD INFORMATION SYSTEM AND ENTRY OF UNIVERSITY QUALIFICATION

In order to participate in the admission competition, candidates must, **under penalty of exclusion**:

- obtain a Sapienza registration number by registering on Infostud 2.0 at Infostud 2.0 | Sapienza University of Rome (uniroma1.it);
- enter their university degree on their Infostud profile, which is required for admission to the Advanced Professional Courses programme, according to the following instructions: go to the page <a href="Students">Students</a> | Sapienza University of Rome (uniroma1.it) access Infostud 2.0> Profile> University degrees;



- enter your bank account details on your Infostud profile, which will be needed for any refunds: go to the <u>Students | Sapienza University of Rome (uniroma1.it)</u> page and log in to Infostud 2.0> Profile> Account. Please note that the bank account must be in the student's name.

To access Infostud, you will need your SPID or CIE credentials.

Only non-Italian candidates who do not have SPID credentials can access the system using their Infostud registration credentials (student ID number and password).

Those who have already registered with Infostud in the past do not need to repeat the procedure, but can log in to the system directly.

#### Art. 6 - PAYMENT OF THE ADMISSION TEST / QUALIFICATION ASSESSMENT FEE

The candidate is required, **under penalty of exclusion**, to pay the admission/assessment fee of € 51.00 (€ 35.00 fee + €16.00 stamp duty paid virtually), to be paid **by 31 January 2026**.

Payment of the above fee is due in all cases, even if you are participating in third-party procedures to obtain scholarships (INPS executive, INPS Junior, etc.) for which the outcome is not yet known.

The above contribution is also due from candidates for positions reserved for public administration employees under the 'Programma PA 110 e lode'.

Payment must be made within the terms set out in this call for applications and is also due in the case of qualification assessment only.

To make the payment, follow these steps:

- Access Infostud from the page: https://www.uniroma1.it/it/pagina-strutturale/laureati
- Select in sequence: Master > Access to courses > Enter the course identification code (found in Annex 1 of this call for applications) > Continue

After generating the payment slip on Infostud, the PagoPA button will be activated and payment must be made as indicated at the following link: <u>How to pay | Sapienza University of Rome</u>

Payment of the admission test fee must be made online by direct payment.

Payment methods other than those specified will not be accepted, nor will complaints due to failure to pay by the deadline indicated above. Candidates are therefore requested to complete the procedure well in advance of the deadline to allow the offices to provide the necessary assistance if required.

The fee for the admission test/assessment based on qualifications is non-refundable for any reason, except for a refund of € 35.00, excluding stamp duty, if the Advanced Professional Courses programme is not activated. Any refund will be made to the bank account whose IBAN has been registered in the Infostud profile (see Article 5).

#### Art. 7 - SUBMISSION OF APPLICATION AND ADMISSION DOCUMENTS

**By 31 January 2026**, candidates, **under penalty of exclusion**, must send the following documents to the email address published on the webpage for each individual Advanced Professional Courses programme <a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>:

- Application form as per Annex 2, duly completed and signed;
- Photocopy of a valid identity document (identity card driving licence passport);



- Curriculum vitae
- Copy of the receipt for payment of the admission test/qualification assessment fee of € 51.00, paid in accordance with the methods indicated in Article 6 of this notice.

In addition to these documents, which are mandatory for all applicants, the following documents must also be submitted if you belong to one or more of the following four categories:

#### 1) Applicants with qualifications awarded abroad

- ✓ Certificate of equivalence of qualification issued by the Italian consular authority in the country of study (with a transcript of records + copy of the final diploma) or
- ✓ CIMEA Statement of Comparability together with CIMEA Verification Certificate
  (accessible on the CIMEA platform: <a href="http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx">http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx</a>)
- ✓ Diploma Supplement (if it is a European qualification) issued by the university of origin and legalised at the Italian Embassy in the country of study or
- ✓ authorisation decree from the Italian Ministry of Health to practise the profession.

Those who submit incomplete documentation will be provisionally admitted and will not be able to complete their enrolment in the Advanced Professional Courses programme. Any missing documents may be supplemented no later than the deadline for the first instalment referred to in Article 10 below.

Non-EU citizens residing abroad must comply with the interministerial provisions as set out in the circular 'Procedures for the entry, stay and enrolment of foreign/international students in higher education courses in Italy for the academic year 2024-2025', available at the following link: <a href="https://www.studiare-in-italia.it/studentistranieri/">https://www.studiare-in-italia.it/studentistranieri/</a>.

Those who need to apply for a study visa must submit an online pre-enrolment application at <a href="https://www.universitaly.it/">https://www.universitaly.it/</a> and send notification of submission to: settoremaster@uniroma1.it

- 2) Applicants with recognised disabilities pursuant to Article 3, paragraphs 1 and 3, of Law No. 104 of 1992 and/or with a disability equal to or greater than 66%:
- ✓ copy of the disability certificate or Law 104/92 issued in accordance with the law, under penalty of exclusion from the benefits provided; the same certificate must also be sent to the Students with Disabilities and SLD Department at the following email address: servizio.disabilita@uniroma1.it
  - 3) Candidates who are simultaneously enrolled in another course at Sapienza University of Rome for the academic year 2025-2026 and are interested in enrolling in a Advanced Professional Courses programme in the same academic year, and who have verified that there is no incompatibility with the course they are attending:
- ✓ concurrent enrolment form referred to in Annex 3 of this Call for Applications.

Please note that, pursuant to Article 15 of the Sapienza PhD Regulations, attendance at PhD courses is incompatible with concurrent enrolment in first and second level Advanced Professional Courses programmes.

Students with concurrent enrolment will have their student number duplicated, in order to manage the two academic careers separately.



Please note that the dual enrolment form is not required in the case of concurrent enrolment in courses at other universities.

- 4) Candidates who are employed by public administrations and who intend to take advantage of the benefits provided for in the <u>Memorandum of Understanding PA 110 e lode</u>:
- ✓ substitutive declaration of certification as per Annex 4 of this Call for Applications.

The benefits provided for in the PA 110 e lode Memorandum of Understanding are available exclusively for Advanced Professional Courses programmes participating in the programme for the academic year 2025-2026. The Advanced Professional Courses programmes concerned are listed in Annex 1 to this Call for Applications, together with the places available.

Applications with incomplete documentation, submitted in ways other than those specified in this call for applications, sent to email addresses other than those published on the webpage of each individual Advanced Professional Courses programme (<a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>) or submitted after the deadline will not be accepted.

#### **Art. 8 - ADMISSION PROCEDURE**

To be admitted to the Advanced Professional Courses programme, applicants must hold one of the university degrees (as referred to in Art. 2 of this call for applications) indicated in the admission requirements described in the **Curriculum** for each individual Advanced Professional Courses programme

(https://www.uniroma1.it/it/pagina/elenco-dei-master).

If an entry exam is required, it will be held for each Advanced Professional Courses programme in accordance with the procedures described on the webpage for each individual Advanced Professional Courses programme (https://www.uniroma1.it/it/pagina/elenco-dei-master).

#### Art. 9 - PUBLICATION OF THE LIST OF ADMITTED CANDIDATES / RANKING

At the end of the assessment of qualifications and/or any entry exam, the list of admitted candidates will be published on the webpage of each Advanced Professional Courses programme. The publication of the list of admitted candidates shall serve as notification for all purposes. If the number of candidates exceeds the number of places available, candidates will be placed in a special ranking list and only those who are among the top-ranked candidates in the above-mentioned list will be admitted to the Advanced Professional Courses programme; candidates who are eligible will be admitted to the Advanced Professional Courses programme only if one or more of the top-ranked candidates withdraw.

# Art. 10 - PAYMENT OF THE ADVANCED PROFESSIONAL COURSES PROGRAMME ENROLMENT FEE

Candidates admitted to the Advanced Professional Courses programme must pay the first instalment or single instalment of the enrolment fee **no later than 28 February 2026.** The amount to be paid for enrolment, together with the reduced amount for Advanced Professional Courses programmes participating in the PA 110 e lode Memorandum of Understanding, is published on the webpage of each individual



Advanced Professional Courses programme (<a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>). The payment schedule in two instalments or a single instalment is indicated in the Regulations published on the webpage of each individual Advanced Professional Courses programme.

To make the payment, follow the procedure below:

- access Infostud from the page <a href="https://www.uniroma1.it/it/pagina-strutturale/laureati">https://www.uniroma1.it/it/pagina-strutturale/laureati</a>;
- select in sequence: Advanced Professional Courses programme > First year > Enter the course identification code (found in Annex 1 of this call for applications) > Continue. After generating the payment slip on Infostud, the PagoPA button will be activated and payment must be made as indicated at the following link: How to pay

If the list of admitted students has been published, pursuant to Article 10(1) of the 'Regulations', those admitted to the Advanced Professional Courses programme who do not pay the first instalment **by 28 February 2026** will be required to pay a late payment surcharge of € 65.00. Sixty days after the deadline specified in the call for applications, the surcharge will be double the ordinary amount.

If a merit ranking has been published in accordance with Article 10(2) of the 'Regulations' and there are eligible students who could take their place, those admitted to enrolment who do not pay the first instalment **by 28 February 2026** will be considered to have withdrawn. Any enrolment of the same applicant may only take place after the ranking list has been completely exhausted.

The deadline for paying the second instalment is **30 May 2026**.

To make the payment, follow the procedure described for the payment of the first instalment. Failure to comply with the payment terms for the second instalment will result in the application of a late payment surcharge of € 65.00. If the payment of the second instalment is made more than 60 days after the deadline specified in the call for applications, the surcharge will be double the ordinary amount.

Pursuant to paragraph 9 of Article 12 of the 'Regulations', students who are not up to date with the payment of fees and contributions, for the entire period to which the aforementioned non-payment refers, may not take exams, attend courses, internships or carry out any career-related activities, nor may they be entitled to apply for certificates.

Beyond the deadlines, students are not allowed to prepare the respective payment forms online from the Infostud 2.0 system. Therefore, it will be necessary for the Director of the Advanced Professional Courses programme to authorise late payment by sending a request to: <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a>.

It is possible to use the **Teacher Card** to cover all or part of the required fee. In this case, before the deadline indicated in Art. 10, participants admitted to the course must send an email to: <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a>, by also attaching the bonus generated by the MUR website in order to receive, again by email, instructions on how to pay the balance, if any, between the course registration fee and the amount of the bonus.

Art. 10 bis – REDUCTION IN REGISTRATION FEES FOR CIVIL SERVANTS UNDER THE 'PA 110 E LODE' PROGRAMME



Civil servants who meet the requirements set out in the 'PA 110 e lode' programme pay the reduced enrolment fee as indicated on the webpage of each individual Advanced Professional Courses programme participating in the programme (see Annex 1).

During the same academic year, it is possible to take advantage of the benefits provided for in the PA 110 e lode Memorandum of Understanding for enrolment in only one programme, either at Sapienza or at other universities.

The payment of enrolment fees for civil servants by institutions is not permitted. After the degree has been awarded, within 30 days of the transfer of funds from the Department of Public Administration to this University, Sapienza will reimburse 50% of the enrolment fee paid, up to a maximum of  $\leq 2,500.00$ . No refunds will be issued in the absence of the aforementioned transfer.

**INPS** Executive grants are incompatible with the benefits provided by the PA 110 e lode project. Therefore, candidates who have indicated, during the application process, their intention to join the PA 110 e lode programme and who subsequently become beneficiaries of an INPS Executive grant, are required to immediately notify the University by sending an email to: <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a>. If the student has already paid the first instalment or single instalment (discounted under the PA 110 e lode programme), the University will refund the amount paid (with the exception of the entry exam fee) upon request by the interested party.

Participation in the "PA 110 e lode" initiative **is incompatible** with any other scholarship, grant, subsidy, or other award, however named, recognized by any public or private body, intended to support study

## Art. 10 ter - REDUCTION OF ENROLMENT FEES FOR STUDENTS WITH DISABILITIES

Students with disabilities pursuant to Art. 3, paragraphs 1 and 3, of Law No. 104 of 5 February 1992, and/or with a disability equal to or greater than 66%, are exempt from paying 50% of the enrolment fee, without prejudice to any other exemptions established by the Regulations (Article 30, paragraph 9 of the 'Regulations').

To generate the reduced payment, you must select the 'Student with disability' exemption on Infostud in self-certification, also indicating the type of disability. Students with disabilities referred to in the first paragraph of this article must send an email to the Students with Disabilities and SLD Department at: <a href="mailto:servizio.disabilita@uniroma1.it">servizio.disabilita@uniroma1.it</a>, specifying the name of the Advanced Professional Courses programme or the related code, a copy of the disability certificate - indicating the percentage of disability, or, for cases provided for by law, only the type of disability or the disability certificate pursuant to Article 3, paragraphs 1 and 3, of Law No. 104 of 5 February 1992.

The financial assistance referred to in this article shall take effect from the date of submission of the application and cannot be retroactive except for the current academic year, taking into account the date of submission of the application for the recognition of disability.

The 50% exemption from the enrolment fee reserved for students with disabilities and the possible 50% refund of the enrolment fee provided for in the PA 110 e lode Memorandum of Understanding for civil servants who obtain a degree cannot be combined. Therefore, in this case, the refund referred to in Article 10bis of this call for applications shall not apply.



#### Art. 11 - CONDITIONAL ADMISSION OF UNDERGRADUATE CANDIDATES

Undergraduate candidates who do not hold the qualification required for admission to the Advanced Professional Courses programme and who wish to participate in this call for applications must, in addition to registering with Infostud as provided for in Art. 5 above, declare their status as undergraduates by clicking on Profile - University Qualifications and selecting the '*Undergraduate*' flag. They must then follow the procedures for paying the entry exam fee referred to in Art. 6. They will be provisionally admitted to the Advanced Professional Courses programme and, in the event of a ranking list, will be placed at the bottom of the list.

#### The degree must be obtained no later than 31 March 2026.

In order to be duly enrolled in the Advanced Professional Courses programme, the candidates in question must notify the Director of the Advanced Professional Courses programme and <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a> by email, within 10 days of obtaining their degree and under penalty of forfeiture of their enrolment, that they have obtained their degree; They will receive an email with instructions on how to pay the enrolment fee, without any surcharge for late payment, to be paid by the deadline indicated on the payment slip.

Candidates who have not obtained their degree from Sapienza Università di Roma are also required to update their academic career in their Infostud profile, by entering the date of graduation and the related grade in the 'Profile - University degrees' section, and by removing the flag in the 'undergraduate' box.

#### Art. 12 - FUNDING AND/OR GRANTS

Funding may be made available to enrolled students by external bodies affiliated with the Advanced Professional Courses programme to cover part or all of the enrolment fee. This funding is awarded according to criteria and procedures defined and made public by the funding body. Any grants, partial or total exemptions from enrolment fees already known at the time of publication of this call for applications are indicated in the Curriculum for each Advanced Professional Courses programme, available at the link: https://www.uniroma1.it/it/pagina/elenco-dei-master

Payment methods in the case of funding by a company: In order to fund the enrolment of one or more students in a Advanced Professional Courses programme, the beneficiaries of the funding must register on Infostud and obtain a student number, in accordance with the procedures indicated in point 5, and then complete the following steps:

**Step 1)**: the financing company must send an email to: <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a> requesting the details and methods for making the payment and indicating the name(s) of the beneficiary(ies) and the Advanced Professional Courses programme code.

**Step 2)**: after making the payment, the company must send an email with its details (name, VAT number/tax code, address, postcode and city).

Name, surname and registration number of the beneficiary/beneficiaries of the funding + Advanced Professional Courses programme and related code) to settoreentrate@uniroma1.it and, for information, to settoremaster@uniroma1.it.

#### Art. 13 - AUDITORS



Where provided for in the **Regulations**, individuals who do not meet the admission requirements may be admitted to the Advanced Professional Courses programme as supernumerary auditors.

The registration fee for auditors is 30% of the Advanced Professional Courses programme registration fee.

Those interested must express their interest by email to the Director of the Advanced Professional Courses programme and to: <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a>, who will confirm acceptance of the request and provide information on the timing and methods of enrolment and payment of the participation fee.

Auditors cannot be counted in the minimum number required for the Advanced Professional Courses programme to run.

Auditors may not under any circumstances participate in workshops or internships, take the final exam or earn credits.

At the end of the Advanced Professional Courses programme, auditors who have met the minimum attendance requirement may be issued a certificate of participation by the Advanced Professional Courses programme administrative office.

#### **Art. 14 - INDIVIDUAL COURSES**

Those who meet the same admission requirements as those for the Advanced Professional Courses programme may enrol in individual courses of a Advanced Professional Courses programme, where provided for by the **Regulations**, up to a maximum of 20 credits.

Those enrolled in individual courses may take the relevant exams and obtain certification of the credits acquired from the Director of the Advanced Professional Courses programme.

If the Advanced Professional Courses programme is not activated, the related individual courses cannot be activated unless they are converted into Advanced Education Courses

Credits acquired in individual courses within the Advanced Professional Courses programme may be evaluated for the purposes of enrolment in other university courses. The minimum enrolment fee for each course is calculated based on the number of credits to be acquired, as indicated in Article 17, paragraph 5 of the 'Regulations'.

To be authorised to enrol in an individual course and find out how to make the required payment, you must send a request by email to the Director of the Advanced Professional Courses programme and to <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a>.

#### **Article 15 - WITHDRAWAL**

Admitted participants who intend to withdraw from the Advanced Professional Courses programme must notify the Director of the Advanced Professional Courses programme in writing at the email address available on the institutional webpage of each course (<a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>) and at <a href="mailto:settoremaster@uniroma1.it">settoremaster@uniroma1.it</a>. Any registration fees already paid are non-refundable (Art. 16, paragraph 9 of the 'Regulations').

# Art. 16 - PROCEDURES FOR TAKING THE FINAL EXAM AND OBTAINING THE DEGREE

The procedure for taking the final exam is indicated in the Curriculum for each Advanced Professional Courses programme, available at the link <a href="https://www.uniroma1.it/it/pagina/elenco-dei-master">https://www.uniroma1.it/it/pagina/elenco-dei-master</a>.

The exam is conducted in person before an Examination Board, which awards a mark out of 110/110 and may, by unanimous decision, award the candidate the highest mark



with honours. The minimum mark required to pass the exam is 66/110 (sixty-six/one hundred and ten).

Before taking the final examination, students are required to pay a fee of € 75.00 and complete the AlmaLaurea questionnaire as indicated at the following link:

https://www.uniroma1.it/it/pagina/master-prova-finale

Only students who are up to date with the payment of both instalments and/or the single instalment and the final exam fee may be admitted to the final exam.

Before taking the final exam, students are also required to complete the AlmaLaurea questionnaire in accordance with the instructions provided at the following link: https://www.uniroma1.it/it/pagina/master-prova-finale

#### Art. 17 - PROCESSING OF PERSONAL DATA

With reference to the provisions of EU Regulation No. 679/2016 of 27 April 2016, 'GENERAL DATA PROTECTION REGULATION', concerning the protection of individuals and other subjects with regard to the processing of personal data, a specific information notice is attached as an integral part of this call for applications, which can be viewed at the following link: https://www.uniroma1.it/it/pagina/settore-privacy.

#### **Art. 18 - REFERENCE REGULATIONS**

For anything not expressly provided for in this call for applications, reference should be made to the provisions of the 'Regulations on Advanced Professional Courses courses, advanced education courses, continuing education courses and intensive courses' issued by. D.R. no. 2774/2022 of 6 October 2022, available at: <a href="https://www.uniroma1.it/it/documento/regolamento-materia-di-corsi-di-master-corsi-di-alta-formazione-corsi-di-formazio

#### Art. 19 - HEAD OF ADMINISTRATIVE PROCEDURES

Pursuant to Law no. 241 of 7 August 1990, the Head of Procedures is Dr Maria Cristina Lopez - Head of the University Advanced Professional Courses Degree, CAF and CF Sector, email: <a href="mailto:mariacristina.lopez@uniroma1.it">mariacristina.lopez@uniroma1.it</a>

#### **USEFUL CONTACTS**

#### **Advanced Professional Courses Programme Department**

Location	Roma, Città Universitaria, P. le Aldo Moro, 5Palazzina di Ortopedia Building CU016, 3rd floor
Opening hours	By appointment only, to be arranged by email
e-mail	settoremaster@uniroma1.it

#### **CIAO Sector - Welcome and Guidance Information Centre**

Location	Roma, Città Universitaria, P. le Aldo Moro, 5 - Porticato del Rettorato
Opening hours	Monday to Friday, from 9.30 am to 5 pm



e-mail	ciao@uniroma1.it skype: Sportello Ciao CIAO - Information for students   Sapienza University of Rome (uniroma1.it)
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### Students with disabilities and SLD Sector

Location	Roma, Città Universitaria, P.le Aldo Moro, 5 - Edificio di Giurisprudenza, ground floor, rear entrance						
Opening hours	appointment required						
Contact details for candidates with disabilities	servizio.disabilita@uniroma1.it						
Contact details for candidates with SLDs	servizio.dsa@uniroma1.it						

Signed by THE RECTOR

Prof.ssa Antonella Polimeni

Prot.0161332, October 31 2025



### **ANNEX 1**

Faculty	Advanced Professional Courses	ID Code	Level	Participation in PA 110 e lode	Positions PA 110 e lode
	Natural capital and protected areas. Planning, design and management	29491	M2	yes	supernumerary
	Communication of cultural heritage	29062	M1	yes	supernumerary
	Culture, Risk, Territories. Integrated actions for the Adaptation, Enhancement and Management of historic centers and cities (CRITERI)	33897	M2	yes	supernumerary
40	Environmental technological design. Green building/Architectural and urban requalification/Green blue infrastructure	29063	M2	yes	supernumerary
Architecture	Heritage Building Information Modeling	31529	M1	yes	supernumerary
ite	Exhibit Design "Cecilia Cecchini"	30522	M2	yes	48
Arch	Lighting Design: architecture, tecnologies, metaverse	32652	M1	yes	5
	Management of architectural and urban complexity (MCAU)	31530	M2	yes	supernumerary
	Hospitals and Social Health Facilities - Design, Construction and Management	32653	M2	yes	supernumerary
	Architectural planning for historical buildings and public spaces	12415	M2	yes	7
	Design of worship place	26762	M2	yes	supernumerary
	Sport Facilities Design	30189	M2	no	
	Digital Systems for the Conservation of Cultural Heritage	33896	M2	yes	2
	Urbam Planning for public administration	04501	M2	yes	supernumerary
	Banking and finance	14380	M2	yes	10
Economics	Decision making and interpersonal dynamics: Soft skills in leadership and negotiation	33223	M1	yes	20
	International business law	10575	M2	yes	supernumerary
	Welfare and Public Administration Economics	04566	M2	yes	20
Ш	Economics and Management of Health Services	04568	M2	yes	20
	European Project Planning and	26809	M1	yes	10



	1				
	Management				
	Fashion management	31502	M1	no	
	Marketing management	04503	M1	yes	2
	Organization and Strategic Human Resources Management	33899	M1	yes	5
	Corporate Economic and Financial Intelligence	33898	M1	yes	10
	Integrated management systems for quality, environment, energy and safety	33118	M1	yes	10
	Soft skills & personal development: theory and practice of individual and group decisions	33224	M2	yes	20
	D-ESG and Impact Manager	33904	M2	no	
	Laparoscopic and robotic urological surgery: basic techniques, reconstructive and advanced oncological surgery	30543	M2	no	
	Primary Care and Public Health. The Family and Community Health Nurse	30523	M1	yes	supernumerary
	Endocrine Surgery	32659	M2	no	
cine	Neurological and orthopedic physiotherapy with the Progressive Modular Rebalancing System RMP (development of Proprioceptive Neuromuscular Facilitation)	33119	M1	yes	supernumerary
and Medicine	Herbal Medicine: Forensic Toxicological and Medicine profiles	33129	M2	no	
Pharmacy	Operating theatre nurse for general and specialized surgery	33131	M1	no	
Phar	Nursur in Critical Area	13460	M1	no	
	Emerging and re-emerging diseases. Etio-pathogenic aspects and health management	31503	M2	no	
	Nursing management of health emergencies in complex work environments	32028	M1	no	
	Management for coordinating functions of healthcare professions	30542	M1	yes	supernumerary
	"Integrated Medicine" in Pharmacy	30928	M2	yes	supernumerary
	Monitoring, Assurance and Quality Control in Clinical Trials	30277	M2	no	



	Muscular-Skeletal Tumors and Sarcomas: diagnosis, treatment and clinical pathways – Oncological Orthopedics	32030	M2	no	
	Galenic formulation for human and veterinary use	33905	M2	no	
	Forensic psychopathology: theories and tecniques of forensic assessement	33132	M2	no	
	Science and Technology of Radiopharmaceuticals	16148	M2	no	
	Effective communication strategies and techniques in doctor-patient relationship	33900	M2	yes	supernumerary
	Elbow Traumatology: from acute injuries management to surgery of post-traumatic sequelae	32661	M2	no	
	Molecular Virology	16122	M2	yes	supernumerary
	Wound Care, Prevention, Treatment and Management of Skin Lesions of different etiology	33133	M1	yes	2
	COmpetition and REgulation of Markets (CORE)	33120	M2	yes	supernumerary
	Administrative law - MIDA	27678	M2	yes	supernumerary
	Labour and social security law	13458	M2	yes	supernumerary
	Child's rights	04650	M2	yes	supernumerary
	European Union Law: Methods and Policies of Integration (EUMPI)	33907	M2	yes	50
	Environmental Law and Ecological Transition	33908	M2	yes	supernumerary
	Law and new technologies for the protection and enhancement of cultural heritage	30527	M2	yes	supernumerary
Law	Law and Sport. The management of relationships in sports	32663	M2	yes	supernumerary
	Health & pharmaceutical law	33226	M1	yes	supernumerary
	European private law	29064	M2	yes	supernumerary
	European and Comparative Public Law	33909	M2	yes	supernumerary
	Tax Law "Luigi Einaudi"	31532	M2	yes	supernumerary
	Legal Informatics, Law and Administration of the Digital Age	33910	M2	yes	supernumerary
	Prevention and fight against corruption	33121	M2	yes	supernumerary
	Interest Representation: Lobbying & Advocacy	32036	M2	yes	supernumerary



	Forensic sciences (Criminology - Investigation -Security - Intelligence)	32664	M2	yes	supernumerary
	Analysis, diagnosis and monitoring of structures and infrastructures	30528	M2	no	
	Seismic, risk analysis, assessment and reduction	32037	M2	yes	supernumerary
ring	Aviation Industry Management and Operations	32667	M2	yes	supernumerary
ginee	Green BIM and Architectural Engineering	32041	M2	yes	supernumerary
Ē	Engineering of Large Civil Works	33946	M2	no	
trial	Railway Infrastructure and Systems Engineering	04587	M2	no	
sng	Public Procurements	32732	M2	yes	supernumerary
od Inc	Management and Innovation for Sustainable Energy Transition	33142	M2	yes	supernumerary
Civile and Industrial Engineering	"Management of services for buildings and cities - The new skills of Facility, Energy & Description of Services and Services and Services for buildings and cities for buildings and cities for - The new skills of Facility, Energy & Description of Services for buildings and cities	33912	M1	no	
	Optics and quantum information	16124	M2	yes	supernumerary
	Radiation Protection	32671	M2	yes	supernumerary
	Space transportation systems: launchers and re-entry vehicles	29033	M2	no	
ring, and	Big Data. Statistical methods for the Knowledge Society	29034	M2	yes	5
nformation Engineering, Computer Science and Statistics	Business and Technology Management	33914	M2	yes	25
tion Engii uter Scien Statistics	Data Intelligence and Decision Making Strategies	04560	M2	yes	3
Information E Computer Sc Statis	Information security and strategic information	32674	M2	yes	supernumerary
	Protocol, Etiquette and Institutional events	31506	M1	yes	supernumerary
ınities	Catalogue Raisonné and Artist Archive Curator	33916	M1	no	
Arts and Humanities	Law, Economics and Management in Audiovisual Media	33917	M1	no	
Arts an	Economics, Organization, Cultural Planning of Performing Arts and Events	30932	M1	yes	supernumerary
	Book publishing: editing, layout, rights, press office	12457	M1	no	



	Publishing, Journalism and Cultural management	33918	M1	yes	1
	Filmmaking and Postproduction	32676	M1	no	
	Film Production and			yes	supernumerary
	Screenwriting	33919	M1	,	
	Specialized translation	04638	M2	yes	supernumerary
	Vascular Accesses: hospital and home management and implantation techniques	27698	M1	yes	5
	Surgical Reconstructive Andrology and Urogenital Implant Surgery	26167	M2	no	
	Nursing care to the surgical and/or critical neonate	33145	M1	no	
	Nursing care in the operating room - instrumentalist	14346	M1	yes	5
	Assistive Technology	31519	M1	no	
	Pediatric audiology	30935	M1	no	
	Pediatric Cardiology	05244	M2	no	
	Laparoscopic and Robotic Urological Surgery	30548	M2	no	
	Colonproctolgy	10627	M2	no	
Ž.	Clinical Criminology, Legal Psychology and Forensic Psychiatry	29041	M2	no	
entis	Criminology and Strategic sciences	10621	M1	yes	supernumerary
nd De	Diagnosis and therapy of snoring and sleep apnea	26777	M2	no	
Medicine and Dentistry	Diagnosis, treatment, and rehabilitation in laryngology	32677	M1	no	
dic	Ultrasound in internal medicine	15299	M2	no	
Α̈́	Pediatric Emergency	12889	M2	no	
_	Muscoloskeletal and rheumatological physiotherapy	31522	M1	no	
	Physiotherapy in sports and artistic activities	33147	M1	no	
	Neurological rehabilitation	33148	M1	no	
	Oral health management in the patient special needs	30549	M1	yes	supernumerary
	Nursing management of emergency care in the community setting	12917	M1	yes	supernumerary
	Integrated management of medical technologies regulatory affairs	32678	M2	yes	1
	Integrated health and safety management in the evolution of the world of work	29505	M2	no	
	Gastrointestinal imaging	30934	M2	yes	supernumerary
	Female Pelvic Imaging and Obstetric-Fetal MRI	32679	M2	yes	supernumerary



Immuno Oncology and Cell Therapies	32680	M2	yes	supernumerary
Immunology e Pediatric Allergology	12435	M2	no	
Oral implantology: surgical and prosthetic techniques	32681	M2	no	
Pediatric Nursing	33920	M1	no	
Ophthalmic surgery assistance	26142	M1	yes	supernumerary
The fitting of cochlear implants: theory and practice	30272	M1	no	
Laser in Dermatology	33123	M2	no	
Rare Diseases: Integrated Approach for Healthcare Professionals	33921	M1	yes	supernumerary
Rare Diseases: Health management and clinical research	33922	M2	yes	supernumerary
Medical Maxi-Emergencies: Analysis and Management of major events	33158	M2	no	
Emergency Medicine	10620	M2	yes	supernumerary
Maternal Fetal Medicine	33923	M2	no	
Transfusion Medicine: erythroplatelet immunohematology	31469	M2	no	
Neonatology	12438	M2	no	
New techniques and strategies of visual rehabilitation	26165	M1	yes	supernumerary
Restorative Dentistry, Aesthetics and Endodontics	33924	M2	yes	supernumerary
Pediatric Dentistry	04547	M2	yes	supernumerary
Forensic and Legal Dentistry	33925	M2	yes	supernumerary
Mutational Oncology and Precision Medicine	32683	M2	yes	supernumerary
Digital Orthodontics, orthognathic surgery and Aesthetic Medicine	33159	M2	yes	5
Master in Orthoplasty	32055	M2	no	
Periodontology - B	32056	M2	no	
Patient Blood Management (Pbm): transfusion medicine in a multidisciplinary setting	32057	M2	no	
Pediatric Pneumology	16133	M2	no	
Posturology	04550	M1	no	
Prevention and promotion of health in the first 1000 days of life	33161	M2	no	
Psychodiagnostics for clinical, forensic and medical-legal assessment	32685	M2	no	



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	Neurosensory and neuromotor rehabilitation of premature babies: intervention in NICU, follow-up, rehabilitation skills	32025	M1	no	
	Clinical Research: methodology, pharmacovigilance, legal and regulatory aspects	27695	M2	yes	2
	Master in Breast Oncology. Breast cancer diagnostics and integrated treatments.	31513	M2	no	
	Stress, sport, nutrition: new diagnostic and therapeutic approaches for wellness, fitness, prevention and rehabilitation	33926	M2	yes	supernumerary
	Advanced techniques in oral and regenerative surgery	30551	M2	no	
	Advanced Techniques in Breast Cancer Diagnostics and Surgery	32059	M2	no	
	enterostomal therapy	05228	M1	no	
	Pediatric Critical Care	16150	M2	no	
	Treatment of pressure sores and skin ulcers	30937	M1	yes	supernumerary
	Prevenction and treatment of diabetic foot	15213	M1	no	
	Tricology: New Approaches to Alopecia Therapy	31511	M2	yes	supernumerary
	Practical Vestibology	30938	M1	no	
	Ultrasound-guided vascular access	29485	M1	yes	10
	Management and pedagogical- didactic factors of CPIA and Second level schools with adults poorly literacy, in penal execution, migrants and MSNA	33228	M2	yes	1
chology	Ultrasound- guided nerve and fascia blocks pain management in various surgical specialties	33162	M2	no	
syc	Interventional Cardiology	33931	M1	no	
<u>Б</u>	Cardionursing	33163	M1	no	
Medicine and Psychology	Geriatric and community case management (the Geriatric Care Manager)	32687	M1	yes	supernumerary
	Middle and Inner Ear Surgery	33932	M2	no	
	Breast reconstructive surgery	12931	M2	no	
	Diagnostic Cytopathology and Cervical Screening	12964	M1	yes	1
	Clinic of infertility: a multidisciplinary approach	33933	M2	yes	supernumerary
	Diagnosis and multidisciplinary treatment of obesity	33934	M2	no	



	Learning and cognitive				
	development disorders	26788	M2	yes	2
	Family home visiting: evaluation and clinical intervention for parenting at risk in perinatality	30552	M2	yes	supernumerary
	Advanced airway management and broncoscopy	30532	M2	no	
	Wound Care& Cure	13508	M1	no	
	Clinical Reasoning in Critical Care and Artificial Intelligence: From Theory to Practice	33929	M2	no	
	Specialist Nurse for Pain Management	33935	M1	no	
	Functional Medicine, prevention, rehabilitation and integrated disciplines	33174	M1	no	
	Mindfulness: practice, clinical applications and mindfulness	26803	M2	no	
	Diagnostic neuroradiology	30939	M2	yes	supernumerary
	Developmental Psychodiagnostic Assessment	26804	M2	no	
	Phychogeriatrics	26805	M2	yes	supernumerary
	Military Psychology	30217	M2	yes	supernumerary
	Clinical Psychology for hospital setting	32692	M2	yes	supernumerary
	Inclusive psychopedagogy and didactic for specific learning disorders	33177	M2	yes	1
	Clinical Lymphology Rehabilitation	32693	M1	yes	supernumerary
	Techniques in Echocardiography	13511	M1	no	
	Chronic pain management: invasive and mini-invasive techniques and pharmacological therapy	27666	M2	no	
	Psychodynamic theory and clinic of eating disorders in childhood and early adulthood	33936	M1	yes	supernumerary
	Assessment, diagnosis and treatment of healthy and pathological aging	33930	M2	yes	supernumerary
d d ces	Biology of Nutrition for human reproduction	30942	M2	yes	3
Mathematics, Physics, and Natural Sciences	Characterization and technologies for the remediation of contaminated sites	15311	M2	yes	supernumerary
Mathema Physics, atural Sc	Science Journalism	26798	M1	yes	supernumerary
Nat F	Forensic Analytical Methodologies	28363	M2	yes	supernumerary



	Cojontific investigation to shair	1				
	Scientific investigation techniques in the food sector	31526	M2	yes	supernumerary	
<b>O</b>	Data Science for Public Administration	33124	M2	yes	30	
uc u	Data Science for the Sport	32696	M1	yes	supernumerary	
Ci.	Geopolitics and Global Security	05242	M2	yes	supernumerary	
ation S	Parliamentary Institutions for Legislative Advisors "Mario Galizia"	27998	M2	yes	supernumerary	
nunic	Management and Innovation in Local Health Authorities	33928	M2	yes	supernumerary	
Comr	Public management	33938	M2	yes	supernumerary	
ly and (	Methodology and Advanced Techniques of Social Research (MeTARS)	30944	M2	yes	supernumerary	
<u> </u>	Migration and Development	30221	M1	yes	supernumerary	
Ci Ci	International Tax Planning	05243	M2	yes	supernumerary	
e, So	Electoral and government sciences	32697	M1	yes	supernumerary	
Political Science, Sociology and Communication Science	Security, Interinstitutional Coordination and International Cooperation	33927	M2	yes	supernumerary	
	Third Sector, Social Innovation and Governance of local welfare systems	31528	M2	yes	supernumerary	
<u>C</u>	International Protection of Human Rights "Maria Rita Saulle"	16191	M2	yes	supernumerary	
School for Advanced Studies	One Health	32698	M2	yes	supernumerary	



### **ATTACHMENT 2**

## Application for admission to the Advanced Professional Courses Programme

(write the name of the Advanced Professional Courses Programme)	
Course identification code:	
The undersigned	
Surname, First name (write on the line above)	
Tax code	
Nationality	
Place and date of birth	
Residential address (city, province, street, postcode)	
Email address	
Landline and mobile phone number	
Infostud registration number	
Holding the following university qualification	
<ul> <li>□ Bachelor's degree</li> <li>□ Advanced Professional Courses degree</li> <li>□ Qualification from an EU country</li> <li>□ Other (please specify)</li> </ul>	
□ Undergraduate student graduating by 31 March 2026	_
Name of the degree programme	
Institution/university where the degree was/will be obtained	
Date of degree award (if graduating, indicate the expected date)	Grade
Any other qualifications:	



requests admission to the Advanced Professional Courses programme mentioned above.

#### To this end, the applicant attaches the following:

- Photocopy of a valid identity document (identity card, driving licence, passport);
- Curriculum vitae:
- Copy of the receipt for the entry exam/qualification assessment fee.

### Also attached (only for interested candidates)<sup>1</sup>:

	•			-	-	

The undersigned declares that they have read and approve every point of the single call for admission to Advanced Professional Courses programmes, the Regulations and the Curriculum, and to meet all the requirements stated and to be aware of the criminal and civil penalties in the event of false declarations, the creation or use of false documents, pursuant to Article 76 of Presidential Decree No. 445 of 28/12/2000.

The undersigned also declares that they are aware, pursuant to Article 13 of Regulation (EU) 2016/679, that the personal data collected will be processed, including by electronic means, as part of the procedure for which this application is submitted and in the resulting administrative procedures, as per the information notice drawn up by Sapienza Università di Roma pursuant to Article 13 of EU Regulation 2016/679, published on the website <a href="https://www.uniroma1.it/it/pagina/piano-privacy-sapienza">https://www.uniroma1.it/it/pagina/piano-privacy-sapienza</a>

Date	Legible signature of the candidate

or

• substitute declaration of certification (Annex 4)

<sup>1</sup> For candidates with foreign qualifications:

<sup>•</sup> Declaration of Value in Loco issued by the Italian Consular Authority in the country of study (accompanied by a transcript of records + copy of the final diploma)

<sup>•</sup> CIMEA Certificate of Comparability accompanied by a CIMEA Certificate of Verification (by accessing the CIMEA platform: <a href="http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx">http://www.cimea.it/it/servizi/attestati-di-comparabilita-e-certificazione-dei-titoli/attestati-di-comparabilita-e-di-verifica-dei-titoli-diplome.aspx</a>)

<sup>•</sup> Diploma Supplement (if it is a European qualification) issued by the university of origin and legalised at the Italian Embassy in the country of study.

For students with a recognised disability pursuant to Article 3, paragraphs 1 and 3, of Law No. 104 of 5 February 1992 and/or with a disability equal to or greater than 66%:

<sup>•</sup> copy of the disability certificate - indicating the percentage of disability, or, in the cases provided for by the law, only the type of disability - or the disability certificate pursuant to Article 3, paragraphs 1 and 3, of Law No. 104 of 5 February 1992 (for information, please call the toll-free number 800-410960).

For students who are simultaneously enrolled in another course at Sapienza University of Rome for the academic year 2025-2026:

<sup>•</sup> simultaneous enrolment form (Annex 3). The form must also be completed if applying for simultaneous enrolment in two Advanced Professional Courses programmes.

For students who are civil servants and wish to join the PA 110 e lode project:



# INFORMATION PURSUANT TO ART. 13 OF EU REGULATION NO. 2016/679 'GENERAL DATA PROTECTION REGULATION'

#### Data controller

The data controller is the University of Rome 'La Sapienza'; the legal representative of the University is the *pro tempore* Rector.

Contact details: urp@uniroma1.it; certified email address: protocollosapienza@cert.uniroma1.it

Contact details of the Data Protection Officer

rpd@uniroma1.it; certified email address: rpd@cert.uniroma1.it

#### Legal basis and purposes of processing.

Pursuant to Article 6 of the Regulation, data processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the data controller. The data provided will be processed to the extent strictly necessary and for purposes related to enrolment and attendance of Advanced Professional Courses courses.

In particular, the data provided will be collected and processed for the following purposes:

- verification of the requirements for participation in the selection tests;

#### Nature of data provision and consequences of refusal

The personal data provided are processed in compliance with the principles of lawfulness, fairness and transparency, as required by law, including with the aid of IT and telematic tools designed to store and manage the data, and in any case in such a way as to guarantee their security and protect the maximum confidentiality of the data subject.

The provision of data is mandatory. Any refusal to provide data will make it impossible for the Data Controller, the Data Processor and the persons in charge of processing to carry out data processing operations and, therefore, to proceed with registration for the competition and the management of related procedural activities.

#### Methods of processing and persons authorised to process

Data is collected in accordance with the principles of relevance, completeness and non-excessiveness in relation to the purposes for which it is processed.

The processing of the above data is carried out using manual, paper-based and computerised procedures, by entering it into paper and/or computerised archives exclusively for the purposes of complying with legal requirements or for administrative and educational purposes, by the persons responsible for processing the data.

#### Rights of the data subject

The data subject may ask the data controller or data protection officer, as indicated above, under the conditions set out in Article 15 of the Regulation, for access to personal data, the rectification of the same pursuant to Article 16 of the Regulation, the cancellation of the same pursuant to Article 17 of the Regulation or the restriction of processing pursuant to Article 18 of the Regulation, or may object to their processing pursuant to Article 21 of the Regulation, in addition to being able to exercise the right to data portability pursuant to Article 20 of the Regulation.

In the event of a breach of the provisions of the Regulation, the data subject may lodge a complaint with the Data Protection Authority.

Participation in the competition in accordance with the procedures set out in this notice implies acknowledgement of the above information.



**Date** 

**ANNEX 3** 

#### CONCURRENT ENROLMENT IN ANOTHER COURSE OF STUDY AT SAPIENZA

Declaration pursuant to Presidential Decree 445/2000

Fill in this form if you are enrolled in a university programme at Sapienza and wish to enrol in a Advanced Professional Courses programme, also at Sapienza, pursuant to Law No. 33 of 12 April 2022 and Ministerial Decree 930 of 29 July 2022. Fill in the form even if you intend to enrol in two Advanced Professional Courses programmes at Sapienza at the same time. See the page <a href="https://www.uniroma1.it/it/notizia/contemporanea-iscrizione-due-corsi-di-studio">https://www.uniroma1.it/it/notizia/contemporanea-iscrizione-due-corsi-di-studio</a> for further information on concurrent enrolment and check the compatibility of the two courses before applying for admission. Please note that for Advanced Professional Courses programmes, you cannot exceed 25% of the number of absences, so before enrolling, check the compatibility of the two academic schedules.

The undersigned Surname, First name (write on the line above) Tax code Nationality Place and date of birth Residential address (city, province, street, postcode) Email address Landline and mobile phone numbers Infostud registration number □ Declares to be enrolled in the following course of study for the academic year 2024-2025 at Sapienza Università di Roma: □ Bachelor's degree course □ Advanced Professional Courses degree course □ Medical specialisation school □ Non-medical specialisation school □ Other (specify) Indicate the name of the degree programme I declare that I wish to enrol in two Advanced Professional Courses programmes concurrently for the academic year 2025-2026 at Sapienza Università di Roma.

Legible signature of the candidate



**ANNEX 4** 

### PA 110 E LODE

# SUBSTITUTIVE DECLARATION OF CERTIFICATION SUBMITTED PURSUANT TO ART. 46 OF CONSOLIDATED LAW 28.12.2000 No. 445

The undersigned	
Surname, Name (write on the line above)	
Tax code	
Tax code	
Nationality	
Place and date of birth	
Residential address (city, province, street, postcode)	
Trestatinal datase (sty, profiles, steet, postered)	
Email address	
Landline and mobile phone number	
Infostud registration number	
With reference to the Memorandum of Understanding between the Minister for Pul Administration and Sapienza Università di Roma, <u>under my own responsibility, aware of the crimi penalties imposed</u> , <u>pursuant to Article 76 of Consolidated Law 445/2000</u> , in the event of a fadeclaration	<u>inal</u>
DECLARE	
1. that I comply with the admission requirements set out in the PA 110 e lode Memorandum Understanding between the Department of Public Administration of the Presidency of the Coulof Ministers and Sapienza Università di Roma and, in particular, that I am a civil servant employ by the following public administration:	ncil
based in province ()	
with an employment relationship:	
□ permanent starting from □ fixed-term expiring on	



- 2. that I have **NOT** enrolled in another PA 110 e lode course (at Sapienza or another university) for the same academic year, benefiting from the related conditions.
- 3. that I have **NOT** receive any other scholarship, grant, subsidy, or other award, however named, from any public or private entity, intended to support study;
- 4. to promptly communicate any changes.

Date	Legible	signature	of	the	declarant