

GENERAL REGULATION OF SAPIENZA ORGANIZATION - UNIVERSITY OF ROME

[Issued with D.R. n. 1232/2014 - 27.5.2014 - classif. IV/1]

TITLE I

GENERAL PRINCIPLES AND REGULATORY SOURCES

Chapter I General principles

Art. 1 – University Mission

Chapter II Regulatory sources

Art. 2 - Implementation of the guiding principles of the Statute

Art. 3 – Regulations

TITLE II

UNIVERSITY ORGANS AND STRUCTURES

Chapter I Government bodies

Art. 4 - Rector

Art. 5 – General Director

Art. 6 - Academic Senate

Art. 7 - Board of Directors

Art. 8 - Board of Department Directors

Chapter II Consultative, Control and Guarantee Bodies

Art. 9 – University Evaluation Committee

Art. 10 – Board of Auditors

Art. 11 – Unique Guarantee Committee

Art. 12 - Ethics committee

Art. 13 – Disciplinary Board

Chapter III Further Committees and Bodies

Art. 14 – Didactic Committee

Art. 15 – Quality and Assurance Presidium

Art. 16 – Sport University Committee

Art. 17 - Mediation Organs

Art. 18 – Other Committees

Capo IV University Bodies Functioning

Art. 19 - Charter

Art. 20 - Summon

Art. 21 - Validity of the sessions

Art. 22 - Deliberation

Art. 23 - Advertising execution of the resolutions and access to the minutes

Chapter V Sapienza Structures

Art. 24 - Departments

Art. 25 - Faculties

Art. 26 - School for Advanced Studies

Art. 27 - Interdepartmental Centers, Research Centers, Service centers, Research and Service Centers

Art. 28 - Library System

Art. 29 – Museum Pole

Chapter VI Structures connected to Sapienza

Art. 30 - Inter-university Centers, Consortia, and Spin-offs

Art. 31 - Hospital - Reference Universities Companies

Art. 32 - Associations and Foundations

TITLE III

OFFICES AND ORGANIZATION

Chapter I Central Administration Organization

Art. 33 – General Management

Art. 34 – Management Offices, Management Areas, Offices and Sectors

Art. 35 - Organizational positions

Art. 36 - IT services and infrastructure

Chapter II Peripheral Administration Organization

Art. 37 – Department Directors, Directors of Research/Service centers, Deans of Faculty

Art. 38 - Delegated Administrative Managers

Chapter III Relations between Central and Peripheral Administration

Art. 39 – Budget Act

Art.40 – Internal Audit

Art. 41 - Conventional relationships with public or private structures for didactic and assistance needs

Art. 42 - Legal Patronage of the University

TITLE IV

Human Resources Organization

Art. 43 – The University "Human Capital"

Art. 44 - Supplementary Bargaining

Art. 45 - Recruitment

Art. 46 - Mobility
Art. 47 - Training and Professional Updating
Art. 48 – Staff Evaluation

TITLE V

Common Provisions

Art. 49 – Safety on the workplace
Art. 50 – Management of the Estate

TITOLO VI

FINAL AND TRANSITORY PROVISIONS

Art. 51 - Modification of the Regulations and definition of interpretative and applicative issues
Art. 52 – Become Law
Art. 53 - Rescission

APPENDIX

UNIVERSITY AND SECTOR REGULATIONS

TITLE I

GENERAL PRINCIPLES AND NORMATIVES

Chapter I General Principles

Art. 1 – University Mission

1. Sapienza's Mission is to give its contribute to the knowledge society through research, making of excellence and quality, and international cooperation.
2. The concept is so defined: Sapienza is a free, autonomous University which participates to the international scientific community as an institute of excellence and quality in the fields of education and research and which is at the core of the knowledge economy in the city, the territory, the whole country.
3. The main valued which define Sapienza identity are:
 - - freedom of thought and research (to ensure a pluralism of culture and ideas);
 - - social responsibility (for education and research to contribute to the civil and economic development of the city and the Country);
 - - scientific, didactic, organizational, financial and accounting autonomy;
 - - competitiveness (in the University system);
 - - participation of all the active members of the community (professors, students, Technical- administrative staff);
 - - inseparability between research and teaching (the training activity can only be conducted within adequate research activity);
 - - orientation towards excellence and innovation (in research and training as an investment in the future);

- - evaluation and merit (through a system of rewarding evaluation of the various institutional activities), guaranteeing in particular the principle of equal opportunities in origin;
- - transparency (with particular reference to the nature of the educational agreement between universities and students);
- - orientation to continuous improvement (as a guiding criterion for management);
- - development of professional skills (throughout the training processes);
- - service orientation (towards students and other interlocutors)

Chapter II Regulatory Sources

Art. 2 - Implementation of the Guiding Principles of the Statute

1. Sapienza favors the involvement of the university community in the democratic life of the University. To this end, with its own bodies and structures:

- - it ensures that full compliance with the provisions of the Statute art. 1, paragraph 11;
- - ensures the advertising of its activities also through the University website;
- - informs on what has been decided by the central governing bodies of the University;
- - supports the right-duty of active participation in the collective bodies by all the components envisaged, allowing their presence in the meetings of the bodies themselves.

2. The university autonomy, as established by Article 1, paragraph 1, of the Statute, is conducted within the ways and the limits established by the University regulations and by the operating regulations of the internal structures. Every subject belonging to the university community conducts its activities for the purpose of achieving the best objectives set by the University and for the full discharge of its functions.

3. Sapienza, as stated in art1, paragraph 3 of the Statute, supports and promotes the international dimension of studies, teaching and scientific research, participates in advanced training and international research, identifies among its fundamental objectives the promotion of joint degrees, the international mobility of teachers and students as well as of admission and education of foreign students.

4. In order to achieve the concrete implementation of the provisions of Article 4 of the Statute, Sapienza prepares specific programs and development projects taking into account the needs of the different cultural areas and adopts the following planning documents:

- the University's multi-year planning document;
- the single annual and multi-year planning budget for the University;
- the multi-annual and annual financial planning;
- multi-annual and annual staff planning;
- any additional planning documents, as established by the central governing bodies, in relation to the activities of the University's internal structures.

5. In order to effectively implement the provisions of Article 4 of the Statute and considering the provisions of Legislative Decree no. 19/2012 and further provisions on the

quality assurance of university activities, Sapienza is committed to adopting the ANVUR guidelines related to ministerial provisions.

4

The central governing bodies of the University ensure efficient and effective actions of the University Evaluation Committee aimed at a complete monitoring and a correct evaluation of the University's activities, as well as a full and responsible involvement of all its internal structures in the process monitoring and evaluation.

Art. 3 — Regulations

1. The Statute, the main expression of university autonomy as per art. 33 of the Constitution, issued in implementation and in compliance with current legislation, is the primary source of the University's organization and functioning.

2. The University Regulations, in compliance with current legislation and the Articles of Association, contain general rules aimed at regulating specific areas of activity of the University. Pursuant to art. 30, paragraph 2, of the current Statute, with the exception of those relating to teaching and research, these regulations are approved by the Board of Directors, having obtained the opinion of the Academic Senate.

3. The procedure for approving the General Organization Regulations, the Educational Regulations and the Regulations for Administration, Finance and Accounting follows the provisions and methods of approval set out in Law 168/1989.

4. The General Regulations of the Organization regulate the general characteristics of the University organization and the relations between the organs of the Administration, in compliance with the criteria of efficiency, effectiveness, responsibility, transparency and simplification of procedures, as well as according to the principle of distinction between address, management and control activities.

5. The Didactic Regulations regulate the regulations of the Study Courses for which the University issues academic qualifications in compliance with current legislation. It is approved by the Academic Senate, after the favorable opinion of the Board of Directors, by an absolute majority of the members, on the basis of the regulations deliberated by the Faculty Councils, after consultation with the Department Councils and those of the Didactic Area or Study programmes, for the respective skills. The Academic Senate may, in case of dissent on their content, send them back with a reasoned request for re-examination of the proposing structure. The Regulations are issued by the Rector, through a decree, once completed the procedures and the terms established by the current legislation.

6. The Regulation for the administration, finance and accounting, finally, regulates the administrative, accounting and finance activity of the University, ensuring a coherent, simple, efficient and effective revenue and expenditure management, in compliance with the principle of equilibrium, according to art. 97, paragraph 1 of the Constitution, and of the other restrictions deriving from national legislation and European Union legislation. In accordance with the constitutional principles of the protection of the economic unity of the Republic and the coordination of national public finance, it is inspired by the current legislative principles of the University's Consolidated Financial Statements and the analytical-economic and patrimonial accounting for cost centers and administrative

responsibility. The regulation of administration, finance and accounting is approved by the Board of Directors by an absolute majority of its members, acquired the opinion of the Academic Senate.

5

7. Specific regulations regulate electoral procedures, the functioning of collegial bodies and University structures, staff, administration of university assets, educational offer, contract activity, scientific research, building management, services information technology, international relations and all other operational areas of Sapienza; they are approved and issued in compliance with the principles and procedures contained in the Articles of Association and in these Regulations. In the Appendix they are recalled and published on the specific institutional web section (<http://www.uniroma1.it/ateneo/governo/normativa-e-documenti>).

8. The Departments, Faculties and Centers, for their own organizational, administrative, didactic and research autonomy, have their own Regulations drawn up on the basis of standard regulations adopted by the Academic Senate, in compliance with the provisions and criteria contained in the art. 10, 11 and 12 of the current Statute and in accordance with the principles contained in these Regulations, in the University Regulations for Administration, Finance and Accounting and in the University Educational Regulations.

TITLE II

UNIVERSITY ORGANS AND STRUCTURES

Chapter I Government bodies

Art. 4 — Rector

1. The Rector is the legal representative of Sapienza.
2. The Rector exercises all the functions expressly conferred on him by the laws, statutory and regulations in force. He is responsible for the application of the Articles of Association and has the specific skills required by art. 18 of the current Statute.
3. The Rector may delegate specific functions to professors and permanent researchers.
4. The Rector is elected among full-time professors of Sapienza University or other Italian Universities, with a number of years of service equal to at least the term of office before the date of retirement. He remains in office for six years, for one and only non-renewable term of office.
5. Can participate in the election full-time professors, researchers - including the fixed-term ones - the equivalent staff, the students who are part of the Faculty Assemblies, the Academic Senate and the Board of Directors and the managerial and technical-administrative staff. In addition, representatives of the research grant holders, elected in the Department Councils, participate in the elections.
6. The votes expressed by the executive and the technical-administrative staff are assigned a weight equal to 15% of the electorate represented by full-time professors and researchers - including fixed-term ones - and equivalent staff, increased to 20% if participates in the elections a number of voters above 30% of those entitled

7. The Electoral Regulations establish the modalities for the expression of the vote, whose secrecy must be guaranteed.
8. The Rector appoints a Vice-Rector Pro-Rector, chosen among the full-time first-class professors who assists him in his activities and replaces him where necessary. He participates in the sessions of the Academic Senate; he also participates in the meetings of the Board of Directors with the right to speak and without the right to vote, except when he replaces the Rector. In the event of early termination of the rectoral mandate, the vicar Vice-Rector performs the functions of the Rector until the new Rector is appointed. Within three months of the termination of the Rector and in the event of early termination in the following three months, the Dean indicates the election of the new Rector.

Art. 5 — General Director

1. The General Manager is the organ that coordinates the management and organization of services, of the instrumental resources and of the technical-administrative staff of the University. In the exercise of its functions, it is required to comply with the guidelines provided by the Board of Directors.

2 The General Manager exercises, in particular, the following tasks pursuant to art. 16 of the legislative decree on March 30, 2001, n. 165:

- - proposes the resources and professional profiles necessary for conducting the duties of the office to which it is also responsible for drawing up the three-year staffing programming document;
- - assigns the tasks and responsibilities of specific projects and management activities to University executives;
- - entrusts the objectives to the managers of each of the areas in which the General Management is divided,
- -following the set of management activities in compliance with the prerogatives attributed by law to the management of the State. The set of objectives assigned to the managers of each of the areas takes the form of an Executive Management Plan which is announced by the Rector at the beginning of each year;
- - adopts the deeds relating to the organization of non-general management level offices;
- - adopts the administrative deeds and provisions and exercises the spending powers and those for the acquisition of revenues falling within the competence of its offices, except those delegated to managers;
- - manages, coordinates and controls the activities of managers and spokespersons of the administrative procedures, even with substitutive power in the event of inaction, and proposes the adoption of the measures provided for by art. 21 of Legislative Decree no. 165/2001, in respect of managers;
- - prepares the annual budget of the University, the single university budget for the year, the University budget estimate and the single statement of the University, in addition to all the planning and finalization documents required by the Regulation for the Administration, Finance and Accounting;

- - conducts the activities of organization and management of the staff and labor relations;
- - exercises all the functions assigned by the law and the current Statute, as well as the current University Regulations.

3. The role of General Manager is conferred by the Board of Directors, upon the proposal of the Rector, after hearing the opinion of the Academic Senate.

4. The General Manager is chosen from among highly qualified professionals with proven multi-year experience in the field of managerial functions. The position of General Manager can be revoked in the cases provided for by the law and after having been contested, by the Board of Directors, on the proposal of the Rector, after hearing the opinion of the Academic Senate, on the basis of resolutions taken by a majority of the members.

5. The position of General Manager is governed by a fixed-term contract of private law, with a duration of no more than four years, renewable. The remuneration payable to the General Manager is determined in accordance with criteria and parameters set by decree of the Minister of Education, University and Research in consultation with the Minister of Economy and Finance.

6. The General Manager is responsible for the correct implementation of the directives of the University governing bodies, without prejudice to the spheres of autonomy of the individual structures recognized by this Statute.

Art. 6 — Academic Senate

1. The Academic Senate is the organ of direction, planning, coordination and verification of the teaching and research activities of the University, without prejudice to the attributions to the individual scientific and educational structures.

2. The Academic Senate exercises the competences established by the current legislation and by the University Statute. In particular, it approves:

8

- - the long-term development plan of Sapienza, after consultation with the scientific and teaching structures and, for the aspects of competence, the Board of Directors;
- - This Regulation (GENERAL REGULATION OF SAPIENZA ORGANIZATION), all the macro-areas, in number not less than 4 and not more than 6, which have representation in the Academic Senate;
- Those macro-areas include related departments for general scientific-didactic methodology and objectives and related faculties and have similar dimensions in terms of numbers as for professors;
- The objectives for the Departments and Faculties concerning research and teaching, for what is within its competence, the objectives to be assigned to the General Manager and to the Administration;
- - Regulations relating to didactic and research, after consultation with the Board of Directors as far as the administrative and financial aspects are concerned;
- - The University Ethical Code;

- - the proposal for the institution, reorganization and suppression of the didactic, research and coordination structures of the University (Departments, Faculties and Centers), after the consultation with the College of Department Directors;
- - the criteria for the division between the Departments and Faculties of financial resources and budgets for teaching staff, within the expenditure chapters approved by the Board of Directors, taking into account the results of the periodic evaluations;
- - the report on research and the allocation of research funding, also taking into account the data on the scientific activity of the Departments, in relation to the individual teachers;
- - the teaching report, also on the basis of data on the didactic activities of individual teachers;
- - the Didactic Regulations, which regulate the regulations of the Degree Programmes, the Specialization Schools and the Manifesto of Studies, subject to the favorable opinion of the Board of Directors;
- - requests for internal mobility of ordinary professors, associates, researchers and employees;
- - the changes of the Statute, after positive consultation from the Board of Directors regarding the administrative, financial and strategic implications; for changes in the Statute, an absolute majority of the members of both collective bodies is required;
- - with regard to violations of the ethical code, on the proposal of the Rector, if they do not fall within the competence of the Disciplinary Board, the Articles of Association and the Regulations of the Mediation Organ.

3. The specific regulation on the functioning of the organ is contained in a specific regulation.

Art. 7 — Board of Directors

1. The Board of Directors is the organ of financial planning and staff organization, it has strategic and control function of the activities related to the administrative, financial, and property management of the University as well as the surveillance of their financial sustainability.

9

-

2. The Board of Directors approves, in detail:

- - within the programming document pursuant to art. 18 of the current Statute, the objectives for the Departments and Faculties regarding research and didactics; it also approves what is within its competence, the objectives to be assigned to the General Manager and to the administration;
- - the multi-year university programming document, as per art. 1-ter of the D.L. n. 7/2005, converted by Law 43/2005, subject to the opinion of the Academic Senate;
- - the multiannual and annual financial planning;
- - the multi-annual and annual staff planning;
- - the single annual budget of the university, the single university budget for the year, as well as the single university budget and the single university report, after receiving the opinion of the Academic Senate, it then transmits them to the Ministry of Education, University and Research and to the Ministry of Economy and Finance;

- in the multi-year financial statements, any proposals included in the document relating to the financial statements;
- - the conferment of the General Manager;
- - the establishment, reorganization or suppression of faculties, departments and other independent spending centers, after consultation with the Academic Senate as per art. 19 paragraph 2, of the current Statute;
- - the activation or suppression of Study Courses and Universities Buildings, subject to the favorable opinion of the Academic Senate, after consultation with the relevant teaching and research facilities;
- - the call of the teachers referred to in Articles 11 and 12 of the Statute, after the consultation of merit with the Academic Senate;
- - approves disciplinary sanctions or archives disciplinary proceedings against professors in agreement with the decisions made by the Disciplinary Board; - the representation of the students does not take part in the examination and the vote;
- - the Regulations for administration, accounting and finance, after consultation with the Academic Senate and the College of Department Directors and any other regulation not within the competence of the Academic Senate;
- an annual social report document, in order to inform, in compliance with the principle of transparency, the entire academic community and its interlocutors, on the choices made, the activities performed and the services rendered to the University society, giving an account of the resources used for this purpose to institutional endings;
- - the building programmes and the related implementation interventions, with the opinion of the Academic Senate;
- - the general criteria for the organization of the General Management, on the proposal of the General Manager;
- - the provisions relating to contributions to be paid by students, after the favorable consultation of the Academic Senate;
- - the agreements and contracts for which they are responsible;
- - student initiatives in the field of culture, sport and leisure, after the favorable consultation of the Academic Senate;
- - a special regulation, which establishes the criteria according to which the University can avail itself of the patronage of internal lawyers or the free forum in place of the State Attorney.

10

Art. 8 — Board of Department Directors

1. The Board of Department Directors is composed of Department Directors and is an interdepartmental coordinating organ with the functions of linking policies for the achievement of the institutional aims of the research.

2. The Board performs advisory functions on the Regulations of Departments, the planning of scientific research activity, the destination of resources for research and for equipment and on the organization of scientific structures of "Sapienza" as well as on any subject that the Rector or others organs of the University intend to submit them; it also gives an opinion on the establishment of the PhDs Schools and Research Centers.

3. The Board elects a President, a Vice-President and a Council according to its own Rules approved by the Academic Senate.

4. The discipline on the functioning of the Board is contained in a specific University Regulations.

Chapter II Consultation, Control and Guarantee Bodies

Art. 9 - University Evaluation Committee

1. The University Evaluation Committee has the task of verifying the research activity and evaluating the quality and effectiveness of the educational offer as well as the effectiveness and efficiency of the Administration and of the respective services.
2. The Committee is made up of 9 members, of which at least five are external to the University, who have a high professional qualification in the areas of competence of the Committee; the other members are two experts in the field of evaluation (including non-academic), two students chosen by the student representatives within the Academic Senate and Board of Directors.
3. The members of the Committee are chosen by the Academic Senate and by the Board of Directors, in joint session, on the proposal of the Rector. This proposal includes a list of names, at least twice as many as the components to be chosen, and whose curriculum is made public in anticipation on the University website.
4. The Committee elects a Coordinator from among the tenured professors.
5. The members of the Committee remain in charge for three years; the mandate can be renewed only once in a row; exceptions are the students' representatives who remain in office for two years with a mandate that can be renewed only once.
6. The Committee is divided into three sections with specific investigative skills in the evaluation of the areas of didactic, research and administration, as well as in the evaluation of the respective services.
7. The Committee operates in full autonomy and provides for:
 - - to acquire and examine the data necessary for the evaluation of all the structures, the didactic, research and administrative activities that occur inside those structures;
 - - prepare the periodic evaluation reports to transmit to the national evaluation bodies.

8. The discipline on the functioning of the Committee is contained in a specific University Regulation.

Art. 10 - Board of Auditors

1. The Board of Auditors performs the functions referred to in Article 20 of Legislative Decree 30 June 2011, n. 123 and art. 24 of the Statute. In addition, the provisions for administration, finance and accounting are applied in relation to the Board.

2. The Board is a collegiate organ composed as follows:

- a) an effective member chosen among administrative and accounting magistrates and lawyers of the State acting as Chairman;
- b) an effective member registered in the register of auditors and an alternate auditor designated by the Ministry of the Economy and Finance;
- c) an effective member registered in the register of auditors and an alternate auditor designated by the Ministry of Education, University and Research.

3The Board is appointed by the Rector, subject to the favorable opinion of the Board of Directors, on the basis of the criteria and provisions laid down by the current legislation.

4. The members of the Board remain in office for three years and the mandate of the members may be renewed only once.

5. With the specific University Regulations approved by the Board of Directors after consultation with the Academic Senate, regulates both the competences and the modalities of functioning of the Board

Art. 11 - Unique Guarantee Committee

1. The Unique Guarantee Committee for equal opportunities, the enhancement of the welfare of those who work and against discrimination (hereinafter referred to as UGC) replaces the Equal Opportunities Committee and the Joint Committee on the phenomenon of Mobbing, of which it absorbs and integrates the related skills and functions, pursuant of art. 28 of the Sapienza Statute.

In particular, the UGC has to guarantee equal and equal opportunities between men and women and fight. all forms of discrimination relating to gender, age, sexual orientation, race, ethnic origin and disability. to religion or language, access to work, treatment and working conditions, professional training, promotions and safety at work.

In conducting the aforementioned functions, the UGC works in collaboration with the National Equality Director, in compliance with the provisions of the current legislation.

2. The UGC is constituted by a provision of the General Manager and, pursuant to the specific regulation approved by the Academic Senate and by the Board of Directors, has a joint composition and consists of:

- One president;
- N. 5 members appointed by the representative trade unions, signatories of the current national collective labor agreement;
- n. 5 representatives of the Administration and as many substitutes.

The President and the members of the UGC who represent the Administration are identified among those who possess a high organizational capacity and professional qualifications in the areas of competence of the UGC, experience in the field of equal opportunities and/or mobbing, or in the organization of staff organization and management functions, and who are in possession of appropriate attitudes- personal, relational and

motivational-.The members of the UGC remain in office for four years and their contract can only be renewed once.

3. The Committee, within sixty days of its establishment, adopts internal regulations in order to regulate its functioning. In particular, the Committee usually meets every sixty days; the meetings are valid if the absolute majority of the members participates; the resolutions are valid if taken by an absolute majority of the present members.

The UGC has the right to access the information and administrative documents necessary for the performance of its activities, in compliance with the provisions of the legislation on privacy and the right of access to documents.

4. As for the students, the competences of the Student Ombudsman of the University and of each Faculty provided for by art. 6, paragraph 5, of the Sapienza Statute.

5. As for the didactic staff, reference should be made to the regulatory competences of the Academic Senate and to the applicable laws in force.

Art. 12 - Ethics Committee

1. To respect and fulfill Sapienza's Ethical Code, the Ethics Committee, composed of six members, including two representatives of the teaching staff, two representatives of the technical-administrative staff and two representatives of the students, maintaining a gender balance. The representatives of the teaching and technical-administrative staff can also be external to the University.

2. The Commission is chaired by a President, external to the University, appointed by the Rector.

3The members of the Ethics Committee are appointed by the Academic Senate, on the proposal of the Rector, and appointed by Rectoral Decree, after consultation with the General Manager. The Academic Senate also designates an alternate president and six alternate members.

4. The members of the Ethics Committee, including the President, remain in charge for three years, continuing to perform their duties until the new Commission is appointed. The Commission and can be reconfirmed only once.

5. The members of the Committee exercise their functions in compliance with the principles of independence, fairness and impartiality. The Committee is obliged to guarantee the utmost confidentiality in relation to any information that has been given to it for the fulfillment of its tasks.

14

□

6. The functioning of the Ethics Committee and the access to the Committee, are determined by a specific Regulation approved by an absolute majority of the members of the Committee itself, as well as the elements required for the requests presented by the

interested parties. Any changes are made with the same procedure provided for the approval of the aforementioned Regulation.

Art. 13 – Disciplinary Board

1. The Disciplinary Board established pursuant to art. 10 of the Law n. 240 of 2010 and art. 8 of the current Statute, is responsible for all disciplinary proceedings relating to Ordinary Professors, Associate Professors, and researchers, for any event that may lead to the imposition of a more serious sanction of the complaint, among those provided for by art. 87 of the T.U. of the laws on higher education referred to in the R.D. August 31, 1933, n. 1592, also following a significant violation of the Code of Ethics, for the aspects which are competence of the Board itself.

2. The Disciplinary Committee is composed of 3 ordinary professors, 3 associate professors and 3 researchers, as actual members, and as many substitute teachers, mainly external. The Rector presents to the Academic Senate a list of 18 eligible professors for each category provided on the basis of the names proposed by the Departments.

3. The Academic Senate designates, with an absolute majority of its members, 3 full members and 3 substitutes for each category.

4. The Board is chaired by a university professor elected from/among the members of the Board itself, by an absolute majority. The mandate of the members of the Disciplinary Committee is four years and is not renewable.

5. The disciplinary procedure is promoted by the Rector who, having received reports on behaviors of ethical and/or disciplinary relevance, within the next thirty days verifies the reliability and validity and, on the basis of the results of a preliminary assessment, he can impose the minimum sanction of the complaint or, depending on the ethical or disciplinary relevance of the infringement, postpone the decision to the Ethics Committee and/or to the Disciplinary Board.

6. The Board proceeds with the preliminary investigation in respect of the criteria of peer review, the adversarial principle and proportionality of the sanction, and expresses within the following thirty days its final opinion, mandatory and binding, about the professor's responsibility and the penalty to impose.

7. The terms of the disciplinary proceedings are normally ninety days. They may be suspended if the Disciplinary Committee and/or the Board of Directors are renewed. In any case, they can not be suspended for more than 2 times and for periods not exceeding 60 days each time. The disciplinary proceedings are extinguished if the final decision has not been taken within one hundred and eighty days from the start of the procedure.

15

8. Within thirty days from the reception of the documents, the Board of Directors, without the student's representation, imposes the sanction or arranges the filing, in accordance with the provisions of the Disciplinary Board. The Rector's competence regarding the cognition of facts that may give lead to the censorship remains secured.

12. The modalities of operation of the Board are defined in a specific University Regulation, as well as the detailed aspects of the disciplinary procedure.

Chapter III Further Committees and Bodies

Art. 14 – Didactic Committee

1. The University Didactic Committee works to ensure high qualitative and organizational levels in the teaching activity. It performs consulting and support functions in the field of the University's teaching activities.
2. It is composed of:
 - - the Rector's Delegate for Didactics, acting as President,•
 - 11 professors, one for each Faculty, designated by their respective Dean,•
 - 11 students, one for each Faculty, chosen among the student representatives in each Faculty council, the Pro-rector for Didactic Policies,•
 - 6 Department Directors or their delegates, one for each macro area, designated by the Board of Department Directors,•
 - the Director of the Academic Programmes and Right to Education,
 - - the University Educational Manager
- 3. In detail, the University Didactic Committee:
 - • analyzes the problems submitted by the Academic Senate and the Board of Directors from faculties, departments and general management, those submitted by the representatives of the students in the didactic facilities and the student observers as stated in the Statute;
 - - formulates of non-binding mandatory opinions on proposals for the establishment/modification of the regulations related to the Study Programmes and the Master's Degree courses approved by the Faculties;
 - - drafts the annual report on the evolution of the teaching activity to present to the Academic Senate;
 - - can make proposals whose purpose is reaching goals that will improve the didactic quality to present to the Rector;
4. The Committee working principles are regulated by the University Regulation;
5. In relation to the pursuit of the objectives set by the current Statute, the Committee works in close synergy with the University Evaluation Committee, the Quality and Assurance Presidium, the Academic Programmes and Right to Education and the Infosapienza ITC Committee, according to the criteria and the procedures established by the current University Regulations on the functioning of the Committee itself.

Art. 15 - Quality and Assurance Presidium

1. The University Quality Presidium, called Quality and Assurance Presidium according to this Statute has a main role within the University Quality Assurance (QA) and its role is to perform the University Quality Policy defined by the University Governance.
2. The Quality and Assurance Presidium: promotes the culture of quality in the University, makes processes for the QA, supervises the right performances of the procedures that concern the QA, suggests the use of tools for both the QA and some didactic activities, supports the Study Programmes and their Spokespersons, as well as the Department Directors for communal activities, supports the continuous improvement of both the Study Programmes and the Departments.
3. The Quality and Assurance Presidium is a university organ whose composition is made of an amount of six professors, among whom one is a Coordinator, one of them with the role of Coordinator, representing each of the six scientific-disciplinary macro-areas of the Academic Senate, as well as a component administrative composed of the Directors from the Central Administration Areas responsible for the subject of Quality Assurance identified in the Areas:
 - Strategic Planning and Communications Area,
 - Academic Programmes and Right to Education
 - Research and Technology Transfer Area
 - International Office
 - InfoSapienza ICT Area
 - Accounting Finance & Management Control Area
4. The Quality and Assurance Presidium is coordinated by an expert professor that becomes Delegate for the Quality Direction in accordance with international Quality Assurance standards.
5. The Quality and Assurance Presidium has a "Working Group for the activities of administrative technical support to the Quality and Assurance Presidium" appointed and/or integrated with the Directorial Decree. +
6. The Quality and Assurance Presidium in collaboration with the University Evaluation Committee drafts the programmatic Quality Assurance and University Accreditation guidelines in accordance with the current regulatory provisions and according to the criteria and procedures envisaged by the Quality and Assurance Presidium.

Art. 16 – Sport University Committee

1. The Sport University Committee supervises the managerial addresses for the University sports areas and the programmes for the development of those activities, according to what is provided in the law n. 394, June 28, 1977.
2. The Committee is composed of:
 - Sapienza Rector, or his delegate who acts as a President;

- - two members designated by the legally recognized sports bodies, which organize the sports activities of the students on a national basis;
- - two students chosen as stated in the art. 9 of the D.L.n. 580 of Oct 1st, 1973 and subsequent amendments and additions;
- - Sapienza General Director or his delegate who has secretarial functions.

3. Moreover, the Committee establishes, in agreement with the local authorities, the methods for using the sports facilities of which the aforementioned bodies have the availability; prepares the sports building programmes and formulates the related financing proposals in accordance with the applicable laws.

4. Every year In June, the Committee decides the Programme of the sports activities for the following academic year and approves the financial plan.

5. The implementation and implementation of the activity programs approved by the Committee and the management of university sports facilities are entrusted through a convention, to be stipulated on the basis of a standard scheme prepared by the Ministry of Education, University and Research, to the Sports Organizations university lawyers who organize sports on a national basis.

Art. 17 - Mediation Organs

1. As stated in the art 16. Of the Statute, with resolution of the Administrative Committee and the Academic Senate, Sapienza establishes a Mediation Organ. The Mediation Organ provides all services relating to the use of mediation in civil and commercial disputes arising between natural and/or legal people domiciled or registered in Italy or abroad.

2. The Mediation Organ is a Sapienza organization, with administrative, organizational and regulatory autonomy, whose Statute has been approved by the Academic Senate and the Board of Directors.

Art. 18 – Other Committees

1. For the evaluation and selection of research projects supported with their own resources, Sapienza avails itself of a "Research Committee", presided by the Rector or by his delegate and composed of representatives of the macro-areas. The Academic Senate provides for the relative designation, on the proposal of the Departments pertaining to each macro area, in equal measure between ordinary professors, associate professors and researchers on the basis of their scientific curriculum. The Committee performs the functions referred to in Article 5, paragraph 2, of the Statute.
2. The Board of Directors and the Academic Senate, upon proposal of the Rector, may resolve:

a) the establishment of joint Committees on issues of common institutional interest;

b) the establishment of Technical Committees for the preliminary examination of matters of institutional interest, each within their respective areas of competence.

3. The following mixed commissions have been established:

a) Mixed commission for the constraints of compatibility within regulatory, budgetary and programming issues, as well for resources for teaching administrative and technical staff;

b) Joint Commission for Centers and Consortia;

4. The following Boards of the Board of Directors have been established:

1. a) Fee for students Board;
2. b) Budget Board;
3. c) Board for accounting and internal regulations;
4. d) Building Board;
5. e) Policlinico and Hospital Companies Board;
6. f) Students' cultural and social initiatives Board.

5. The following Commissions of the Academic Senate have been established:

a) Master Commission;

b) Commission conferring honorary degree;

c) Commission conferring the title of Professor Emeritus/Honorary of the University Boards.

Chapter IV University Bodies Functioning

Art. 19 - Charter

The Academic Senate is made up of 35 voting members: 24 representatives of the teaching staff, including:

- Rector and Pro-Rector Vicarial;
- 7 Directors of the Department of which at least 1 for macro-area, in addition to the President of the Board of Department Directors;
- 7 Associated professors and 7 researchers, of which at least 1 for each area and for each macro-area;
- 6 students representative;
- 5 representatives of the technical-administrative and librarian staff, voted by the staff itself.

Other participants who don't have any right to vote: Deans, the Director of the School for Advanced Studies, the General Manager and a representative of the post-graduate students and PhD students, chosen by the Academic Senate, on a proposal from the Rector.

The Regulations for the election of the Academic Senate, approved by the same, also regulate the candidacy criteria of the teaching staff. The aforementioned Regulation also regulates the criteria to be observed for the respect of a balanced representation of macro-areas, for the purpose of identifying the components indicated in previous letters b) and c), such that the difference in the number of representatives between one macro-area and the

other cannot be larger than one, exception made for the President of the board of Department Directors.

4. The Board of Directors consists of 10 voting components:

- Rector who has also the role of president;
- - 1 full professor;
- - 1 associate professor;
- - 1 researcher;
- - 2 representatives of the technical-administrative and librarian staff;
- - 2 students representatives;
- - 2 representatives external from the University, designated by the Academic Senate on the proposal of the Rector.

5. The Board of Directors participate, without voting rights, without except for the provisions of the Statute, art. 18, paragraph 7, about the following components: - Deputy Pro-Rector, who votes only in case of absence of the Rector; - General Director.

The functions of Secretary of the minutes are conducted by the General Director, also using his own collaborators.

6. For the selective purposes, the Rector, after consultation with the Academic Senate, indicates the methods for presenting the candidacies, by means of a notice published two months before the date scheduled for the renewal of the Board of Directors.

7. The external components, not belonging to the University's roles, are chosen by the Academic Senate on the proposal of the Rector. This proposal includes a list of names, equal to twice the expected external subjects, identified, also following a public announcement, among qualified representatives of Foundations, non-profit organizations, research funding institutions even private as well as non-profit or among eminent personalities of the scientific research and culture.

Art. 20 - Summon

1. The Academic Senate and the Board of Directors are presided over by the Rector. In the cases provided for by the Statute and by the current regulations, they are chaired by the vicar Vice-Rector who assumes the functions of President with a deliberative vote.

2. The organs referred to in the preceding paragraph are summoned by the Rector according to the yearly calendar previously agreed.

3. The President may call the Academic Senate and the Board of Directors even outside the aforementioned calendar if it deems it necessary and, in any case, when at least one third of its members request it. The request must contain the indication of the topics to be treated, attaching the available documentation or asking the offices to provide it. The topics indicated above are entered on the order of the day of the Academic Senate or the Board of Directors in one of the meetings that occur within thirty days of the request.

□

4. The President may also reject the request by means of a reasoned communication, if the arguments that are asked to be included in the agenda are outside the powers of the organ or which harm the prerogatives or the dignity of the members of the Board.

5. The convocation, presented in written form, must contain the date, the start time and the foreseeable completion of the works, the place of development and the order of the day of the session, established by the Rector, without prejudice to subsequent additions made by urgent subjects.

6. The convocation shall be sent to each member at least four days before the date set for the meeting, by e-mail to the institutional account assigned to each member of the organ and/or to another account communicated to the Secretariat of the unit in question.

7. The notice of call must also be referred to the members who have submitted their resignation, which have not yet been accepted. The notice should not be returned to the component transferred to another location because in this case the forfeiture works with immediate effect.

8. For urgent cases, the meeting is sent at least twenty-four hours before the meeting, by telegram or fax or e-mail indicating the place where the necessary documentation is available for any deliberations.

Art. 21 - Validity of the sessions

1. The sessions of the Academic Senate and of the Board of Directors are valid when, having been regularly convened all those entitled to participate, there is half plus one of the members of the organ, deducting those who have justified their absence in written form (**structural quorum**) unless otherwise specified by the Statute and the law.

2. The structural quorum is verified at the beginning of the session and in the following moments, this means that Board in order to validly deliberate must always have the presence of half plus one of the components.

Art. 22 - Deliberation

1. As a rule, the matters discussed are presented by the President with a related resolution proposal, on which, at the end of the discussion, he invites the members of the Board to cast their vote. The proposed resolutions can be fully approved, approved with modifications, or rejected, with the approval of any alternative proposals.

2. deliberations are considered valid when they obtain the favorable vote of the absolute majority of the components attending the session (**functioning quorum**), except when a different majority is explicitly stated. The calculation of those present includes those who express their abstention vote. In the event of a tie between favorable and unfavorable votes, the President's vote prevails.

Art. 23 - Advertising, execution of resolutions and access to minutes

1. The resolutions are approved immediately and become immediately executive, unless otherwise expressly decided by the Academic Senate and the Board of Directors.
2. Once approved, the minutes and their contents are published in *intranet* mode on the website dedicated to the University Governmental College Bodies activities without prejudice to the protection of confidentiality provided for by the regulations in force.
3. The University institutional website is guaranteed adequate advertising through publication of the extracts.
4. If the documents contain personal data, their publication must be assessed on a case-by-case basis in relation to the content of the documents to be published, respecting the principles of necessity, indispensability, proportionality and relevance.
5. The minutes are the only documents with the formal value of a public document, with respect to which it's guaranteed the possibility of requesting extracts, issued by the competent offices.
6. To access the Academic Senate and the Board of Directors minutes will be applied the provisions in force on access to administrative documents.
7. Once verified the admissibility of the request, the access to the part of the report linked to the protected interest is to consider complete, including the parts related to the discussion. Access is deferred or excluded only in the cases provided by law. In the event that the accessible part of the report contains sensitive and judicial data, the access is permitted in compliance with the current legislation on the protection of personal data.

Chapter V Sapienza Structures

Art. 24 — Departments

1. The Departments are primary structures responsible for the organization and management of research activities and teaching activities. They belong to a specific Faculty which is responsible for coordinating and evaluating activities.
2. Full professors, associates, researchers are related to Departments in a number not inferior to 50 units. Every exception must be approved by the Academic Senate, which will consider the area/faculty characteristics, considering a minimum limit of 40 units.
3. To pursue its institutional tasks, the Departments have their managerial and administrative autonomy for what concerns conventional contractual activities in which they are directly involved, with either public and private organs in compliance with applicable legislation, excluding the possibility of administrative measures of a general nature or related to issues reserved for other bodies identified for this purpose by the Statute or governed by specific regulations.

4. Organs of the Departments are the Department Board, the Council and the Director.
5. Directors of the Department receive an indemnity, as established by the Academic Senate and the Board of Directors for their respective competences.
The indemnity is related to both the office and the achievement of the objectives established by the Academic Senate and the Board of Directors. Failure by the Department Directors to achieve the expected objectives, may result in the suspension of the function decided by the Rector and the consequent re-sending to the reference structure for the election of the Director. This may be subject to a deliberate resolution by the Academic Senate by an absolute majority of the members.
6. The Departments are equipped with technical-administrative staff in relation to the number of members, the volume and the nature of its activities.
7. The Departments are also equipped with their own regulations approved by the Department Board according to a standard scheme approved by the University Government Bodies.

Art. 25 — Faculties

1. The Faculties are structures for the coordination, rationalization and monitoring of teaching activities, as well as for monitoring the research activities of the Departments, in relation to the provisions of the University Evaluation Committee. They are responsible for encouraging cultural development, scientific integration and the organization of didactics, as well as the management of services common to the departments concerned and, in particular, to perform the functions referred to in Article 12 of the Statute, using their organs.
2. The Faculties - no more than twelve - aggregate no less than three and no more than twelve Departments; any exceptions concerning the number of Departments aggregated to a Faculty are resolved, by an absolute majority of those entitled, by the Academic Senate.
3. In order to pursue their institutional duties, the Faculties have managerial and administrative autonomy as regards all contractual and conventional activities in which they are directly involved, with both public and private subjects, in compliance with current legislation, or governed by specific regulations. It is however excluded, the possibility of making administrative provisions of a general nature or relating to reserved issues for other organs identified for this purpose by the Statute; the Faculties, when delegated by the Rector, are in any case responsible for the conventions related to the teaching activities of the Study Courses and the Specialization Schools they coordinate.
4. Within the Faculty operate the Faculty Assembly, the Junta, the Dean, the Monitoring Committee for the didactic and scientific activities, the Supervisor of the students of the Faculty, the Joint Commission for Teacher-Students, whose respective competences are regulated by the Article 12, paragraph 3, of the Statute.

5. the Deans of Faculty receive an indemnity, as established by the Academic Senate and the Board of Directors for their respective competences. The indemnity is linked to both the office and the achievement of the objectives established by the Academic Senate and the Board of Directors. Failure to achieve the objectives by the Deans of Faculty, may result, subject to a motivated deliberation by the Academic Senate by an absolute majority of the members, in the suspension of the function by the Rector and the consequent re-sending to the reference structure for the election of the Dean.

6. The Faculties are equipped with technical-administrative staff in relation to the number of professors and researchers and the number of students.

7. The Faculties are also equipped with their own regulations approved by the Faculty Assembly, according to a standard scheme approved by the University's Governing Organs.

Art. 26 — School for Advanced Studies

1. The School for Advanced Studies is aimed at the progress of science and the valorization of young people according to merit criteria. It provides students with courses and training activities complementary to those required by the regulations. These are designed to promote students' abilities, through scientific and cultural enrichment also in an interdisciplinary sense.

2. The School is an organized structure in the form of an independent expenditure center. It mainly organizes supplementary training activities for students enrolled both in the School and in Sapienza Degree Courses. It can organize further training activities for all students at the university; it can also promote, coordinate and support from a financial and logistical point of view research activities of particular importance, also through programs aimed at visiting professors. It has a residential character.

3. The training activities and the selection of the students for the School are organized according to the following academic areas:

- Academic area of juridical, political, economic and social sciences;
- Academic area of life sciences;
- Academic area of science and technology;
- Academic area of the humanities.

4. For its activities, the School uses Sapienza Academics, but it can also use honorary and emeritus professors of other external scholars of high scientific qualification, also residing at the School.

5. Are considered Organs of the School: The President, the Director, the Steering Committee and the Steering Board

6. The financial resources of the School are made up of the resources specifically allocated to it by Sapienza, from European, national regional or local contributions, contributions from institutions and individuals paid by convention or by donations, financing through contracts and agreements with public and private bodies (which may be explicitly bound by donors for specific purposes), any other fund specifically designated by law or by the Board of Directors for the activities of the School.

24

7. The functioning of the School and its organs, the students' methods of selection and professors' methods of participation in the activities of the same School, are governed by special internal regulations, approved by the Academic Senate and the Board of Directors.

Art. 27 — Interdepartmental Centers (Research Centers, Service Centers, Research and Services Centers)

1. The establishment of the Centers referred to in Article 15 of the Statute is deliberated by the Board of Directors, after consultation with the Academic Senate, and is ordered by the Rector with his own decree.

2. The proposal for the establishment of a Center is advanced to the Central Administration by two or more Departments concerned, together with the resolution approving the same proposal adopted by the Board of each Proposing Department, from March 1 to June 30 every year.

3. The Board of Directors approves, with a motivated resolution, also on the basis of proposals coming from the Board of Directors of the Department, both the institution and the reorganization, the modification or the suppression of the Centers, after consultation with the Academic Senate.

4. The management bodies of the Centers and the related skills and modalities of constitution/renewal, as well as the operating rules are defined in a specific Standard Regulation provided by the Research Centers, the Service Centers and Mixed Centers.

5. In the event of an advanced request for membership from other Departments than those that gave rise to the Center, the Management Committee of the Center concerned expresses its position and, if so, transmits the request in question to the Central Administration, from September 1st to October 31 of each year, for the purpose of approval by the Academic Senate, after consultation with the Commission Centers and Consortia.

6. The duration of the Center is limited to the period established at the time of its institution and may be renewed on the basis of the results achieved and the permanence of the objectives that justify it, after deliberation by the Academic Senate and the Board of Directors. The Center concerned must submit to the Central Administration the request for renewal of the Center, at least 5 months before the deadline, under penalty of decommissioning.

Art. 28 - Library system

1. In accordance with the art. 15 paragraph 6 of the Statute, the Sapienza Libraries constitute a Library System divided into areas, with the aim of ensuring the conservation, development, enhancement and integrated management of the entire bibliographic and documentary heritage of Sapienza, as well as access to online information resources according to the needs of research, didactics and Administration.

The System is organized as an expense center with managerial autonomy.

2. The Library System aims to ensure high standards of effectiveness and efficiency of within the organization and operation of library services and networks and periodically checks the degree of user satisfaction.

3. The organs of the Library System are the Director and the Executive Committee.

The Director of the Library System is also the Director of the Center. The Executive Committee is composed of the President, the Director, the Administrative Secretary and members representing the six disciplinary scientific areas to which the departments belong.

4. The System also uses the collaboration of Working Groups set up by the President, with specific tasks.

5. The management of the Library System is developed on two levels:- the level of centralized coordination and management of services of common interest, working through the Director and the staff assigned to the System;
- the level of the Libraries, service structures responsible for the conservation, management, enhancement and development of the library and bibliographic heritage, as well as access to information and the development of services thought for users on the indications of the Departments. They are hinged on, for administrative, financial and accounting purposes, as a rule in the departments of reference according to the quality standards approved by the Governance bodies of La Sapienza.

6. The Library System takes care of the development of the services of its own competence and more specifically the relationships and connection with the National Library Service, the Digital Inter-University Library of Sapienza, the preparation of proposals for digitalization of the bibliographic and documental heritage Sapienza in synergy with the related national and international projects.

7. A specific regulation, approved by the Academic Senate and the Board of Directors, regulates its functioning.

Art. 29 - Museum pole

1. Sapienza has its own Museum Pole, organized as an independent shopping center, consisting of a network of 20 museums, dedicated to the conservation, study, enhancement and increase of material and immaterial heritage deriving mainly from scientific research and 'museum activity: each of them is bearer of its own specific thematic and scientific and cultural identity.

2. The Museums of the Sapienza Museum Pole are university structures that are normally incardinated in the Departments, for administrative, financial, accounting, scientific and didactic purposes.

3. The Museum Pole works for the coordination and integration of activities of the individual Museums, in order to pursue common and coordinated objectives in the enhancement of the total museum heritage, optimizing the use of available resources. It also encourages the development of museum activities and supports the implementation of training activities, in particular for the development of specific museum professions, in full collaboration with the University's teaching facilities.

4. The Pole is structured into Areas, each of which represents a node of cultural and scientific aggregation. It has a pyramidal structure governed by the following bodies: the President, the Director, the Governing Council, the Board of Museums.

5. Every year the Sapienza Board of Directors assigns to the Pole the overall allocation identified on the basis of specific indicators and the annual report prepared by the Director of the center, intended to cover the functioning needs of the Center itself and of the individual Museums, compatibly with the resources of budget available. The total amount is then distributed by the Governing Council taking into account the ordinary functioning needs of the various Museums, the proposals made by the Board of Museums, the activities conducted and the projects developed.

6. The Sapienza Museum Pole, while respecting its institutional mission, also does activities for obtaining financial resources from outside (in the form of grants, loans, donations, etc.). Furthermore, the Museums can issue entrance tickets, without prejudice to the free entrance for the staff and students of Sapienza. The rates proposed by the Department of the single Museum are approved by the Board of Directors and must take into account both the cultural and educational aims and the structural and functional complexity of the individual collections. The proceeds from ticket sales are used for the financing of the respective Museums and administered by the Departments of which they belong.

7. A specific regulation, approved by the Academic Senate and the Board of Directors, regulates its functioning.

Chapter VI Structures connected to Sapienza

Art. 30 - Inter-university centers, consortia, and spin-offs

1. The Inter-University Centers are instruments of scientific collaboration between professors of different Universities and are constituted by agreements between the involved Universities.
2. The establishment of the Centers is approved by the Board of Directors, by a majority of its members, after hearing the favorable opinion of the Academic Senate and the opinion of the Commission Centers and Consortia. The specific procedure for setting up and participating in an Inter-University Center is governed by specific internal regulations.
3. The duration of the Inter-University Centers is limited to the period established at the time of signing the founding conventions, which can be renewed, after analysis of the activity conducted, by the collegial bodies of the participating Universities.
4. The University Consortia are bodies, planned jointly with other public and/or private entities and/or capital companies, thought for the planning and execution of research programmes aimed at scientific and technological development.
5. The procedure for the establishment and participation in a consortium or investee company must be accompanied by a "feasibility plan" prepared by the proposing professor and approved by the Department of Affiliation, in which are highlighted, among other things, the conditions of fact, the legal, economic (in terms of cost/revenue) and scientific reasons that substantiate the choice. The final decision is made by the Board of Directors, after hearing the favorable opinion of the Academic Senate and the opinion of the Center and Consortium Commission.
6. The Consortia and the investee companies must guarantee the adoption of an economic-patrimonial accounting system (pursuant to Article 6, paragraph 2, Legislative Decree of 27.01.2012 n.18), in order to allow the preparation of the Consolidated Financial Statements of the University.
7. Spin Offs are companies with a high technological content, aimed at the industrial use of research results, created on the initiative of university staff who conducted multi-year research activities on a subject that is specific to the company itself.
8. The establishment of a Spin Off is approved by the Board of Directors, by a majority of its members, after hearing the the favorable opinion of the Academic Senate and the opinion of the Spin Off Commission.
9. The University annually conducts surveillance and monitoring activities on Sapienza Spin Offs. To this end, it has to be prepared a report on the status of the same to be submitted to the Board of Directors.
10. The detailed regulations concerning the operation of the Spin Offs are contained in a specific University Regulations.

Art. 31 – Hospital - Reference Universities Companies

1. For the welfare activities, essential to the performance of the institutional functions of didactic and research, Sapienza refers to the following University Hospital Companies, that respond to the two types of organization provided for in Article 2, paragraph 2 of Legislative Decree n. 517/1999, pending the implementation of the single management model of an integrated university hospital:

- Policlinico Umberto I, integrated with the National Health Service, created from the transformation of the Policlinico University to direct management (for the Faculties of Pharmacy and Medicine and Medicine and Dentistry);

- Hospital S. Andrea integrated with the University, created from the transformation of a hospital with the study course of in Medicine and Surgery (for the Faculty of Medicine and Psychology).

2. To monitor the problems and define the relationships of a juridical and economic nature between the University and the two Universities Hospitals, it has been established a joint organization, which meets periodically to examine the topics on the agenda. Similarly, for the other affiliated structures, on the stimulus of the Rector or the General Manager, can be convened technical tables to resolve specific problems or to prevent and resolve disputes.

3. The Integrated Activity Department (DAI – in Italian) is the ordinary management model of the University Hospitals useful to ensure the integrated exercise of welfare, didactics and research activities and is constituted as a center of responsibility and unit cost of the University Hospitals in order to ensure efficiency within organization and management.

4. The Company Act, in compliance with the principles and criteria established in the Protocol of Understanding between the University and the Lazio Region, regulates the establishment, organization and functioning of the D.A.I. and identifies the complex and simple structures with the departmental value that compose them, as well as the programs referred to in Article 5, paragraph 4 of Legislative Decree n. 517/1999, indicating those to university direction and those to hospital management. The functioning of each D.A.I. is formalized in a specific company regulation that identifies the composition, the organisms and the management methods taking into account also the organizational typology, approved by the General Manager of the University Hospital once acquired the agreement with the Rector. Generally, there is a correspondence between the D.A.I. and the university departments. Failing this, and if this is considered an obstacle to the proper functioning of the Hospitals, decisions are left to the Organizing Body referred to in Article 4, paragraph 4 of Legislative Decree no. 517/1999.

Art. 32 – Associations and Foundations

1. Pursuant to article 1, paragraph 8, of the University Statute, Sapienza may constitute, individually or in an associated form, foundations and recognized associations. It can also join existing recognized foundations or associations.

2. Both the constitution and the participation in these bodies must be decided by the Collegial Governing bodies of La Sapienza, which approve the Statute, the nature of the contribution of the body.
3. Associations and Foundations as non-profit private legal entities, pursue their goals in the manner provided for by their legal nature and operate in compliance with the principles of economic management.
4. Sapienza exercises towards the foundations and associations, either constituted or to which it adheres, the functions of address and confirmation on the effective coherence of the activities they carry out with the aims and interests of the University. The internal functioning and organization of these entities is governed by the respective Statutes and Regulations.
5. The "Roma Sapienza Foundation" is set up to promote the study and research of Sapienza in the most diverse and important scientific fields. It unifies all the sectorial foundations previously established at La Sapienza for a similar social purpose and manages the assets and contingencies in compliance with any predetermined destination constraints, as well as legacies and donations having the same objective of promotion and development of study and research.

TITLE III

OFFICES AND ORGANIZATIONS

Chapter I Central Administration Organization

Art. 33 – General Management

1. The management system of Sapienza is chaired by the General Manager, to whom the law and the Statute attribute responsibility for the overall management and organization of services, of the instrumental resources and of the technical-administrative staff of the University, as well as the correct implementation of the directives of the University Governance
2. The General Manager exercises all the functions attributed by law, by the University Statute, with particular reference to art. 22, from the D.D. n. 1435 of 28.3.2013 and by current regulations.
3. With a view to the constant improvement of the performance management cycle, with reference to each financial year, the governing bodies assign to the General Manager the objectives - related to his function of leadership of the administrative apparatus - which are part of the Performance of Sapienza.
4. Then, the General Manager assigns the objectives to the Directors of each of the areas in which the General Management is organized, coordinating the set of management activities.

The set of objectives assigned to the Directors takes the form of an Executive Management Plan which is announced by the Rector at the beginning of each year.

5. The results of the activity of the General Manager are submitted to the examination of the University Evaluation Unit, which, pursuant to art. 21, fifth paragraph, letter i, of the Statute expresses the assessment regarding the achievement of the assigned objectives.

6. The General Manager assigns to the Directors of the Areas in which the General Management is divided the respective budget for each financial year, divided by individual Office, allocated to the specific accounts of the financial statements and confers on them the tasks and responsibilities of specific projects and management activities.

7. In exercising his prerogatives to direct, coordinate and control the activity of Area Directors, the General Manager can use of the substitutive power in the event of inaction as well as the proposal to adopt the measures envisaged by art. 21 of Legislative Decree 165/2001 and can also reserve the right to approve the matters that have been delegated..

Art. 34 Management Offices, Management Areas, Offices and Sectors

1. The General Management is divided into two Departments headed by first-level managers:

- Human Resources, Financial and Asset Management Department
- Research, Teaching and International Relations Support Department.

2. Those Departments constitute the intermediate level of coordination between the General Manager and the individual Management Areas in which the Central Administration is divided.

3. The managerial areas, included in the aforementioned Departments, are chaired by second-level managers, called Area Directors, who are responsible, within the budget assigned pursuant to the preceding article, for financial, technical and administrative management, through autonomous powers of expenditure and organization of human and instrumental resources and control.

4. The Area Directors are exclusively responsible for the administration, the management and related results achieved by the Area in the individual fiscal years, except for cases of joint liability for projects and management activities shared with other Area Directors.

5. The Area Directors propose, on the basis of the survey of workloads, the need for resources and professional profiles necessary for the performance of the tasks of the office to which they are assigned, also for the purpose of drawing up the three-year planning document for staff requirements.

6. They are also responsible for the final formal acceptance of each act and provision of a discretionary nature with internal and / or external relevance, even if not directly involving an expense, which falls within the competence of the area of ownership.

7. The managerial areas are divided into offices, organizational units chaired by an EP category official, composed of two or more functional sectors.

8. The Office Manager assists the Area Director, coordinating, planning, impulse, monitoring, controlling and evaluating the activities of the Sectors of which the office is composed; moreover, it directs and/or integrates the management of pertinent procedures shared by two or more Sectors which he chairs, using the therein staff; he conducts ad hoc assignments, including study and/or consulting, which require an additional professional contribution or in any case delegated by the Area Director, including the coordination of work groups and other similar groups; he contributes to the evaluation of the results achieved by the Sector Managers in pursuit of the management objectives assigned by the Area Director, referred in the last instance to the same Director.

9. The Sector Manager, an official normally classified in category D, is responsible for the good performance, transparency and impartiality in conducting the activities attributed to the Sector by competence; he conducts tasks of guidance, impulse and control over the work activities of the staff belonging to the Sector and submits to the Office Manager proposals for technical-organizational improvement of the Sector.

10. The organizational structure of the Areas can be adapted and modified differently in the face of specific functional needs, without prejudice to the traceability of the administrative activity, the management and the relative results to the Administration and that of the evaluation and coordination to the General Management: the spokesperson of this provision is the InfoSapienza ITC Area, the management structure instituted to manage the University's IT and telematic infrastructure, as per the following art. 36.

11. With reference to the additional functions assigned to the aforementioned professional figures, reference is made to the provisions of D.D. n. 1435 of 28.3.2013.

Art. 35 – Organizational Positions

1. within its structural set-up, Sapienza identifies organizational positions and specialized functions and responsibilities, also in reference to decentralized structures, - in addition to the professional figures already described in the aforementioned standard - to confer to the technical-administrative staff for coordination and optimization of administrative action.

2. The organizational and responsibility positions are characterized by the particular professional qualification, organizational autonomy and managerial responsibility of the owner. In general, they can be traced back to the following types:

- positions that require the performance of coordination functions of particularly complex organizational units, characterized by a high degree of managerial and organizational autonomy;

- positions that require the performance of activities with highly professional content and specializations related to academic qualifications and / or enrollment in professional associations;
- positions that involve the conduction of study, research, inspection, supervision and control activities characterized by high autonomy and experience.

3. The adoption of the provisions related to the assignment and revocation of organizational and responsibility positions, within the central and decentralized structures of the University, is reserved to the General Manager.,

Art. 36 – IT Services and Infrastructures

1. To the planning and technological development finalized to the support of the ICT/Information Communication Technology of the university, it is dedicated a Center called InfoSapienza ITC Area, configured, according to and for the effects of the previous art. 34, co.10, as a spending center with a special arrangement and dual arrangement, with autonomy. The Center's institutional task is the integrated management of Sapienza's information services, instrumental and indispensable for the purposes of research, teaching and organizational - management activities. It is directed, in terms of address and planning, by a Rector delegate, assisted in an advisory capacity by a Committee, and, for technical-administrative aspects, by an Executive, appointed by the General Manager.

2. The Area deals with the study, project and development of new technological solutions aimed at modernizing and innovating the services provided to university users; planning, development and management of the Sapienza information system; the development and management of the technological infrastructures of the architectural platforms on which the Sapienza information systems operate, as well as the management of individual IT; it also deals with the planning, development, operation and monitoring of the data and voice network of Sapienza. Organs of the Area are:

- The President
- The ITC Infosapienza Committee- the Director
- The Board of Directors

3. The President of the ITC Infosapienza Area is the Rector, elected among Sapienza full-time professors and provided with capacity planning. He is advised, within his duties, by the Board of Directors, which expresses binding opinions for:

1. Identification of planning guidelines and development strategies' addresses of the Sapienza ITC Area;
2. The annual and three-year plan for the operation and devolution of Sapienza information systems, in relation to the general needs in the fields of research, teaching and administration, indicating the objectives and priorities;
3. the definition of the action plan for the determination of the resource requirements, for which the Director is responsible, consistently with the development strategies;
4. all the major interventions of the Area as well as the activation of contracts and agreements for third parties.

4. The Area Director is elected by the General Director and chosen among Sapienza directors; he is responsible for the technical-administrative management of the Area and for its results; he is also a member of the ITC Infosapienza Committee.

5. A specific regulation regulates the ITC Infosapienza Area functioning processes.

Chapter II Peripheral Administration Organization

Art. 37 - Department Directors, Directors of the Research/Service Centers, Deans of Faculty

1. The Department Directors, the Directors of the Research and/or Service Centers, the Faculty Deans, exercise a power of planning and political-administrative direction which implies the proposal on the allocation of resources and development of the budget, within the framework of organizational and administrative management aimed at scientific research, teaching and training activities as well as those aimed outside them, either related or ancillary, maintaining the role of representative of the Department/Center/Faculty and senior figure in the proposing educational and cultural policies, as naturally integrated in the development of the Sapienza system.

2. the subjects aforementioned define the objectives and the programmes to be implemented, within the framework of the general policies dictated by the central governing bodies, verifying the correspondence of the results of the administrative and management activity to the given guidelines.

3. The Department Directors, Directors of the Research and/or Service Centers, Faculty Deans have the decisional power in terms of the expenses, within the assigned budget, according to the regulations in force.

Art. 38 – Delegates Administrative Managers

1. In respect of the principles dictated by the legislator on the subject of a single University budget, Sapienza identifies, within its organizational structure, including that referring to didactic and research functions, responsibility centers with managerial and administrative autonomy, to which is given the ability to dispose of the assigned budget for the pursuit of institutional goals.

Those responsibility centers are made of Departments, Faculties, Centers and Equalized Structures.

2. The administrative-accounting management of the aforementioned responsibility centers is entrusted to the Delegates Administrative Manager, who is hierarchically subordinated to the General Manager and functionally to the Director of the relevant structure and is classified in the EP category.

3. Within the limits of the delegation of functions conferred by the General Manager, the Delegated Administrative Manager is exclusively responsible for the organization and for the staff responsible for the administrative-management activities of the membership structure, without prejudice to the prerogatives and competences attributed to the Directors of Library and Laboratory Managers within the organizational units they chair.

4. According to the procedures stated in the Regulation for Administration, Finance and Accounting, the Delegated Administrative Manager adopts all administrative deeds relating to his membership structure, including the acts that directly engage the University towards the outside, in virtue of the spending and organization powers of human resources delegated by the General Manager.

Chapter III Relations between Central Administration and Peripheral Administration

Art. 39 – Budget Act

1. In line with the functions of the General Manager responsible for the overall management and organization of the services, instrumental resources and technical administrative staff of the university and with the repeal of the accounting autonomy of the spending centers, Sapienza adopts the single budget of university that must represent in the planning phase the financing of all the activities managed by the different structures and in the reporting phase the results of the activities themselves.

2. for this purpose the Budget Act is structured consistently for the whole organizational structure, included the one related to didactic and research activities, Responsibility Centers having managerial and administrative autonomy to which is given economic budget and investment authorization.

Art. 40 – Internal Audit

1. Within the General Directorate is structured an Internal Auditing structure, in the Accounting, Finance and Management Control Area, divided into sections, each assigned to a number of Departments/Centers and/or a typology of acts.

2. This structure, following an annual planning, runs a multiplicity of random ex post controls for methods and validity, according to differentiated procedures and percentages, according to the kind of control, its importance and financial significance; within programming, there are several typologies of acts to make ex-ante control activities.

Art. 41 – Conventional relationships with public or private structures for didactic and assistance needs

1. In addition to the reference Hospital Universities, the University, as part of the Memorandum of Understanding referred to in Article 1 of Legislative Decree n. 517/1999, if are met the conditions stated in Article 2, paragraphs 4 and 5 of the same legislative decree, may use other accredited public or private structures through the instrument of the agreements.

2. Through the agreements for didactic-scientific assistance requirements, stipulated pursuant to the previous paragraph, it is attributed to university teaching staff, in accordance with article 102 of Presidential Decree No. 382/1980 and Article 5 of Legislative Decree n. 517/1999, the management of simple or complex structures, or the

management of infra or inter-departmental programmes.

3. The agreements stipulated pursuant to paragraph 1, with health facilities other than the two reference Hospital Universities referred to in Article 31, must provide that the obligation to pay compensation, in any case connected with the performance of welfare activities by the university staff, only weights on the affiliated structures themselves, with the exception of charges borne by the university budget.

Art. 42 –Legal Patronage of the University

1. As a rule, Sapienza avails itself of the patronage of internal lawyers, belonging to the Legal Affairs Area, as well as, pursuant to art. 56 of the R.D. 31.08.1933, n. 1592, of the Government Legal Service in active and passive judgments before the judicial authority, the arbitration boards and the special administrative jurisdictions, provided that there is no conflict of interest with the state administrations, the regions and other public bodies that have the right to avail of the patronage of the State Attorney.

2. Sapienza can also avail itself, on the basis of a regulation approved by the Board of Directors, and, in compliance with current legislation, the lawyers of the free forum.
3. The Rector, as legal representative, confers the lawyers of the internal Legal Office of the University a general or special proxy for litigation, subject to the justified provision of the General Manager; it also confers attorney to the litigation, subject to a justified resolution of the Board of Directors, to the lawyers of the free forum.

TITLE IV Human Resources Organization

Art. 43 – The University "Human Capital"

1. 1. The effective pursuit of the institutional mission and the effective achievement of the objectives set by the University's Governance are related to the enhancement of the "human capital" of Sapienza, represented by the teaching staff and the technical-administrative staff.
2. Professors have Academic and Research autonomy, according to what is stated in the statute and in compliance of the principles stated in art. 33 of the Constitution and the legislation concerning university regulations, the right to study and the legal status of personnel.
3. The administrative and technical staff has the functions of support, from an administrative and managerial point of view, in the teaching and research activities reserved to the teaching staff and conducts its activity in relation to the purposes of the organizational structure to which it refers. Each structure is subjected to periodic evaluation regarding the effectiveness and efficiency of its activity according to the indications of the Board of Directors.
4. The institutes related to the employment relationship of the teaching and technical-administrative staff are regulated, respectively, by the law and by the existing national collective and supplementary contracts and are further specified in the provisions dictated by sources of secondary rank.

5. The University protects the forms of association of teaching and technical administrative staff, dictating specific rules in order to facilitate the possibility of communicating and meeting, even at the University's facilities.

Art. 44 - Supplementary Bargaining

1. The supplementary collective bargaining is the negotiating tool with which the Administration and the representatives of the trade unions - in respect of the distinction of roles and responsibilities between the employer and the trade unions - regulate and specify the rights and obligations regarding the employment relationship. It also establishes the conditions for the provision of the accessory economic treatment and identify the resources destined to horizontal economic progressions, with the purpose of balancing the interest of employees in improving working conditions and also the professional development with the need to improve and maintain high quality, efficiency and effectiveness of institutional activities and services.
2. In particular, supplementary bargaining aims at encouraging commitment and quality of performance, and to this end assigns a prevalent share of the overall accessory treatment to the accessory treatment linked to individual performance.
3. The negotiating delegation of the public part is composed of the Rector, or his delegate, the General Manager, or his delegate, and the additional subjects appointed by rectoral decree.
4. The trade union delegation is composed of representatives of the trade unions signatory to the national collective agreement and of the R.S.U.
5. In compliance with the provisions of the law and in order to ensure and improve the performance of the public function, if it's not reached any agreement for the stipulation of a supplementary collective contract, the Administration can provide unilaterally, provisionally, on the matters covered by the lack of agreement, until the next subscription.
6. The matters indicated by the law and the national collective agreement are in any case excluded from the supplementary bargaining and, in particular, those relating to the organization of the offices, the internal deeds of organization that have an impact on the employment relationship, the conferment and the revocation of the executive positions and to the prerogatives of managers.

Art. 45 - Recruitment

1. La Sapienza, as part of its didactic, research and organizational autonomy, prepares the Three-year Plan for the recruitment planning of teaching, managerial and administrative staff, including collaborators and linguistic experts, for an indefinite and determined period, in respect of current legislation.
2. The aforementioned three-year plan considers the actual staffing requirements for the efficient and effective functioning of the activities and services, compatibly with the need to ensure the sustainability of expenses and budget balances.

3. The Plan is annually adopted by the Board of Directors, with reference to each three-year programming period, and updated upon approval of the University Budget Act, according to the provisions of art. 20, lett. d) of the University Statute.

4. The three-year staff planning is communicated annually, telematically, to the Ministry of Education, University and Research.

Art. 46 - Mobility

1. Sapienza promotes tools and institutions aimed at encouraging the inter-university mobility of teaching staff in compliance with the provisions dictated by the legislator.

2. The internal mobility procedures of teachers between scientific-disciplinary sectors are, governed, in particular, by the current University Regulations, to which reference should be made in full.

3. With reference to managerial and technical-administrative staff, Sapienza may fill – in accordance with the meaning and effect of current legislation - vacancies in the workforce by transferring the employment contract of employees belonging to the same category, in service with other public administrations, who present transfer request.

4. The University publishes the staff availability to be filled through the direct transfer of staff from other administrations, setting the selection criteria beforehand.

5. Before proceeding to the completion of the competitions for the filling of vacancies, the University activates the mobility procedures, giving priority to the placement of the employees, coming from other administrations in positions of command or out of role, belonging to the same functioning area.

Art. 47 - Training and Professional Updating

1. Sapienza promotes and encourages training and professional updating activities of executive and technical-administrative staff, as functional tools for the growth and professional development of employees, as well as the raising of the quality level of the services offered by the organization, with the intent to concretely implement the improvement of the University in line with the objectives set by the Governance in the Performance Plan.

2. The training activities are aimed at enriching the skills of the staff, in order to contribute to satisfying the needs of internal and external stakeholders, and are addressed to all employees in service at the University central and decentralized structures, compatibly with the resources available and in compliance with the provisions of law and the guidelines and programming agreed at the time of supplementary bargaining.

3. The Administration provides for the detection of training needs, identifying the needs of the structures concerned according to a strict order of priority, in order to allow planning based on feasibility and economic sustainability criteria.

4. On the basis of the aforementioned survey activity, the Director of the Organization and Development Area issues the three-year plan for training activities and the annual training plan, accompanied by the Plan for forecasting expenditure for the reference year.

5. The procedures for the completion of training and professional updating activities are governed by the current Regulations for training activities, which is to be understood in full herein referred to.

6. Sapienza promotes and implements methodologies and tools aimed at assessing the impact of training in terms of impacts, adopting specific result indicators suitable for determining the effective incidence of the training intervention for the purpose of improving organizational and individual performance.

Art. 48 – Staff Evaluation

1. The University ensures the full implementation of the principles of measurement and assessment of organizational and individual performance set by the legislator.

2. The methodologies and assessment tools adopted by Sapienza are aimed at promoting an organizational culture whose purpose is the improvement of the quality of the services offered, at the growth of professional skills, through the valorization of merit and the awarding of prizes for the results achieved by individuals and by the organizational units, as well as the transparency of the administrative action.

3. With reference to the assessment of the General Manager and the managers, Sapienza adopts a model that integrates the evaluation of the results achieved in relation to the assigned objectives and the assessment of organizational behaviors, on the bases of specific indicators.

4. As for what concerns the technical-administrative staff, the University also adopts an individual assessment system for the holders of organizational positions, through the assignment of annual objectives given by the Supervisor of the structure, and a collective productivity evaluation system, through the assignment of group and structure objectives.

5. The teaching staff is subjected to the evaluation of their own activity according to the provisions of the University Statute. In particular,

- the evaluation of the research activity is conducted on the basis of the indicators used by the international scientific community for the specific CUN areas;

- the evaluation of the teaching activity considers the opinions expressed by the students, also in comparative terms between organizational structures and teaching coordination.

6. Sapienza aims at the continuous development and refinement of the evaluation system, enhancing existing methods and integrating performance measurement tools, for the purpose of optimizing the performance management cycle, within the framework of a correct and transparent management of human resources and financial.

TITLE V Common Provisions

Art. 49 - Safety on the workplace

1. The roles and instruments for implementing the provisions of the law and the measures concerning prevention, protection and safeguard of health and safety in the workplace, within the University, have been identified by a specific Internal Regulation, which defines, among other things, the recipients of preventive obligations based on the internal organization of the University and in agreement, for the general aspects, with Legislative Decree of April 9, 2008 n. 81 and, for aspects of specificity, with the Ministerial Decree of August 5, 1998, n. 363. The Regulation identifies, in particular, the functions related to the roles of employer, managers and persons in charge of safety and the related obligations pursuant to arts. 18 and 19 of Legislative Decree 81/08.

2. The Staff Healthcare Center (Italian acronym CMO) is the structure responsible for workers' health surveillance, in the cases provided for by art. 2, lett. d), articles 25 and 41 of Legislative Decree 81/08, and the implementation of the measures pursuant to Articles 2, 3 and 4 of the Ministerial Decree 15 July 2003 n. 388, on the subject of corporate first aid. The management and responsibility of the CMO are entrusted to a competent coordinating doctor. The CMO is made up of specialist doctors, authorized doctors and competent doctors in charge, as well as the coordinator of the first aid workers, who answer to the employer for their work, through the competent coordinating doctor.

3. The Prevention and Protection Office (Italian acronym USPP) performs the function of Prevention and Protection Service for all the institutional activities of the University, pursuant to art. 31 of Legislative Decree 81/08, and has the tasks specifically assigned by art. 33 of the same decree. The USPP is made up of a manager and employees in possession of the professional skills and requisites established by art. 32 of Legislative Decree 81/08. For risk assessment, the USPP avails itself of the collaboration of the CMO and the qualified radioprotection expert, as well as, for the assessment of specific risks, the advice of professionals and structures inside or outside the University. Furthermore, pursuant to art. 5 of the Ministerial Decree 363/98, the USPP collaborates with those responsible for teaching or research activities in the laboratory, in the cases provided for by the same decree.

4. The workers' safety representatives (Italian acronym RLS) are elected or appointed, according to the procedures established by the regulations at the time of decentralized bargaining, between all permanent staff (teacher, technician and administrative) who do not perform the functions of an employer. The RLS have the attributions specifically assigned to them by art. 50 of Legislative Decree 81/08, and receive specific training pursuant to art. Of the same decree. The composition and further attributions of workers' safety representatives, possibly supplemented by student representatives, are defined during decentralized bargaining.

5. The Radiation Protection Expert, appointed with a Rector's Decree, conducts the activities provided for by Legislative Decree of March 17 ,1995 n. 230, for workers potentially exposed to ionizing radiation risk.

Art. 50 - Management of the Estate

1. The real estate assets of Sapienza is made up of buildings and areas or land that, in ownership or concession or other title, are used by the University for its own institutional purposes.
2. The classification and valuation procedures for securities and real estate are governed by specific University Regulations.
3. The real estate assets are assigned, through "consignees" identified in the Regulations referred to in the previous paragraph, to the University structures (Faculties, Departments, Centers, Areas and Offices of the Central Administration) for the exercise of institutional activities.
4. The structures cannot change the destination of use of the rooms assigned to them, unless prior authorization of the competent bodies. All interventions modifying the environments require authorizations from the central administration. Ordinary maintenance, extraordinary maintenance and minor maintenance are conducted as established by the central administration, which also regulates their competence.
5. It is permitted the allocation of spaces within university buildings to associations, scientific and cultural institutions, research institutes or other third parties, whose institutional purposes are consistent and similar to those of Sapienza, by virtue of specific agreements, prior authorization of the competent Bodies and with reimbursement to the University of management charges, according to the average value €/sqm determined with the annual provision of the General Manager.
6. The temporary and/or occasional concession of the premises and of the internal and external spaces owned by the University is governed by specific University Regulations.
7. The areas reserved for didactic (classrooms, didactic and research laboratories) are part of the heritage of the University: the assigned structures, with the coordination of the Faculty Presidencies, provide for the management and the planning of the activities through specific centralized software, according to optimization criteria and rational use, to the advantage of all the University's structures.

TITLE VI FINAL AND TRANSITORY PROVISIONS

Art. 51 - Modification of the Regulations and definition of interpretative and applicative issues

1. These Regulations may be amended by a resolution passed by the Academic Senate, with an absolute majority of the members, after confrontation with the Board of Directors.
2. The procedure for revising these Regulations can be activated by the Rector or by a fifth of the members of the Board of Directors or by a third of the members of the Academic Senate.
3. For any question or controversy deriving from the interpretation or application of this Regulation, the Academic Senate and the Board of Directors are competent, within the sphere of their respective competences and powers.

Art. 52 - Become Law

1. These Regulations come into force from the day following that of their publication on the University Website.

Art. 53 - Rescission

1. With the entry into force of this Regulation, all other incompatible or, in any case, conflicting provisions with those contained therein are automatically repealed.

APPENDIX

UNIVERSITY AND SECTOR REGULATIONS

University Regulation for Administration, Finance and Accounting

http://www.uniroma1.it/sites/default/files/regolamenti/RAFC_rev.%20finale_con_modifica_art.%2040-43.pdf

Regulation for the implementation of the regulations concerning administrative procedures and the right of access to administrative documents

http://www.uniroma1.it/sites/default/files/regolamenti/procedimento_amministrativo.pdf

Regulations for contractual activities

<http://www.uniroma1.it/sites/default/files/regolamenti/attivitacontrattuale.pdf>

Regulations for the conferment of Doctorates Honoris Causa

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_dottorato_Honoris_causa.pdf

Regulations on the use of spaces by retired teaching staff, including professors emeritus

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_utilizzospaziinterni.pdf

Regulations for the use of the internal and external premises and spaces owned by the University of Rome 'la Sapienza'

[http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_utilizzospaziinterni.p df](http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_utilizzospaziinterni.pdf)

Regulation for the classification and evaluation of the University real estate and movables

http://www.uniroma1.it/sites/default/files/regolamenti/patrimonioimm_mob.pdf

Regulation for the management and use of cars and service mopeds of the University of Rome 'La Sapienza'

http://www.uniroma1.it/sites/default/files/regolamenti/autovetture_servizio.pdf

Regulation containing rules for the discipline of reimbursements of legal expenses to be paid to employees involved in legal proceedings for civil, criminal or administrative liability

http://www.uniroma1.it/sites/default/files/allegati/DR_Reg_Spese_04_05_2016.pdf

“Didactics”

Regulation for granting the authorization to conduct external teaching activities at Sapienza

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_autorizzazione_attivita_esterne_facolta_18-12-2012.pdf

Regulation of the University of Rome La Sapienza for the granting of authorization to conduct external teaching activities to the faculty to which it belongs

<http://www.uniroma1.it/sites/default/files/regolamenti/nullaostadoc.pdf>

Regulation of the evaluation core for teaching activity survey

http://www.uniroma1.it/sites/default/files/regolamenti/nucleo_0.pdf

Regulations for faculties evaluation committees

<http://www.uniroma1.it/sites/default/files/regolamenti/nucleo.pdf>

Regulations for financing visiting professors for teaching activities

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_Professori_Visitatori_Didattica_0.pdf

Regulations for the call of Full Professors and Associate Professors eligible under the Law of 3 July 1998 n. 210

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_chiamata_docenti_idonei.pdf

Regulations for the discipline, establishment and coverage for professor temporary

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_prof_straord_a_tempo_det_DR_220_04-02-2011.pdf

Regulation relating to the regulation of transfer procedures and internal mobility for the filling of vacant positions as full professor, associate professor and researcher

<http://www.uniroma1.it/sites/default/files/regolamenti/mobdocenti.pdf>

Regulation on the financing of permanent positions of first and second level professors and university researchers

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_finanziamento_posti_diruolo.pdf

"Faculties, Departments and Structures"

Faculty regulation-type

<http://www.uniroma1.it/sites/default/files/regolamenti/regolamento-tipo-facolta-310715.pdf>

Standard regulations for departments

http://www.uniroma1.it/sites/default/files/regolamenti/DR1079_30_04_2015_regolamentoT ipoDipartimenti.pdf

Regulation for discipline afferents

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_afferenze_mobilita_per s.docente_29-07-2013.pdf

Regulation for the frequency of departments by outside members for research purposes

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_frequenze_scientifiche .pdf

Regulations for splitting and subdivision of the Faculty

<http://www.uniroma1.it/sites/default/files/regolamenti/sdoppia.pdf>

Regulations-type of the Research Centers

http://www.uniroma1.it/sites/default/files/allegati/Regolamento_Centri_Ricerca_0_0.pdf

Regulations-type of the Service Centers

http://www.uniroma1.it/sites/default/files/allegati/Regolamento_Centri_servizi_0_0.pdf

Regulations-type of the Research and Service Centers

http://www.uniroma1.it/sites/default/files/allegati/Regolamento%20_Centri_Ricerca_Ser vizi_0_0.pdf

“Elections”

Rector's elections in electronic mode

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_elezioni_rettore_mod_e lettronica.pdf

Elections of technical and administrative staff representatives of the Board of Directors

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_elezioni_CdA_TA.pdf

Elections of the teaching staff representatives of the Board of Directors

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_elezioni_CdA_docenti. pdf

Elections of teaching staff representatives in the Academic Senate

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_elezioni_SA_docenti.pdf

Elections of representatives of technical and administrative staff in the Academic Senate

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_elezioni_SA_TA.pdf

Elections of student representatives in the governing bodies

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_studenti_oocc.pdf

Electoral regulation of the President and the Board of Departments Directors

http://www.uniroma1.it/sites/default/files/regolamenti/RegElettoriale_CDD_niv.pdf

Regulation on the remuneration to be paid to staff involved in various capacities in university elections

http://www.uniroma1.it/sites/default/files/regolamenti/100324_compensielezioni.pdf

“University Bodies”

Regulation of the Board of Directors

http://www.uniroma1.it/sites/default/files/regolamenti/reg_cda.pdf

Regulation of the Academic Senate

<http://www.uniroma1.it/sites/default/files/regolamenti/regsa.pdf>

Regulations of the Board of Department Directors

<http://www.uniroma1.it/sites/default/files/regolamenti/regcdd.pdf>

Regulation Committee for strategic support and evaluation

<http://www.uniroma1.it/sites/default/files/regolamenti/CSSV.pdf>

Regulation of the Evaluation Committee

<http://www.uniroma1.it/sites/default/files/regolamenti/NVA.pdf>

Regulation of the Board of Auditors

<http://www.uniroma1.it/sites/default/files/allegati/All.%20-%20Regolamento.pdf>

“Staff”

Regulation for access and parking inside the Main Campus

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_accesso_sosta_CU_14-05-2014.pdf

Regulation for access and parking in the underground parking area adjacent to the University Chapel

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_accessoesostaareainterrata.pdf

Regulation for access and parking of vehicles, motorcycles and mopeds in the Largo Passamonti area

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_accesso_sosta_Passamonti_14-05-2014.pdf

Regulation on selection procedures for access to technical administrative staff employees

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_concorsi_personale-TAB_01-04-2014.pdf

Regolamento per la disciplina delle afferenze e della mobilità del personale docente

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_afferenze_mobilita_pers.docente_29-07-2013.pdf

Regulation on the terms and conditions for assigning service accommodation

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_alloggi_di_servizio_04-07-2013_0.pdf

Regulation on non-institutional assignments of professors and researchers of the University of Rome La Sapienza

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_autorizzazione_incarichi_extraistituzionali_02-07-2013.pdf

Budget allocation to area managers and additional organizational provisions

http://www.uniroma1.it/sites/default/files/regolamenti/DD_1435_28-03-2013_Deleghe.pdf

Regulations for the mobility of professors between scientific-disciplinary sectors

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_mobilita_docenti_tra_settori_18-03-2013.pdf

Regulation for encouraging early retirement of teaching staff

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_incentivaz_pensionam_pers_doc_16-04-2012_0.pdf

Regulations for the confer of positions as temporary professor

http://www.uniroma1.it/sites/default/files/regolamenti/DR_22011_regolamento_prof_straord_tempodeterminato.pdf

Regulations for conferring the title of Sapienza Senior Professor and Senior Researcher

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_conferimento_prof.Senior.pdf

Regulation on the general criteria for granting and use of permits given for study purposes
http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_concessione_permessi_studio_1.pdf

Telework Regulation

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_Telelavoro.pdf

Regulations on disciplinary procedures for the University staff

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_procedure_disciplinari_universita.pdf

University Regulations for the functioning of the Disciplinary Committee and for the conduct of disciplinary proceedings against university professors and researchers
http://www.uniroma1.it/sites/default/files/allegati/Regolamento_Collegio_e_procedimento_disciplinare.pdf

Regulation of staff training activities

<http://www.uniroma1.it/sites/default/files/regolamenti/formazione.pdf>

Regulations for the use of spaces for retired teaching staff including emeritus professors

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_emeriti.pdf

Regulations for the granting and use of access permits and parking inside the Main Campus

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_accesso_sosta_CU_14-05-2014.pdf

Regulation for work activities conducted outside the ordinary place of employment (missions)

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_Missioni-3.pdf

regulation for the constitution of the Guarantee Committee for equal opportunities, the enhancement of the welfare of those who work and against discrimination of Sapienza
http://www.uniroma1.it/sites/default/files/allegato39cda25_06_2013.pdf

Code of conduct in the fight against sexual harassment

http://www.uniroma1.it/sites/default/files/regolamenti/Codice_condotta_contro_molestie_sessuali.pdf

University Code of Ethics

http://www.uniroma1.it/sites/default/files/regolamenti/D.R._1636_CodiceEticoAteneo_23-05-2012..pdf

“Privacy”

Regulation of the video surveillance activity within the structures of the University of Rome "La Sapienza"

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_videosorveglianza_DD_3737_06-12-2012.pdf

“Research”

Regulations for the assignment of research grants

http://www.uniroma1.it/sites/default/files/regolamenti/DR_759_07-03-2016_%20Regolamento_Assegni_di_ricerca.pdf

Regulations for the recruitment of Technologists with a fixed-term employment agreement

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_reclutamento_Tecnologi_tempodeterminato_.pdf

Regulation for the recruitment of researchers with a fixed-term contract

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_reclutamento_ricercatori_tempodeterminato_30-10-2012.pdf

Act of address on collaborative and third-party services

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_Conto_terzi.pdf

Linee guida per la partecipazione a Centri interuniversitari

[Guidelines for participation in inter-university centers](#)

Guidelines for participation in Consortia

http://www.uniroma1.it/sites/default/files/regolamenti/20121016Consorti-LG_0.pdf

Patents Regulation

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_Brevetti.pdf

Regulation of activities in behalf

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_Conto_terzi.pdf

Regulations for the awarding of grants for cooperation in research activities

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_assegni_di_ricerca_24-07-2007.pdf

Regulation for the recruitment of researchers with a fixed-term contract

http://www.uniroma1.it/sites/default/files/regolamenti/regolamento_reclutamento_ricercatori_tempodeterminato_30-10-2012.pdf

Regulations for the awarding of scholarships concerning research activities

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_borse_ricerca_1.pdf

Regulation for the establishment of spin offs and the participation of university staff in their activities

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_spin_off.pdf

Regulation for activities conducted under the scope of EU and international programs

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_attivita_programmi_coonunitari_internazionali.pdf

“Students”

Guidelines for the activation of training and orientation internships within structures of the La Sapienza University of Rome

http://www.uniroma1.it/sites/default/files/regolamenti/linee%20guida%20tirocini%20interni_0.pdf

Regulation for the regulation of Internships and Orientation Training activities

<http://www.uniroma1.it/sites/default/files/regolamenti/Regolamentotirocininformativi.pdf>

Award of scholarships for attending specialization schools pursuant to law 398/89

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_borse_specializzazione.pdf

Granting of scholarships for attending advanced courses abroad law 398/89

http://www.uniroma1.it/sites/default/files/regolamenti/bds_perfestero.pdf

Scholarships for degree thesis abroad

http://www.uniroma1.it/sites/default/files/regolamenti/Regolamento_tesi_estero.pdf

Student collaboration agreements

students part) 2008) 2010)

http://www.uniroma1.it/sites/default/files/regolamenti/collaborazioni_studenti.pdf

Recreational Events

<http://www.uniroma1.it/sites/default/files/regolamenti/eventiludici.pdf>

Students cultural and social initiatives

http://www.uniroma1.it/sites/default/files/regolamenti/studenti_iniziative.pdf

University teaching regulations (270/04 regulation)

http://www.uniroma1.it/sites/default/files/regolamenti/didattico270_a.pdf

University teaching regulations (part II – Study courses)

http://www.uniroma1.it/sites/default/files/regolamenti/didattico270_b_0.pdf

University teaching regulations (part II – Study courses)

http://www.uniroma1.it/sites/default/files/regolamenti/10_didattico_II_2010-2011.pdf

University teaching regulations (509/99 regulation)

http://www.uniroma1.it/sites/default/files/regolamenti/didattico_509.pdf

Regulations concerning PhDs

http://www.uniroma1.it/sites/default/files/regolamenti/DR_regolamento_modificato_0.pdf

Regulation for services in favor of disabled students and the attached Service Charter
Regulations for PhDs

http://www.uniroma1.it/sites/default/files/regolamenti/studenti_disabili.pdf

Regulations for the establishment, activation and management of University Masters, high-level training and training courses

http://www.uniroma1.it/sites/default/files/regolamenti/master_2010.pdf