

HOW TO RETURN ERASMUS THROUGH PAGO PA

Refunding is to be made through the Sapienza portal, by using the **PagoPA** digital platform which allows payments to the Public Administration in a transparent and intuitive way.

Access from the link

<https://www.uniroma1.it/en/pagina-strutturale/home>

Click the icon pagoPA



Click VOLUNTARY PAYMENT

Payments portal of Sapienza Università di Roma

Using this portal you can easily pay tuition fees or other payments to Sapienza Università di Roma, wherever you are

PORTALE PAGAMENTI

pagoPA

Search payment	Voluntary payment	Download receipt
If you have received a payment notification you can find it here by code number	Fill out payment data, print payment notice and execute payment	Search and download payment receipts

Select **“Restituzione borse Erasmus UE”**

Registration per the state exam for statutory auditor

Reimbursement of telephone expenses

Reimbursement of travel expenses

Restituzione borse Erasmus UE

Restituzione borse Extra-UE

Return of other scholarships

Fill in the “**Payment reason**” (Return for study/Return for traineeship) + the **Reason** (mentioned in the email sent by smout@uniroma1.it with details about the refunding (find an example below)

Voluntary payment

Business name/Name Surname*		Italian Personal ID / VAT Number*		<input type="checkbox"/> Anonymous
Nation	District	City		
Address	Street number	Zip code		
Email	Phone	Mobile phone		
Payment Reason* [Restituzione per studio]		Reason Erasmus EU/Sapienza and MUR grants		
Amount* €	I have read and agree: <input type="checkbox"/> Privacy statement			

You can pay by selecting the option “**Start online payment**” for instant payment or by printing the “**payment slip**” for indirect payment.

Please upload the receipt on your [Erasmus personal page](#) under the section **Refunds**