

# PhD Office



SAPIENZA  
UNIVERSITÀ DI ROMA

Romina Caronna  
PHD Office

# PhD Office

The PhD office deals with all information and administrative procedures related to the career of the students.

**Every year, our University offers more [than 80 PhD Programmes](#)**. Each course deals in deep with different features of some scientific fields.

Sapienza's goal is to make the training courses offered for doctoral students "fluid" to ensure the acquisition of common and transversal skills; the courses offered are aimed at this purposes.

# Administrative matters

For participating, PhD students must be enrolled in the current academic year and all regular doctoral students of all active cycles are invited to book with notices addressed to the institutional email.

In accordance with art. 14 of [Regolamento di Ateneo in materia di dottorato di ricerca](#) / [University Regulations on research doctorates](#) «Each doctoral student is required to report annually on the activity carried out to ensure the progress and the continuity of the PhD career".

Therefore, the transversal courses offered will also be accountable in the specific [scheda annuale](#) / [annual schedule](#) form that is opened on Infostud Platform during the month of January, where the content must be approved by the course coordinator.

# Participation certificate

In conclusion, in the end of all the modules provided by the programme of Soft Skills, and in any case before the opening of the annual reporting form [scheda annuale](#), a copy of participation certificate will be available for each course attended from the PhD students.

## Further insights

All information presented today, included the past events, and the calendar of modules are available on the official web page of PhD

<https://www.uniroma1.it/en/pagina/dottorato-di-ricerca-iniziativa-ed-eventi>, which will be updated with all the information and slides of this presentation meeting.

**Thank you for your attention!**

[ufficio.dottorato@uniroma1.it](mailto:ufficio.dottorato@uniroma1.it)  
[phdfellowship@uniroma1.it](mailto:phdfellowship@uniroma1.it)