Faculty of Civil and Industrial Engineering

Faculty of Information Engineering, Information Technology and Statistics

ACADEMIC YEAR 2018-2019
Announcement of the admission procedures for the following restricted access degree programmes

Name of the Degree Programme	Ministerial Class	Faculty
Aerospace engineering	L-9	Civil and Industrial Engineering
Chemical Engineering	L-9	
Energy Engineering	L-9	
Mechanical Engineering	L-9	
Management Engineering	L-8	Information engineering, Information technology and Statistics
Computer and System Engineering	L-8	
Informatics	L-31	

Please note: this is an extract of the official announcement (Bando) in Italian language. This document cannot be used for legal purposes.

For the academic year 2018-2019 students' enrolment in the Degree Programmes in *Aerospace engineering* (class L-9); *Chemical Engineering* (class L-9); *Energy Engineering* (class L-9)*; Mechanical Engineering* (class L-9); *Management Engineering* (class L-8); *Computer and System Engineering* (class L-8) and *Informatics* (class L-31) of the Faculty of civil and industrial engineering and of Information engineering, Information technology and Statistics is subject to participation in the admission procedure based on qualifications in which the programmed number of places availble is divided into three subsequent time intervals, called "selections". A set number of places is available for each selection, as detailed in Attachment 2.

The admission procedure has three different stages:

- registration for one of the three selections as referred to in article 1;
- pre-enrolment (only for candidates who are successful in the first and second selection) as referred to in article 2;
- enrolment as referred to in article 3.

Article 1– Registering for the selections

1.1. – Admission requirements

All the selections are open to Italian citizens, EU citizens wherever they may reside and non-EU citizens legally staying in Italy, as referred to in article 26 of the Law No. 189/2002, that:

- hold an Upper Secondary Education diploma or are going to obtain one in 2018;
- took the TOLC-I test (see following point 1.3) at La Sapienza University or at any other member University of CISIA **starting from January 2018 and within 24:00 of the day before the registration deadline for the selection.**

The **third selection is also open to** non-EU citizens permanently resident abroad that, besides holding an Upper Secondary Education diploma and having taken the TOLC-I test starting from 1 January 2018 and within 24:00 of the day before the registration deadline for the third selection, have also:

- obtained a study visa;
- successfully passed the Italian language test;

Paying close attention to the deadlines for registration for the selections is strongly recommended.

1.2 – How to register for the selections

The time intervals within it is possible to register for the selections are as follows:

Registration for the **first** selection (without ranking updates)*	From 5 March to 13 April 2018
Registration for the **second** selection (without ranking updates)*	from 7 May to 23 July 2018
Registration for the **third** selection (with ranking updates)	from 30 July to 12 September 2018

* the first and second selection do not entail ranking updates in the case of candidates giving up their place. Possible exceeding places will become available for the subsequent selection.

To register for a selection you need to:

- register on Infostud https://www.studenti.uniroma1.it/phoenixreg/index.html and get a matriculation number;
- select the degree programme for which you intend to apply by choosing the "selection code" indicated in the following chart:

Selection code	Name of the degree programme

14876	Aerospace engineering
29830	Chemical Engineering
29831	Energy Engineering
29772	Mechanical Engineering
29773	Management Engineering
29774	Computer and System Engineering
29775	Informatics

- print the personalized form (payment slip) for the sum of **€10** from Infostud, following the instructions indicated on page https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni
- make the payment **exclusively during the time intervals indicated in the chart in point 2.2**

The payment can be made at any Italian branch of Unicredit S.p.a. or on-line (for further instructions on payment methods go to https://www.uniroma1.it/it/pagina/come-pagare). On the last day available for the payment, the on-line payment must be processed within the bank's closing hours (15.45).

PLEASE NOTE!

- For each selection **candidates may select <u>ONLY ONE DEGREE PROGRAMME</u>. If they select more than one they will be excluded for that selection from all the degree programmes in the present announcement;**

- Registration for a selection entails making the payment with a payment slip of the sum of 10 euros that is **<u>VALID FOR ONE SELECTION ONLY</u>**. If candidates decide to take part in a subsequent selection too they must make a **new registration** for the selection and **make another payment using the payment slip** of the sum of 10 euros. On no account will the registration fee be refunded.

- Applications for the selection sent by post or payments made using different methods from those described will not be accepted.

- Any communications will be sent to the e-mail address given when registering on Infostud. **We recommend that candidates carefully check the e-mail address is correct and to constantly check their inbox.**

- Students that are already registered on the Infostud system must check/enter their e-mail address using the function User data > change access data. Take care to keep the matriculation number issued by the computerized system because it is essential for the other stages of the procedure.

1.3 - The TOLC-I

To achieve a TOLC-I score it is necessary to register and take the test.

Registration is made on-line on CISIA's portal (Consorzio Interuniversitario Sistemi Integrati per l'Accesso) at http://www.cisiaonline.it by paying a **€ 30,00** contribution and **selecting the test venue**;

TOLC-I may be taken at Sapienza University as well as at any other member venue of CISIA on the dates and sessions shown on the website www.cisiaonline.it; each test date is split into various turns; the test venue and time are indicated when registering on the portal www.cisiaonline.it

The proof of payment for the TOLC-I registration (printed from CISIA's website) must be presented on the day of the test to access the test area;

We recommend that candidates pay close attention to the registration deadlines for the test.

Further information on the structure of the TOLC-I and on the assessment criteria are indicated in Attachment 1.

1.4 – Rankings

Once the terms for taking part in the selections are over, the rankings are prepared for each selection, in which candidates are placed in descending order based on their score.

Ranking lists, whose scores are expressed in fiftieths, will be drafted taking into account the score achieved in the TOLC-I, without considering the score achieved in the English language section.

For candidates that have taken the TOLC-I more than once (during the time interval going from 1 January 2018 to 24:00 of the day before the deadline for registration for the selection), the score that will be used for the preparation of the ranking lists is the highest one they achieved in all of their attempts.

In the case of candidates achieving the same score, the candidate score that is preferred is the one achieved, in descending order, respectively in the TOLC-I sections of Mathematics, Science, Logic, Verbal comprehension.

If after having applied the criteria mentioned above, there still are candidates with the same score in ranking, the younger candidate is preferred.

The publication date of the ranking list related to each selection is indicated in the calendar of procedures as referred to in article 2. The ranking lists are published with the matriculation number on the page https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni and with the candidates name list at the Student Office of the two Faculties.

➔ **Those who take part and are successful in the first or the second must carry out pre-enrolment (article 3), within the deadlines indicated in the calendar of procedures in article 2.**

➔ **Those who take part and are successful in the third selection may carry out the enrolment process straight away following the procedures indicated in subsequent article 4** irrespective of the score achieved in the TOLC-I, within the limit of the places available. Students admitted to enrolment that do not achieve a score equal to or greater than 18/50 will have to fulfill Additional Learning Requirements (OFA) (see article 9).

Article 2. – Procedures calendar

FIRST SELECTION (without ranking updates)	
Registration for selection	From 5 March to 13 April 2018
Publication of the ranking list	20 April 2018
Time interval for pre-enrolment of successful candidates	From 20 April to 4 May 2018
Time interval for completing the enrolment process of pre-enrolled candidates	From 3 September to 7 September 2018

SECOND SELECTION (without ranking updates)	
Registration for selection	from 7 May to 23 July 2018
Communication of the actual number of places available	11 May 2018
Publication of the ranking list	27 July 2018
Time interval for pre-enrolment of successful candidates	From 27 July to 6 August 2018
Time interval for enrolments	From 3 September to 7 September 2018

THIRD SELECTION (with ranking updates)	
Registration for selection	from 30 July to 12 September 2018
Communication of the actual number of places available	10 September 2018
Publication of the ranking list	14 September 2018
Time interval for enrolment for successful candidates	From 14 to 19 September 2018
Publication of first ranking update and opening of enrolments for candidates that became successful following the ranking update	24 September 2018
Enrolment deadline for candidates that became successful following the first ranking update	28 September 2018

Publication of second ranking update and opening of enrolments for candidates that became successful following the second ranking update	3 October 2018
Enrolment deadline for candidates that became successful following the second ranking update	8 October 2018

Article 3. - Pre-enrolment (only for successful candidates in the first and second selection)

Students who are successful in the first or in the second selection who satisfy both the following conditions may pre-enrol:
- they achieved in the TOLC-I a score equal to or greater than 18/50 (test taken starting from January 2018 and within 24:00 of the day before the registration deadline for the selection);
- are successful (their position in the ranking is within the number of places available).

To carry out pre-enrolment you need to access Infostud and follow the instructions shown on page https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni .

Pre-enrolment entails **the payment of a € 200 fee**, unless any reductions in proportion to the ISEE apply. If the ISEE 2018 calculation allows total exemption from tuition fees, when pre-enrolling the system will not ask for the payment of the pre-enrolment fee.
The amount paid for the pre-enrolment fee, if paid, will be deducted from the enrolment fee as referred to in article 4.
On no account will the pre-enrolment fee be refunded.

What is the ISEE 2018 and how to obtain it

The ISEE is the Equivalent economic Status indicator and it is necessary to obtain tuition fees reductions (the lower the ISEE, the lower the amount of tuition fees to be paid).
The ISEE calculation, **for the year 2018 and of the type for uses related to the right to university studies ("*per le prestazioni per il diritto allo studio universitario*")** has to be requested at an Italian tax advice centre (CAF) after 18 January 2018 and at least 30 days before the deadlines set for pre-enrolment.
Those who hold the PIN code or the SPID digital identity (unique code to access all the digital and on-line services of Public Administration) can also request their ISEE calculation on-line, submitting the DSU (unique sworn statement) to the website of INPS.

PLEASE NOTE

▪ **Those who do not carry out pre-enrolment within the date indicated** in the procedures calendar (article 2 of the announcement) **will be deemed to have given up their place** and the places they leave vacant will become available for the following selections.

▪ Students that carried out the pre-enrolment process after the first or second selection are not allowed to register for the subsequent selection of any of the degree programmes mentioned in this announcement, with the exception of indications at point 4.1.

Article 4. - Enrolment (for pre-enrolled candidates and for successful

candidates in the third selection)

4.1 - Pre-enrolled students

Students who pre-enrolled following the indications in article 3 **must complete the enrolment process from 3 TO 7 SEPTEMBER 2018.**

Students that carry out the pre-enrolment following one of the first two selections, that do not complete the enrolment process from 3 to 7 September 2018, **will be deemed to have given up their place** and the place they leave vacant will become available for the third selection; since they have given up their place, these students may register for the third selection of any of the degree programmes of the present announcement.

4.2 - Successful candidates in the third selection

Successful candidates in the third selection, whose ranking list will be published on 14 September 2018, have to complete the enrolment process **FROM 14 TO 19 SEPTEMBER 2018**.

Students who, even if they are successful in the third selection, do not complete the enrolment process within the dates indicated above **will be deemed to have given up their place** and the place they leave vacant will be redistributed to the next candidates on the ranking list.
The calendar with the expected ranking updates is as follows.

Publication of the first ranking update and opening of enrolments for candidates that became successful following the ranking update	24 September 2018
Deadline for enrolments following the first ranking update	28 September 2018
Publication of the second ranking update and opening of enrolments for candidates that became successful following the second ranking update	3 October 2018
Deadline for enrolments of candidates that became successful following the second ranking update*	8 October 2018

*Any further ranking updates will be managed exclusively by the Student Office with e-mail communications sent to the e-mail address the candidates gave when registering on Infostud.
We recommend that candidates check the inbox of the e-mail address they gave when registering on Infostud.

4.3 - How to complete the enrolment process

The enrolment process is completed by paying the first instalment of the enrolment tuition fees for the academic year 2018-2019 to which the stamp duty and the regional fee are added.
This payment has to be made according to the instructions indicated on **https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni**
It is extremely important at this stage to have obtained the ISEE 2018 calculation in order to benefit from the income-based reductions.
If the candidate is totally exempt from payment of enrolment tuition fees, the enrolment process is completed by paying the 16 euros stamp duty only.

Candidates whose place in the ranking list does not enable them to enrol (not successful) in the selected degree programme, or candidates whose place in the ranking enables them to enrol in the selected degree programme, but who decide not to enrol, may enrol in the degree programmes listed in article 8.

Article 5. – Special cases

5.1 - Candidates holding a foreign qualification

In order to enrol, candidates holding a qualification obtained abroad, whether they may be Italian citizens, EU citizens or non-EU citizens legally staying in Italy, as well as following all the procedures as referred to in the previous points, must go, within the **deadlines for enrolment** (article 4.1), to the *Office for Students with foreign qualification* (see contact information at the end of the announcement) to have their educational qualifications validated and the documents required by MIUR (Ministry of Education, University and Research) verified.

Candidates holding a qualification obtained abroad that are non-EU citizens permanently resident abroad, as well as following all the procedures indicated in the previous points, must go, within the deadlines for enrolment (article 4.2) to the *Office for Students with foreign qualification* to have their educational qualifications validated and the documents required by MIUR (Ministry of Education, University and Research) verified.

The list of the documents necessary to enrol is available on pages
www.uniroma1.it/sites/default/files/allegati/FAQ_italiano_2.pdf
en.uniroma1.it/sites/sitoen/files/allegati/FAQ_%20english_0.pdf

5.2 - Successful candidates enrolled in other degree programmes at Sapienza – Degree programme change

Successful candidates already enrolled in a different degree programme at Sapienza University must submit an application to change degree programme to the Student Office of the degree programme they are coming from, pay a change fee and must hand in both these documents at the Student Office of the Faculty of the new degree programme they selected (see point 11) exclusively **within the deadlines for enrolment as indicated article 4**.
NB: once the change fee has been paid students will not be allowed to take exams in the degree programme they have come from.

5.3 - Successful candidates coming from other Universities – Transfer

Successful candidates coming from other Universities must submit, to the University they come from, an application to transfer, get the payment slip for the transfer fee at the Student Office of the faculty of the degree programme they selected (see point 11), make the payment of the transfer fee and complete the enrolment process **within the deadlines indicated in article 4**.
NB: once the transfer fee has been paid students will not be allowed to take exams in the degree programme they come from.

5.4 - Successful candidates already holding an academic qualification

Successful candidates already holding an academic qualification who wish to submit an application for an abbreviation of the degree programme or for the recognition of previously obtained CFU/ECTS, have to submit, to the Student Office of the faculty of the degree programme they selected (see point 11) a written request with a € 16,00 revenue stamp **within the deadlines indicated in article 4.**
Students coming from other Universities must also attach a self-certification of the academic qualification they hold specifying the exams they took, the related marks, the Academic Discipline (SSD) and the number of CFU/ECTS.
Evaluation of the request will be carried out by the competent Faculty bodies.

Article 6 – Renunciation procedure after enrolment

Students that, after having completed the enrolment process, wish to renunciate to the enrolment in the degree programme will have to go to the Student Office of the Faculty of the degree programme they chose (see point 11) and submit a written declaration on stamp-impressed paper or on plain paper with a € 16,00 revenue stamp on it.

Article 7. - Exoneration from the admission procedure

Candidates that are not required to take part in the admission procedure:

- **candidates holding a degree with a sufficient number CFU to be admitted to years following the first one** if the conditions indicated in Attachment 3 are satisfied.

- **Students coming from other degree programmes held by Sapienza or by other Universities** that are changing or transferring and **that have a sufficient number of CFU to be admitted to years following the first one**, if the conditions indicated in Attachment 4 are satisfied.

Applications for exoneration from the admission procedure must be submitted to the Student Office of the faculty of the selected degree programme and can be accepted only in the case of places available for enrolment in years following the first one, in accordance with the annual national planning.

If there are further places available after the whole ranking update process for the last selection has been completed, the following candidates may enrol without having registered for the selections:
   a) students who took the CISIA Test in Presenza (TiP) in the September 2018 session, at the Faculty of Engineering of any University. Students who did not achieve a score equal to or greater than 19/80 or 12/60 in the Tip will have to fulfill Additional Learning Requirement (OFA) following the indications in article 9;
   b) students who took the CISIA TOLC-I at La Sapienza University or at other Universities, **if there are further available places after the enrolment of students in the previous letter a)**. Students who did not achieve a score equal to or greater than 18/50 (or 15/40 if the test has been taken in years before the year 2018) will have to fulfill Additional Learning Requirement following the indications in article 9;

The faculty Student Offices will draft a ranking list for each degree programme based on the result of the test and on the number of places available.
The students concerned must go to the Student Office of the faculty of the degree programme they have chosen with the matriculation number they were given when registering and the certificate of attendance at the test issued by CISIA and downloadable at the portal www.cisiaonline.it/. The Student Office will give students the enrolment payment slip. The payment for the first instalment of the enrolment tuition fees must be made within the deadlines.

Article 8. – Validity of the admission procedure for other degree programmes

Students registered for the selections for the degree programmes of this announcement will be allowed to enrol in:

a) one of the degree programmes of this announcement different from the one they chose when registering for the selection, **if there are places available after the whole ranking update for the last selection has been completed;**
b) all the other degree programmes with knowledge assessment tests of the Faculty of Engineering at La Sapienza, without taking the required tests;
c) all the degree programmes with knowledge assessment tests of the Faculty of Mathematical, Physical and Natural Sciences, without taking the required tests.

In all these cases the degree programme rules for Additional Learning Requirements (OFA) apply.

Students interested in this opportunity may contact the Student Office of the Faculty that holds the selected degree programme for information about procedures and deadlines for enrolment.

Article 9. Additional Learning Requirements (OFA)

Additional Learning Requirements are given to:

a) candidates who registered for the third selection and are successful, but did not achieve a score equal to or greater than 18/50 in TOLC-I;
b) candidates who enrolled at the end of the whole ranking update process related to the last selection, that took the CISIA Test in Presenza (TiP) in the September 2018 session at the faculty of Engineering of any University, but did not achieve a score equal to or greater than 19/80 or 12/60;
c) candidates who enrolled in the case of further available places after the enrolment of candidates as referred to in previous letter b) and took the CISIA TOLC-I at La Sapienza University or at any other University, achieving a score lower than 18/50 (or 15/40 if the test was taken in years before 2018);

In all the cases mentioned above the fulfillment of Additional Learning Requirements is obtained by following the procedures indicated in attachment 5.

Article 10. - Services for disabled students and students with Specific Learning Disorders

When registering on CISIA's portal, students may declare that they are disabled or that they have Specific Learning Disorders (SLD).
In these cases, students will specify the venue where they intend to take the TOLC-I test and, using the form to attach documents provided by CISIA, will send the attestations and certifications necessary to support their declaration to this venue.
Please note that the certification of D.S.A. it must be issued by no more than 3 years from the structures of the NHS or from specialists and facilities accredited by the same.
Furthermore the certification of D.S.A. it must be articulated and clear, with reference to the nosographic codes and the explicit wording of the DSA (reading and / or writing and / or calculation). The diagnosis must be updated after 3 years if issued to the minor student. These candidates are granted an additional 30% more time than the one defined for the admission test.
Students with a recognised disability as referred to in article 3 of law No. 104 of 1992 or with an impairment severity rating equal to or greater than 66%, that need a tutor or any other specific assistance, or additional time to carry out the admission test **or students with Specific Learning Disorders - SLD,** as referred to in law No.170/2010 and in **Ministerial Decree No. 5669/2011,** that, in order to carry out the admission test, need specific aids in relation to the type of SLD**, must submit an explicit request to the help desk of the Office for Students with Special Needs** (sportello@uniroma1.it)
Disabled students who, as a result of the first or second selection, can pre-enroll, must indicate their disability or their handicap on the Infostud system, following the instructions contained in the page https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni

Article 11 - Publication of information and useful contact information

The present announcement is also published on the website https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni Possible further information will be published at the Student Office.

Useful contact information:

Student Office of the Faculty of Civil and Industrial Engineering

Location	Piazzale Aldo Moro, 5 – 00185 Roma General Services Building – Stair C walkway
Opening hours	Mon, Wed, Fri, from 8.30 to 12.00 Tue and Thu from 14.30 to 16.30 **NB The Student Office will be closed from 13 to 17 August**
Skype	segrstudenti-ici (during opening hours)
E-mail	segrstudenti.ingegneria@uniroma1.it

Student Office of the Faculty of Information Engineering, Information Technology and Statistics

Location	Piazzale Aldo Moro, 5 – 00185 Roma General Services Building – Stair B II floor
Opening hours	Mon, Wed, Fri, from 8.30 to 12.00 Tue and Thu from 14.30 to 16.30 **NB The Student Office will be closed from 13 to 17 August**
Skype	segreteriastudenti-i3s (during opening hours)
E-mail	segrstudenti.I3S@uniroma1.it

Office for students with foreign qualification

Location	Roma, Città Universitaria, P.le Aldo Moro, 5 General Services Building - Stair C II floor
Opening hours	Mon, Wed, Fri, from 8.30 to 12.00 Tue and Thu from 14.30 to 16.30 **NB The Office for students with foreign qualification will be closed from 13 to 17 August**
Skype	settoretitolistranieri (during opening hours)
E-mail	settoretitolostraniero@uniroma1.it

CIAO – HELLO and welcome office

Location	Roma, Città Universitaria, P.le Aldo Moro, 5 - portico of the Rectorate
Opening hours	From Mon to Fri, from 9.30 to 17.00 **NB CIAO – HELLO will be closed from 13 to 17 August**
E-mail and web sites	ciao@uniroma1.it, www.uniroma1.it/didattica/sportelli/ciao hello@uniroma1.it, www.uniroma1.it/didattica/sportelli/hello

Office for Students with Special Needs

Location/Help desk	Roma, Città Universitaria, P.le Aldo Moro, 5 – portico of the Rectorate
Opening hours	From Mon to Fri from 09.00 to 13.00 and from 15.00 to 17.00 **NB The Office will be closed from 13 to 17 August**
E-mail	sportello@uniroma1.it
Freephone	800-410960

Attachment 1

TOLC-I structure and scoring criteria for the test

The TOLC-I is open to students enrolled in the fourth or fifth year of upper secondary school and to those who already hold an upper secondary education diploma.

You may take the test at Sapienza University or at any other authorised TOLC-I test member venue of CISIA. The calendar with the test dates available at Sapienza University and at all the other national venues is shown on www.cisiaonline.it

The TOLC-I test consists of **50 questions divided into 4 sections, the sections whose score counts for the selection procedure are: Mathematics, Science, Logic, Verbal comprehension.**

At the end of the TOLC-I there is an additional section to assess English language knowledge. The score achieved in this section will not be taken into account in calculating the final score to take part in the selection procedure.

SECTIONS	No. OF QUESTIONS	TIME AVAILABLE
MATHEMATICS	20 QUESTIONS	50 MINUTES
LOGIC	10 QUESTIONS	20 MINUTES
SCIENCE	10 QUESTIONS	20 MINUTES
VERBAL COMPREHENSION	10 QUESTIONS	20 MINUTES
TOTAL	**50 QUESTIONS**	**1 HOUR 50 (110 MINUTES)**
ENGLISH	30 QUESTIONS	15 MINUTES
TOTAL WITH ENGLISH	80 QUESTIONS	2 HOURS 5 (125 MINUTES)

The final result for each TOLC-I, is an absolute scoring determined by the number of correct answers, the number of wrong answers, and the number of answers not given, in Mathematics, Science, Logic and Verbal comprehension sections, calculated in the following way:

1 point	for each correct answer
0 points	for each answer not given
-0,25 points	for each wrong answer

In the English language section no penalty is given for wrong answers and the score is determined by giving 1 point for correct answers and 0 points for wrong or not given answers.

Each candidate may check the score achieved in the TOLC-I immediately after the end of the test, on the same device used for the test, or **on CISIA's website** logging in with the access credentials used when registering on CISIA's portal.

The TOLC may be taken more than once in order to achieve a score that is at least higher than the required threshold (first and second selection) or to avoid (third selection) being given Additional Learning Requirements (OFA), but not more than once per month (solar month).

For the purposes of the selections of this announcement:
• **the best score achieved in the various TOLC-I taken by the candidate will be the one used.**

• **The TOLC-I must have been taken starting from 1 January 2018 and within 24:00 of the day before the registration deadline for the selection.**

More detailed information on how the test is carried out may be found on CISIA's website on page www.cisiaonline.it/area-tematica-tolc-ingegneria/la-prova-line/ where it is also possible to access test guides and practice tests.

Attachment 2

Places available

For the 2018-2019 academic year the places available for admission to the degree programmes in the present announcement are distributed as follows

Degree Programme	Total places	Places in the first selection EU candidates[1]	Places available in the second selection EU candidates[1]	Places available in the third selection EU candidates[1]	Places in the third selection non-EU candidates resident abroad[2]
Aerospace engineering	250	60	110 + possible vacant places resulting from the first selection	72 + possible vacant places resulting from the second selection	8 of which 1 reserved for Chinese citizens in the "Marco Polo" project
Chemical Engineering	160	50	65 + possible vacant places resulting from the first selection	37 + possible vacant places resulting from the second selection	8 of which 1 reserved for Chinese citizens in the "Marco Polo" project
Energy Engineering	180	50	72 + possible vacant places resulting from the first selection	50+ possible vacant places resulting from the second selection	8 of which 1 reserved for Chinese citizens in the "Marco Polo" project
Mechanical Engineering	260	84	84+ possible vacant places resulting from the first selection	84 + possible vacant places resulting from the second selection	8 of which 1 reserved for Chinese citizens in the "Marco Polo" project
Management Engineering	350	110	110 + possible vacant places resulting from the first selection	115 + possible vacant places resulting from the second selection	15 of which 2 reserved for Chinese citizens in the "Marco Polo" project"
Computer and System Engineering	350	110	110 + possible vacant places resulting from the first selection	115 + possible vacant places resulting from the second selection	15 of which 2 reserved for Chinese citizens in the "Marco Polo" project"
Informatics	320	105	105 + possible vacant places resulting from the first selection	100 + possible vacant places resulting from the second selection	10 of which 2 reserved for Chinese citizens in the "Marco Polo" project"

Notes:
(1) Italian and EU citizens wherever they may reside and non-EU citizens legally staying in Italy as referred to in article 26 of the Law No. 189/2002
(2) Candidates from non-EU countries who are permanently resident abroad.

If the enrolment applications from non-EU students are fewer than the places available, the vacant places will become available for EU students.
The actual number of places available for each degree programme in the second and third selection will be published on the page https://www.uniroma1.it/it/pagina/corsi-ad-accesso-programmato-con-tolc-i-e-selezioni on the dates indicated in the procedures calendar (article 2).

Attachment 3

Exoneration from the admission procedure for students holding a degree and sufficient CFU for the admission to years following the first one

Candidates who hold a degree are exonerated from taking part in the admission procedure only if they have a number of CFU that is sufficient to allow them to enroll in years following the first one, as specified below, and if there are places available, in accordance with the annual planning.

If these conditions are not satisfied the students must take part in the admission procedure described in the present announcement.

Degree Programme	CFU for admission to years following the first one
Aerospace engineering	Students must have achieved at least 30 CFU recognisable and valid for the admission to years following the first one.
Chemical Engineering	
Energy Engineering	
Mechanical Engineering	
Management Engineering	Students must have achieved at least 24 CFU in the degree programme they come from, recognisable and valid for the admission to years following the first one in the following groups of Academic Disciplines (SSD): • MAT/03, MAT/05, MAT/06, MAT/09 • FIS/01 • CHIM/07 • SECS-S/01, SECS-S/02, SECS-S/06 • ING-INF/05
Computer and System Engineering	Students must have achieved at least 24 CFU in the degree programme they come from, recognisable and valid for the admission to years following the first one in the following groups of Academic Disciplines (SSD): • MAT/03, MAT/05, MAT/06, MAT/09 • FIS/01 • INF/01 • SECS-S/01, SECS-S/02, SECS-S/06 • ING-INF/05
Informatics	Students must have achieved at least 24 CFU in the degree programme they come from, recognisable and valid for the admission to years following the first one in the following groups of Academic Disciplines (SSD): • MAT/01, MAT/02, MAT/05, MAT/06 • INF/01, ING-INF/05

The students admitted to enrolment will have to carry out the following obligations:

Degree programme	Obligations
Aerospace engineering	Get the enrolment payment slip exclusively at the Student Administration Office. The payment must be made within the deadline for payment of the first instalment of tuition fees.
Chemical Engineering	
Energy Engineering	
Mechanical Engineering	
Management engineering Computer and System Engineering Informatics	Send within 31 October 2018 to the e-mail address of the selected degree programme (cdlingegneriagestionale@uniroma1.it or cdlingegneriainformaticaeautomatica@uniroma1.it or cdlinformatica@uniroma1.it) a self-declaration of the exams taken with the related Academic Discipline specification, together with a scan of a valid identification document, exclusively by using the form available to download from: www.uniroma1.it/didattica/sportelli/segreterie-studenti/segreteria-studenti-diingegneria-dellinformazione Get the enrolment payment slip exclusively at the Student Administration Office. The payment must be made within the deadline for the payment of the first instalment of the tuition fees.

Attachment 4

Exoneration from the admission procedure for students changing degree programme or for transferring students with sufficient CFU for admission to years following the first one

Students coming from other degree programmes, that have submitted an application to change degree programme or to transfer from another University and have a sufficient number of CFU for admission to years following the first one, are exonerated from taking part in the admission procedure only if the conditions in the chart below are satisfied and if there are places available, in accordance with the annual planning.

Students who do not satisfy these requirements have to take part in the admission procedure described in the present announcement.

Degree programme	CFU for admission to years following the first one
Aerospace engineering Chemical Engineering Energy Engineering Mechanical Engineering	Students must have achieved at least 30 CFU recognisable and valid for admission to years following the first one within 31 October 2018.
Management Engineering	Students must have achieved at least 24 CFU in the degree programme they come from, recognisable and valid for admission to years following the first one, within 31 October 2018, in the following groups of Academic disciplines (SSD): • MAT/03, MAT/05, MAT/06, MAT/09 • FIS/01 • CHIM/07 • SECS-S/01, SECS-S/02, SECS-S/06 • ING-INF/05
Computer and System Engineering	Students must have achieved at least 24 CFU in the degree programme they come from, recognisable and valid for admission to years following the first one, within 31 October 2018, in the following groups of Academic disciplines (SSD): • MAT/03, MAT/05, MAT/06, MAT/09 • FIS/01 • INF/01 • SECS-S/01, SECS-S/02, SECS-S/06 • ING-INF/05
Informatics	Students must have achieved at least 24 CFU in the degree programme they come from, recognisable and valid for admission to years following the first one, within 31 October 2018, in the following groups of Academic disciplines (SSD): • MAT/01, MAT/02, MAT/05, MAT/06 • INF/01, ING-INF/05

Students admitted to enrolment will have to carry out the following obligations:

Degree programme	Obligations
Aerospace engineering Chemical Engineering Energy Engineering Mechanical Engineering	Get the enrolment payment slip exclusively at the Student Administration Office. The payment must be made within the deadline for payment of the first instalment of tuition fees.
Management Engineering Computer and System Engineering Informatics	Send within 31 October 2018 to the e-mail address of the selected degree programme (cdlingegneriagestionale@uniroma1.it or cdlingegneriainformaticaeautomatica@uniroma1.it or cdlinformatica@uniroma1.it) a self-declaration of the exams taken with the related Academic Discipline specification, together with a scan of a valid identification document, exclusively by using the form available to download: www.uniroma1.it/didattica/sportelli/segreterie-studenti/segreteria-studenti-diingegneria-dellinformazione Get the enrolment payment slip exclusively at the Student Administration Office. The payment must be made within the deadline for the payment of the first instalment of the tuition fees.

Attachment 5

How to fulfill the Additional Learning Requirements

The procedures for fulfillment of the Additional Learning Requirements, in Italian "Obblighi Formativi Aggiuntivi (OFA) are defined by the Faculty and those for the degree programmes indicated in this announcement are shown in the following chart.

Degree Programmes	Procedure
Aerospace engineering Chemical Engineering Energy Engineering Mechanical Engineering	Students need to pass, **by 31 October 2019**, the test for the fulfillment of Additional Learning Requirements that will be organised at Sapienza more than once, starting from November 2018. If you do not pass the test you will not be allowed to sit any exams.
Management Engineering Computer and System Engineering	Students must attend the video course for the fulfillment of Additional Learning Requirements (Unitelma) and pass the related fulfillment tests (OFA tests). Attendance at the Unitelma course is mandatory in order to sit the related OFA test. The dates and details of OFA test procedures will be published on www.uniroma1.it/it/pagina/obblighi-formativi-aggiuntivi-ofa If they do not pass the OFA tests, students with Additional Learning Requirements, must necessarily pass the related exam in their degree programme (**Mathematical analysis** 12 CFU for Management engineering and **Mathematical analysis I** for Information technology and control engineering) **by 31 October 2019**, to avoid being listed as a student repeating the first year.
Informatics	Students must attend the video course for the fulfillment of Additional Learning Requirements (Unitelma) and pass the related fulfillment tests (OFA tests). Attendance to the Unitelma course is mandatory in order to sit the related OFA test. The dates and details on OFA test procedures will be published on www.uniroma1.it/it/pagina/obblighi-formativi-aggiuntivi-ofa If they do not pass the OFA tests, students with Additional Learning Requirements, must necessarily pass one of the related exams in their degree programme (**Differential calculus** 6 CFU or **Mathematical methods of information technology** 6 CFU) **by 31 October 2019**, to avoid being listed as a student repeating the first year.

To help with the fulfillment of possible Additional Learning Requirements:

- the **Faculty of Civil and Industrial engineering** organises for all the students (with or without Additional Learning Requirements) some in-class mathematics pre-courses during the two weeks before the beginning of lectures.
  E-learning on-line "Mathematics Pre-courses" are also available to all the students with Infostud access credentials: elearning2.uniroma1.it/enrol/index.php?id=3264

- the **Faculty of Information Engineering, Information Technology and Statistics** makes available to all students (with or without Additional Learning Requirements) the following educational supports:
  - in class Mathematics pre-courses during the two weeks before the beginning of lectures;
  - e-learning Mathematics pre-courses, on the Moodle platform: elearning2.uniroma1.it/enrol/index.php?id=3264, that may be accessed by using the Infostud access credentials.