



MANDATORY DOCUMENTS UNIVERSITALLY for the Foundation Year

To be uploaded, item by item, in your University application:

- **Your valid Passport**
- **Passport size picture**
- **High school diploma** (obtained after **at least 11 years of studies and enabling admission in first level University degree under the laws of the Country of issuance**), both original version and related official sworn translation into Italian, or English
 - a) **If the diploma has been achieved in one of the Countries listed in the following Automatic Recognition Database: <https://ardi.cimea.it/en>, it will be mandatory to upload:**
 - High school diploma, original version and related official sworn translation into Italian, or English
 - **Statement of Correspondence** of the diploma, downloaded from <https://ardi.cimea.it/en>
 - **Statement of Verification** of the diploma issued by **CIMEA** or, alternatively, legalization/apostille on both original and translated versions.
 - b) **If the diploma has been achieved in one of the Countries NOT listed in the following Automatic Recognition Database: <https://ardi.cimea.it/en> it will be mandatory to upload:**
 - High school diploma, original version and related official sworn translation into Italian, or English
 - **Statement of Comparability and Statement of Verification** of the diploma issued by **CIMEA**.
Alternatively to CIMEA statements, you can submit:
Declaration of equal value (DoV) issued by the Italian Diplomatic mission (Embassy or Consulate) in the Country in charge of the education system where the diploma has been achieved, with legalization/apostille on both original and translated versions of the diploma.

For additional important information on international titles fit for admission to higher education, please check carefully the following document listing the most represented Countries among Sapienza international students and upload the related required documents in University: [go to the document](#)

If you obtained your qualification drawn up in English language, sworn translation into Italian is not necessary, the title can be submitted in English.

Compensation year/s

If you obtained your title at the end of a school education of **less than 11 years**, you have to submit also:



- in the event of a ten-year local school system: the academic transcript certifying the positive outcome of all the exams imposed for the first year of university studies. The transcript must be accompanied by a sworn translation into Italian or English. Both versions (original and translated) must have legalization or apostille;

Following titles can be accepted to compensate missing school year as well:

- an official Italian or international post-secondary study qualification, obtained in a non-university higher education, lasting at least one year in the case of a ten-year local school system

PLEASE NOTE:

The Hello – International Student Office has the right to verify that all submitted documents are genuine, as well as to request any additional documents deemed necessary to confirm the authenticity of submitted qualifications and the possession of entry requirements.

Therefore, if candidates submit a set of documents different from those listed above, Sapienza Hello - International Student Office has the right to ask for additional documents during the enrolment procedures in order to be in line with the evaluation policies stated by the Ministry of University and Research <https://www.studiare-in-italia.it/studentistranieri/>

USEFUL LINKS:

[International student office](#)
[International admissions](#)
[Foundation Year at Sapienza University of Rome](#)

ADDITIONAL INFORMATION

Declaration of equal value (DoV):

- It always has to be issued by the Italian Diplomatic mission (Embassy or Consulate) in the Country in charge of the education system where **each title** has been achieved.
- **All submitted qualifications (original and sworn translation), must be legalized (or with Apostille).**
- It is mandatory to submit one DoV for each title: High School Diploma and possible Compensation year/s (if any).
- Candidates can submit one single DOV, in which all titles are reported, only if they are achieved in the same Country and they refer to the same education system.
- Please make sure that the DoV states:
 1. the total number of school years attendance to achieve your title prior to university enrolment, and the possible Compensation year/s (if any);
 2. that the High school diploma achieved enables admission in first level University degree under the laws of the Country of issuance.