



MANDATORY DOCUMENTS UNIVERSITALY for Master's degree courses

To be uploaded, item by item, in your University application:

- **Your valid Passport**
- **Passport size picture**
- **Official foreign University-level qualification** corresponding to the first cycle of the qualifications framework of the Bologna Process and level 6 according to the European Qualifications Framework (EQF), obtained at a higher education institution that allows the continuation of studies in the issuing Country at academic institutions at the next level (second cycle of the Bologna Process/level 7 EQF) and **that does not present any “substantial difference”** with the equivalent Italian qualification (*Laurea Triennale*) according to the principles of the [Lisbon Convention](#) and the national methodology adopted by the [Italian ENIC-NARIC centre](#). It is mandatory to upload both original document and official sworn translation into Italian (or into English).

In order to upload the right foreign titles fit for admission to a Master's degree course, it is mandatory to comply with instructions given in the following document listing the most represented Countries among Sapienza international students and upload the related required documents in University: [go to the document](#)

In addition:

- a) **If the degree has been achieved in one of the Countries listed in the following Automatic Recognition Database: <https://ardi.cimea.it/en>, it will be mandatory to upload:**
 - University level qualification with related transcript of records, both in original version, with related official sworn translations into Italian, or into English
 - **Statement of Correspondence** of the degree, downloaded from <https://ardi.cimea.it/en>
 - **Statement of Verification** of the degree and transcript of records issued by [CIMEA](#) or, alternatively, legalization/apostille on both original and translated versions. Competent authorities for the apostille: [click here](#)
- b) **If the degree has been achieved in one of the Countries NOT listed in the following Automatic Recognition Database: <https://ardi.cimea.it/en>, it will be mandatory to upload:**
 - University level qualification with related transcript of records, both in original version, with related official sworn translations into Italian, or into English
 - **Statement of Comparability and Statement of Verification** of the degree issued by [CIMEA](#).

Alternatively to CIMEA statements, you can submit:

 - 1) **Declaration of equal value (DoV)** issued by the Italian Diplomatic mission (Embassy or Consulate) in the Country in charge of the education system where the degree has been achieved, with legalization/apostille on both original and translated versions of the degree and transcript of records. Competent authorities for the apostille: [click here](#)



OR

- 2) **Diploma Supplement** issued by the University where the degree has been achieved. It can be accepted only in case it displays all needed information for the evaluation of the degree and it must be legalized (or with apostille). Competent authorities for the apostille: [click here](#)

As for enrolment in degree courses entirely taught in English, if you obtained your qualification drawn up in English language, sworn translation into Italian is not necessary, the title can be submitted in English.

- For enrolment in degree courses taught in Italian, it is mandatory to submit an **Italian Language Certificate of Proficiency** with a **grade not below the B2 level** and as determined by the [CLIQ](#), in line with the scientific standards set by the Council of Europe in the Common European Framework of Reference for Languages. The certificate is **mandatory**.
Alternatively, candidates must take the Italian language test in Sapienza and achieve at least a B2 level, go to the [dedicated page](#)
- **Pre-acceptance letter** if mandatory as a prerequisite for the admission in the degree course, see here: [Mandatory pre-selection](#)

PLEASE NOTE:

The Hello - International Student Office has the right to verify that all submitted documents are genuine, as well as to request any additional documents deemed necessary to confirm the authenticity of submitted qualifications and the possession of entry requirements.

Therefore, if candidates submit a set of documents different from those listed above, Sapienza Hello - International Student Office has the right to ask for additional documents (even during the enrolment procedures) in order to be in line with the evaluation policies stated by the Ministry of University and Research
<https://www.universitaly.it/studenti-stranieri>

USEFUL LINKS:

[International student office](#)
[International admissions](#)

ADDITIONAL INFORMATION:

Declaration of equal value (DoV):

- ✓ It always has to be issued by the Italian Diplomatic mission (Embassy or Consulate) in the Country in charge of the education system where **each title** has been achieved.
- ✓ All **submitted qualifications (original and translated), including the Transcript of records, must be legalized (or with apostille)**. Competent authorities for the apostille: [click here](#)



- ✓ It is mandatory to submit one DoV for each title: High School Diploma and University degree.
- ✓ Candidates can submit one single DOV, in which both titles are reported, only if they are achieved in the same Country and they refer to the same education system.
- ✓ Please make sure that the DoV states:
 - the number of school year attendance prior to university enrolment and the number of years of university attendance to achieve your title;
 - that the University degree achieved enables the continuation of studies in the issuing Country at academic institutions at the next level (second cycle of the Bologna Process/level 7 EQF) and **that does not present any “substantial difference”** with the equivalent Italian qualification (*Laurea Triennale*) according to the principles of the [Lisbon Convention](#) and the national methodology adopted by the [Italian ENIC-NARIC centre](#).

Diploma Supplement:

- ✓ It accompanies and is related to the University degree.
- ✓ It can be accepted only in case it displays all needed information for the evaluation of the degree.
- ✓ Official translation into Italian is not necessary, but its legalization (or apostille) is **mandatory**. Competent authorities for the apostille: [click here](#)