AREA SERVIZI
AGLI STUDENTI

SAPIENZA
UNIVERSITÀ DI ROMA

MANDATORY DOCUMENTS UNIVERSITALY
for Master's degree courses

Please consult this document to identify the specific higher education requirements based on the country where they were obtained. Additionally, refer to this link for details on the evaluation methodology for foreign qualifications.

REQUIRED DOCUMENTATION

The following documents must be uploaded, item by item, in your Universitaly application:

1. **Identity Document:** A valid passport
2. **Passport size picture**
3. **University-Level Qualification:** An official foreign degree corresponding to the first cycle of the Bologna Process (EQF level 6). The qualification must allow access to second-cycle academic programs (EQF level 7) in the issuing country and show no "substantial differences" with the Italian *Laurea Triennale* according to the principles of the **Lisbon Convention** and the national methodology adopted by the **Italian ENIC-NARIC centre**
   - **Mandatory:** Upload both the original document and an official sworn translation (Italian or English).
   - To ensure compliance, please follow the instructions in the document listing the minimum requirements based on the country of issuance.

   ***Additional Degree Requirements based on Country of Issuance*:**

   A) Countries listed in the ARDI - Automatic Recognition Database:

   - Original University qualification and **Transcript of Records**, with official sworn translations (Italian or English).
   - **Statement of Correspondence**, downloadable from ARDI.
   - **Statement of Verification** (for both degree and transcript) issued by CIMEA or, alternatively, a legalisation/Apostille on both the original and translated versions. (See competent authorities for Apostille).

   B) Countries NOT listed in the ARDI - Automatic Recognition Database:

   - Original University qualification and **Transcript of Records**, with official sworn translations (Italian or English).
   - **Statement of Comparability** and **Statement of Verification** issued by CIMEA.

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- *Alternative to CIMEA:*

  - **Declaration of Value (DoV)** issued by the competent Italian Diplomatic Mission, with legalisation/Apostille on both original and translated versions of the degree and of the related academic transcript. (See competent authorities for Apostille).

    OR

  - **Diploma Supplement** (legalised or Apostilled), provided it contains all necessary information for degree evaluation. (See competent authorities for Apostille).

Note on English-taught courses: *If your qualification was originally issued in English, a sworn translation into Italian is* ***not*** *required.*

4. Language Requirements & Pre-acceptance

- **Italian Language Proficiency:** Non-EU citizens residing abroad enrolling in Italian-taught courses must submit a B2 level certificate issued by CLIQ institutions.

  Alternatively, candidates must pass the Sapienza/CISIA L-2 Italian language test with a minimum B2 grade, go to the dedicated page.

- **Pre-acceptance Letter:** If mandatory for your specific degree course, see here: mandatory pre-selection.

Important Notices

Additional Request: If requested for further assessment, candidates must also provide their **High School Diploma** (original and sworn translation with due legalisation/Apostille).

Verification Rights: The Hello - International Student Office reserves the right to verify the authenticity of all documents and request additional documentation to confirm entry requirements, in accordance with Ministry of University and Research (MUR) policies.

Declaration of Value (DoV) Details:

- Must be issued by the Italian Diplomatic Mission in the country governing the relevant education system.
- All qualifications including Transcripts (original and sworn translation) must be legalised or Apostilled (See competent authorities for Apostille).

- A separate DoV is required for each title (e.g., High school diploma and University degree), unless obtained within the same education system/country.
- The DoV must specify the years of schooling, years of university attendance, and must confirm that the degree grants access to second-cycle programs.

Diploma Supplement:

- It accompanies and is related to the University degree
- Must display all information required for degree evaluation according to EU rules.
- Translation into Italian is not required, but **legalisation or Apostille is mandatory**. (See competent authorities for Apostille).

USEFUL LINKS

International student office
International admissions