Academic Year 2021/2022

Call for applications for an Intensive Summer School in *Multiculturalism and Cultural Heritage. Rediscovering, telling and sharing the visual imprints and fragments of the Metamorphosis*:

Department of: History, Representation and Restoration of Architecture
Faculty of: Architecture
Director: **Prof. Elena Ippoliti**
Infostud Cod: ID: 31861

Art. 1 – Course activation
Selection for the admission to the Intensive Summer School in "Multiculturalism and Cultural Heritage. Rediscovering, telling and sharing the visual imprints and fragments of the Metamorphosis" course, activated for the academic year **2021/2022**, is announced. The main characteristics are described in the Training Plan published on the page dedicated to this course.
This course involves the acquisition of 4 CFU.

Art. 2 - ADMISSION REQUIREMENTS
A High School diploma is required to access the course.

Enrollment in the Intensive Course - Summer School is compatible with concurrent enrollment in Bachelor's, M.Sc's, Single Cycle's, specialization, doctoral, and master's degree programs.

Admission to the Intensive Course - Summer School is regulated as follows:
- in case the number of applications is less than the maximum number of available places (35), the selection shall consist of the verification of the possession of the high school diploma.
- in the case where the number of applications is higher than the maximum number of available places (35) the admission ranking is made on the basis of the evaluation of the qualifications declared in the curriculum and the motivation letter.
- in case the number of applications is less than the minimum number of available places (5) the Course is not activated.

Art. 3 - COMPLETING THE PRE-ENROLLMENT APPLICATION
To participate in the admission competition, the candidate must, under penalty of exclusion, performthe following instructions:

a)   Register on-line with the Sapienza (Infostud)
You can register at the page https://www.studenti.uniroma1.it/phoenixreg/#/ and obtain registrationnumber and a password to access the system; if the candidate is or has been a Sapienza student,he/she will already have a registration number. If the candidate doesn't remember his registration number or password he can use the Infostud recovery procedure at the page https://www.studenti.uniroma1.it/phoenix/#/recuperaPassword
It is also necessary to insert on your Infostud profile the educational qualification held that is useful for admission to the Course (after accessing Infostud, click on "Profile" and then on "University degrees").The registration number must be inserted in the application for admission to the Course. *Please note:Any communications will be sent exclusively to the e-mail address indicated at the time of registration on Infostud. Candidates are recommended to check the accuracy of the mailing address entered.*
Students already registered on the Infostud system must check / enter their email address using theUser data > edit access data function.

b)   APPLICATION FOR THE ADMISSION:
Fill in the application form (Attachment 1), including registration number, readable signature, a photocopy of a valid identity document (Identity Card - Car Driving License - Passport), a Curriculum Vitae, and the Motivation letter (maximum 500 words).

In addition:
For applicants with a degree obtained abroad (i.e., high school diploma) but either already Sapienza students or afferent to the CIVIS Alliance network, or already selected for participation in the CIVIS Summer School "Multiculturalism and Cultural Heritage. Rediscovering, telling and sharing the visual imprints and fragments of the Metamorphosis" organized by Sapienza with the University of Aix en Provence and the Free University of Brussels and to be held in Rome from June 27 to July 8, it is not necessary to submit a degree title.

For candidates with qualifications obtained abroad out outside of the cases described above it is necessary to submit, in addition, one of the following documents:
Declaration of Value issued by the Italian consular authority of the country ofstudy (with transcript of records + copy of the final diploma) *or*
•   CIMEA Certificate of Comparability accompanied by CIMEA Verification Certificate (by accessing the CIMEA platform: http://www.cimea.it/it/servizi/attestati-di-comparabilita-ecertificazione-dei-titoli/attestati-di-comparabilita -and-verification-of-qualifications-diplome.aspx) *or*
•   Diploma Supplement (in the case of a European qualification) issued by the University of originand legalized at the Italian Embassy in the country of study.

Those who submit incomplete documentation are **admitted with reserve** and cannot complete theregistration until all the required documentation has been submitted.
Non-EU citizens residing abroad must comply with the inter-ministerial provisions contained in thecircular "Procedures for the entry, stay and registration of foreign / international students to highereducation courses in Italy academic year 2021-2022, available at the link: https://www.studiare- initalia.it/studentistranieri/".

Candidates with recognition of disability pursuant to art. 3, paragraphs 1 and 3, of law no.104 of 1992 and / or with a disability equal to or greater than 66%, need to attach:

• copy of the certificate of disability issued by law, under penalty of exclusion from the benefitsprovided. The same certificate must also be sent to the Sector for relations with disabled students atthe following email address: sportellodisabili@uniroma1.it and for information to the sector: altaformazione@uniroma1.it.

Applications with incomplete documentation, submitted in ways other than those envisaged orsubmitted after the deadline, will not be accepted.

c)   SENDING THE ADMISSION APPLICATION:
The candidate sends the admission application accompanied by the required documents within **13 June 2022**, according to one of the following methods:

- Electronic transmission to the e-mail address: comunicazionebc@uniroma1.it

Art. 4 - RANKING OF ADMITTED
The course secretariat verifies the admission requirements, followed by the publication of the list /ranking of participants in the Intensive Summer School Course **by 15 June 2022**. After the publication of the ranking, it is possible to enroll in the Course by paying the registration feeas indicated in Article 6 of this notice.

Art. 5 - REGISTRATION FEE

The registration fee is not to be paid by:
- 19 participants afferent to the CIVIS alliance positioned usefully in the ranking list.
- the additional participants in the ranking list and according to the order of appearance, until the availability of the co-financing allocated for the intensive courses of the Sapienza Internationalization Area is closed.

For additional participants, a fee of €200 will be charged for participation in the Course, to be paid in accordance with the terms of art. 6 no later than **June 21, 2022**.

Students with a recognized disability equal to or greater than 66% or with a recognized handicap pursuant to art. 3, paragraphs 1 and 3, of the law of 5 February 1992, n. 104 are exempt from 50% ofthe registration fee. To take advantage of the reduction, students must send the documentation certifying the disability to sportellodisabili@uniroma1.it and for information to altaformazione@uniroma1.it

The registration fee can be refunded only and exclusively in the event that the course is not activated.

Art. 6 - PAYMENT METHOD OF THE REGISTRATION FEE
The student admitted to the course must access Infostud2.0 from the pagehttps://www.uniroma1.it/en/pagina-strutturale/students
with registration number and password, click on the box "TRAINING COURSES", then click on "TAXES - Enrollment ", enter the course code indicated in this notice and follow the subsequentinstructions.
Payment of the registration fee must be made within the deadline as per art. 5 of this notice, through the bulletin downloaded from Infostud as described on the web page of Sapienza institutional site: https://www.uniroma1.it/en/pagina/payment

Teacher's Card: Permanent teachers of educational institutions of all levels can pay up to € 500.00through the use of the so-called "Teacher's Card".

In this case, after the deadline indicated in art. 2, the participant admitted to the course must write to the e-mail address altaformazione@uniroma1.it attaching the bonus generated by the MIUR site to receive, again by e-mail, a bulletin to pay the difference, if due, between the enrollment in the courseand the amount of the bonus.

Financing by a company: To finance the enrollment of one person or more people in a course, thebeneficiaries of the financing must register on Infostud and obtain the bulletin (point 5), and then perform the following steps: send an email to altaformazione@uniroma1.it

Phase 2): after the transfer has been made, send an email with your references (company name, VAT number / tax code, contact details, name, surname and registration number of the beneficiary /beneficiaries) to the address settoreentrate@uniroma1.it; once payment has been ascertained, the University's accounting, finance and management control offices will issue a receipt for the amount paid for the training courses, and send it to the address indicated in the information system of the University (Infostud) or in the application form.

Art. 7 - DURATION AND ORGANIZATION OF TRAINING ACTIVITIES
The course lasts **2 weeks.**
Classes will start June 27 and will end July 08, 2022.
The training activity is 100 hours of total commitment, of which 75 hours are devoted to frontal teaching activities, including seminar activities.

Attendance of 75% (or other higher percentage decided by the Director) of the Course activities entitles you to a certificate of attendance and allows for the eventual recognition of CFU as follows:
1.   CFU acquired in the Advanced Training Courses are recognizable, according to the regulations in force, in a first or second level degree course (up to a maximum of 12 CFU) and in afirst or second level master course.
2.   CFU acquired in training courses or in intensive courses (Summer / Winter School) can be recognized according to the regulations in force in first level degree courses up to a maximum of 12CFU
In the event of non-attendance, or other behavior that is however reprehensible, the Director may decide not to issue the certificate of attendance of the Course. In this case, the registration fees paidwill not be refunded.

Art. 8 - PROCESSING OF PERSONAL DATA
With reference to the provisions of EU Regulation no. 679/2016 of 27.04.2016 "GENERAL REGULATION ON DATA PROTECTION" concerning the protection of persons and other subjects regarding the processing of personal data, a specific information, to be read, is attached to this Notice

ART. 9 - REFERENCE REGULATIONS
The Course referred to in this Notice is governed by the "Regulations on master courses, advanced training courses, training courses, intensive courses and can be consulted at the following link: https://www.uniroma1.it/it/documento/regolamento-materia-di-corsi-di-master-corsi-di-altaformazione- corsi-di-formazione-corsi

For anything not specified in this Selection Notice, reference is made to current legislation.
 Rome 24 may 2022
The Director of the Educational Offer and Right to Study Area

Attachment 1
Application form for admission to the Intensive Course Summer School in "Multiculturalism and Cultural Heritage. Rediscovering, telling and sharing the visual imprints and fragments of the Metamorphosis"

Course identification code: 31861

The undersigned (ALL IN BLOCK LETTERS)

_____

Surname, Name

_____

Fiscal Code – Tax Code

_____

Nationality

_____

Place and Date of birth

_____

Residential address (City, province, street name, postal code)

_____

E-Mail

_____

Fixed number and Mobile number

_____

Infostud registration number

_____

Funding institution (if any)

_____

Funding institution address

_____

Funding institution VAT number

In possession of the following title:

□ high school diploma □ three-year degree □ master's degree □ Other (specify)

_____

Title ofthe Degree Course

_____

Institute / University where the qualification was obtained

_____   _____

Date of graduation   Vote

Asks to be admitted to the Intensive Summer School Course:

Course title: Multiculturalism and Cultural Heritage. Rediscovering, telling and sharing the visual imprints and fragments of the Metamorphosis

Course identification code: 31861

Academic year 2021/2022

Please find attached:
• Photocopy of a valid identity document, duly signed and legible (Identity Card, Driving License,Passport)
• CV
• Motivation letter

For applicants with a degree obtained abroad (i.e., high school diploma) but either already Sapienza students or afferent to the CIVIS Alliance network, or already selected for participation in the CIVIS Summer School "Multiculturalism and Cultural Heritage. Rediscovering, telling and sharing the visual imprints and fragments of the Metamorphosis" organized by Sapienza with the University of Aix en Provence and the Free University of Brussels and to be held in Rome from June 27 to July 8, it is not necessary to submit a degree title.

For candidates with qualifications obtained abroad out outside of the cases described above:
- Declaration of Value issued by the Italian consular authority of the country of study(transcript of records + copy of the final diploma) *or*
- CIMEA Certificate of Comparability accompanied by CIMEA Verification Certificate (byaccessing the CIMEA platform: http://www.cimea.it/it/servizi/attestati-di-comparabilita- ecertificazione-dei-titoli/attestati-di-comparabilita -and-verification-of-qualifications- diplome.aspx) *or*
- Supplement Diploma (in the case of a European qualification) issued by the University of originand legalized at the Italian Embassy in the country of study.

For students with disabilities recognized pursuant to art. 3, paragraphs 1 and 3, of the law of 5February 1992, n. 104 and / or with disability equal to or greater than 66%:
- copy of the certificate of disability - with indication of the percentage of disability, or for the cases provided for by the law, the only type of disability - or of the disability certificate pursuantto art. 3, paragraphs 1 and 3, of the law of 5 February 1992, n. 104 (for information it is possible to contact the toll-free number 800-410960).

The undersigned declares to have read and approved in all its points this selection notice and the Training Plan and to be in possession of all the declared requirements and to be aware of the criminaland civil sanctions, in case of false declarations, of formation or use of false documents, pursuant to art. 76 of Presidential Decree no. 445.

Date   Legible signature of the candidate

**INFORMATION PURSUANT TO ART. 13 OF EU REGULATION No. 2016/679
"GENERAL DATAPROTECTION REGULATION"**

Owner of the data processing
The data controller is the University of Rome "La Sapienza"; the legal representative of the Universityis the pro tempore Rector.
Contact details: urp@uniroma1.it; PEC:
protocollosapienza@cert.uniroma1.itContact details of the Data
Protection Officer
rpd@uniroma1.it; PEC: rpd@cert.uniroma1.it

Legal basis and purpose of the processing.
Pursuant to art. 6 of the Regulation, the processing of data is necessary for the performance of a taskof public interest or connected to the exercise of public authority vested in the data controller. The data provided will be processed to the extent strictly necessary and for the purposes related to the registration and conduct of the Master's Courses.
In particular, the data provided will be collected and processed for the pursuit of the following purposes: verification of the existence of the requisites required for participation in the selectivetests;

Nature of the provision of data and consequences of any refusal
The personal data provided are processed in compliance with the principles of lawfulness, correctness and transparency, provided for by law, also with the aid of IT and telematic tools designedto store and manage the data, and, in any case, in such a way as to guarantee its security and protectthe confidentiality of the interested party.
The provision of data is mandatory. Any refusal to provide data implies the impossibility for the DataController, the Manager and the persons in charge of carrying out the data processing operations and, therefore, the impossibility of proceeding with the registration to the competition and the management of the activities. related procedural.

Methods of processing and subjects authorized for processing
Data collection takes place in compliance with the principles of relevance, completeness andnonexcess in relation to the purposes for which they are processed.
The processing of the above data takes place on the basis of manual, paper and computerized procedures, by inserting them in paper and / or computer archives exclusively for the purpose offulfilling the legal requirements or for administrative and educational purposes, by the persons incharge. to the processing of the data.

Rights of the interested party
The interested party may ask the owner or data protection officer, indicated above, under the conditions, for access to personal data pursuant to art. 15 of the Regulations, the correction of the same pursuant to art. 16 of the Regulations, the cancellation of the same pursuant to art. 17 of the Regulations or the limitation of processing pursuant to art. 18 of the Regulation, or may oppose theirtreatment pursuant to art. 21 of the Regulation, in addition to being able to exercise the right to data portability pursuant to art. 20 of the Regulation.
In case of violation of the provisions of the Regulations, the interested party may lodge a complaintwith the Guarantor for the protection of personal data.
Participation in the competition in the manner set out in this notice implies that you are aware of theaforementioned information.