



UNIVERSITY "LA SAPIENZA DI ROMA"
Academic year 2018/2019

Department: Experimental Medicine

Faculty: Medicine and Dentistry

Call for admission to the Summer School in: *Theories in Biology, Development and Cancer.*

Director: Professor Mariano Bizzarri

Registration code Infostud: 30269

Art. 1 - Application for admission

To register for the course candidates must observe the following procedures:

1 - **Register to the University information system** (Infostud) by accessing the University website

<https://www.uniroma1.it/it/pagina-strutturale/studenti>

At the end of the registration the system will issue a serial number and the password to access the Info-stud system. The matriculation number must be included in the application for admission to the Advanced Training Course.

ATTENTION: it is important to insert a valid e-mail address in the addresses, because the password recovery procedure takes place via e-mail.

If the candidate has already been a student of Sapienza, he / she must not register, as he / she is already in possession of the matriculation number. If you do not remember the serial number or password you can follow the automatic recovery procedure of the Infostud system.

2 - Complete the application for admission to the Course, in plain paper, using the form attached to this announcement (**Annex 1**).

With the application form the following documents must be enclosed:

- Photocopy of a valid identity document, duly signed and readable (Identity Card / Car License / Passport);
- Self-certification of the University degree obtained;

REQUESTS FOR ADMISSION OF CANDIDATES WITH ACADEMIC TITLE OBTAINED ABROAD

In addition to submitting the application for admission as previously indicated, candidates holding an academic qualification obtained abroad must submit it, without fail, by the same deadline of 30th January 2019.

• **For candidates with a qualification obtained in a European Union country:**

Self-certification, in accordance with art. 46 and 47 of Italian Presidential Decree 445/2000 and subsequent amendments and additions, of the degree with exam list and relative marks in Italian or English.

• **For candidates with a qualification obtained in a country that is NOT a member of the European Union:**
a degree certificate with an exam list and related grades translated and legalized in Italian or English.

- Declaration of consent for the processing of personal data (**Annex 2**).

The application form, signed by the candidate and accompanied by the attachments, must be received no later than January 30th 2019 according to the following procedures:

• Registered mail A / R at the following address:

Prof. *Mariano Bizzarri*, Director of the **Summer School** in *Theories in Biology, Development and Cancer*
Via A. Scarpa n. 16, Experimental Research Lab, zip code 00160, Rome, Italy.

Or,

• by sending the application accompanied by all the scanned attachments to the following e-mail address:
mariano.bizzarri@uniroma1.it

Applications submitted after the deadline will not be accepted.

Art. 2 - Ranking of the admitted participants

The course secretariat will check the admission requirements and publish a list / classification of participants of the Summer School course by February 15th, 2019.

Following the publication of the ranking list, it is possible to register for the course via the Infostud system and pay the registration fee.

Art. 3 - Registration fee for the Summer School course

Participation in the course includes an amount of € 2000 plus the stamp duty of € 16.00 paid virtually, to be paid according to the modalities of the articles. 5 and 6 no later than March 15th, 2019.

Students with a recognized disability equal to or higher than 66% or with a recognized handicap according to art. 3, paragraph 1 and 3, of the law of 5th February 1992, n. 104 are exempt from 50% of the registration fee.

The registration fee can be refunded only and exclusively if the course is not activated. In this case, the student must submit an application to the Course Director to obtain the refund.

4 - Duration and organization of training activities

The Summer School Course lasts two (2) weeks.

The lessons will start on May 20th 2019 and will end in May 2019.

The training activity is equal to 250 hours of total commitment, of which at least 70 hours dedicated to frontal teaching activities. The frequency of 75% (or other higher percentage decided by the Director) of the activities foreseen by the Course entitles the attendance certificate and allows the possible recognition of 1. Cfu (i.e., credits of formation) or credits, accomplished in Higher Education Courses can be recognized, according to the regulations in force, in a 1st or 2nd level degree course (up to a maximum of 12 credits) and in an I or II level Master course.

2. Cfu or credits acquired in the training courses or in the Intensive Courses (Summer / Winter School) are recognizable according to the rules in degree courses of 1st level up to a maximum of 12 credits, provided it is consistent with the contents of the course itself.

In case of non-attendance, or other censurable behavior, the Director may decide not to issue the certificate of attendance of the Course. In this case the registration fees paid will not be reimbursed.

Art. 5 - Method of payment of the registration fee for the Advanced Training Course.

The student admitted to the course must access Infostud2.0 from the page

<https://www.uniroma1.it/it/pagina-strutturale/studenti> with matriculation and password, click on the box "**TRAINING COURSES**", then click on "**TAXES** - Enrollment ", enter the course code indicated on the notice and follow the instructions below.

The payment of the registration fee must take place by the deadline specified in this announcement (see point 3), through the bulletin downloaded from Infostud according to the methods illustrated on the web page of the Sapienza institutional website: <https://www.uniroma1.it/it/pagina/come-pagare> or via the PagoPA Payment Service.

The tenured teachers of the Italian educational institutions of all levels can pay up to € 500.00 by using the so-called "**Teacher's Card**".

In this case, after the deadline indicated in art. 1, the participant admitted to the course must write to the e-mail address altaformazione@uniroma1.it attaching the bonus generated by the MIUR website to receive, always via e-mail, a bulletin to pay the difference, if due, between the fee enrollment in the course and the amount of the bonus.

The registration fee can not be refunded in any way. The student can apply for reimbursement only if the course is not activated.

Art. 6 Methods for payment of the registration fees for the course by an organization / company

To finance the enrollment of a person or more people to a course it is necessary that the beneficiaries of the funding register on Infostud and obtain the bulletin as described in point 7, and then they follow the following steps:

1 - the financing company must make a transfer equal to the amount indicated in the bulletin downloaded by the beneficiary on the following IBAN:

IBAN Code: IT71 I 02008 05227 000400014148

Code of Entity: 9011778

Unicredit University Treasury - Agency 30660

In the reason it is necessary to indicate:

"FORM (course code) matr. (Student matriculation)".

For those who make transfers from Unicredit agencies it is also necessary to indicate the account number Ateneo 1001

This indication is essential to match the payment to the beneficiary in the course.

If there are multiple beneficiaries, change the total amount of the transfer and the reason for payment with the details of all the beneficiaries.

2 - after making the transfer send an email with your references (company name, VAT number / VAT number, contact details, first name and first name of the beneficiary / beneficiaries) to the address francesca.bernabei@uniroma1.it; once the payment has been ascertained, the University Accounting offices will issue a receipt for the amount paid, and send it to the address indicated on the application form.

Attachment 1
APPLICATION FORM FOR THE COURSE

To the Director of the Training Course / Advanced Training / Intensive Courses (Summer Winter School)
Prof_ Mariano Bizzarri_ University of Rome "La Sapienza"
At Dept. Experimental Medicine
Square / Via Scarpa 16
Zip Code 00160, ROME

The undersigned.....

Name

Surname

Fiscal Code

Nationality

Place and date of birth

Address of residence (City, province, street, zip code)

Email address

Landline number and mobile number

Infostud serial number

Financing body (if any)

Address of the financing body

VAT number of the financing body

Pursuant to articles 46 and 47 of the D.P.R. n. 445/2000 and subsequent amendments, aware of the penal sanctions provided for by art. 76 of the same D.P.R., for the hypotheses of falseness in deeds and false declarations indicated therein

DECLARES

To be in possession of the following university degree

Bachelor's Degree Master's Degree Other (specify)

Name of the degree course

Institute / University in which the qualification was obtained

Date of graduation. Voting

To have read the announcement and the Training Plan of the Course

REQUESTS

to be admitted to the Course of (Higher Education, Training, Intensive Summer / Winter School) of Sapienza University of Rome in

Course name

Course Department (Higher Education, Training, Intensive Summer / Winter School) - Faculty

Academic year for which registration is requested _____ / _____

To this end, please attach to this:

- Photocopy of a valid identity document, duly signed and legible (Identity Card, Car License, Passport);
- Self-certification of the university degree obtained;

For candidates with a qualification obtained in a European Union country:

- ⑩ Self-certification, pursuant to art. 46 and 47 of Presidential Decree 445/2000 and subsequent amendments and additions, of the degree with exam list and relative marks in Italian or English.

For candidates with a qualification obtained in a country that is NOT a member of the European Union:

degree certificate with exams list and related grades translated and legalized in Italian or English.

- ⑩ Declaration of consent for the processing of personal data (Annex 2);
The undersigned declares to have read and approve the announcement and the Training Plan of the Advanced Training / Training / Intensive Course (Summer and Winter school).

Date

Signature of the candidate / s

ANNEX 2

DISCLOSURE PURSUANT TO ART. 13 OF EU REGULATION No. 679/2016 of 27.04.2016 "GENERAL REGULATIONS ON DATA PROTECTION"

Data controller

The data controller Sapienza University of Rome - Legal representative of the University is the Rector pro tempore.

Contact details: urp@uniroma1.it; PEC: protocollosapienza@cert.uniroma1.it

Contact data of the Data Protection Officer

rpd@uniroma1.it; PEC: rpd@cert.uniroma1.it

The person in charge of data processing is the Director of the training / advanced training / master course.

Purposes of processing and legal basis

Pursuant to art. 6 of the Regulation, the processing of data is necessary for the execution of a task of public interest or connected to the exercise of public authority for which the data controller is invested. The data provided will be processed to the extent necessary and for the purposes related to the registration and attendance of the training / advanced training / intensive courses (Summer Winter School).

Nature of the provision of data and consequences of any refusal

The provision of data is mandatory, and any refusal to provide such data makes it impossible to give course to enrollment in the course and management of related procedural activities, as well as educational activities.

Methods of treatment and subjects authorized to treatment

Data collection takes place in compliance with the principles of relevance, completeness and non-excess in relation to the purposes for which they are processed.

The processing of the above data takes place on the basis of computerized procedures exclusively for the purpose of fulfilling the legal requirements or for administrative and educational purposes, related to the election of student representatives in the Academic Bodies or for purposes related to any part time collaborations of students at the University facilities.

The provision of data is mandatory. Any refusal to provide data implies the impossibility for the Data Controller, the Data Processor and the persons responsible for carrying out the data processing operations and, therefore, the impossibility to provide the relative services and / or fees and / or discounts requests. In particular, failure to provide data precludes the establishment and continuation of the relationship with Sapienza University of Rome.

The personal data provided are processed in compliance with the principles of lawfulness, correctness and transparency, as provided for by law, also with the aid of IT and telematic tools for storing and managing the data, and in any case in such a way as to guarantee security and to protect the privacy of the data subject.

Rights of the interested party

It is hereby informed that the interested party may ask the data controller or data protection manager, as indicated above, to make use of the conditions, access to personal data pursuant to art. 15 of the Regulations, the adjustment of the same pursuant to art. 16 of the Regulations, the cancellation of the same pursuant to art. 17 of the Regulations or the limitation of treatment pursuant to art. 18 of the Regulations, or may oppose their treatment pursuant to art. 21 of the Regulations, in addition to being able to exercise the right to data portability pursuant to art. 20 of the Rules.

In case of violation of the provisions of the Regulations, the interested party may lodge a complaint with the Guarantor for the protection of personal data.

Participation in the competition according to the procedures referred to in this announcement implies the acknowledgment of the aforementioned information.