PhD Office

Administrative topics

SAPIENZA
UNIVERSITÀ DI ROMA

Rome, November 6, 2024

Romina Caronna
Post-graduate Education Office

PhD Office

The PhD office deals with all information and administrative procedures related to the career of the students.

Every year, our University offers more than 90 PhD Programmes. Each program explores various aspects of specific scientific fields in depth.

Sapienza's goal is to make the training programs for doctoral students "fluid", promoting the acquisition of both specialized and transferable skills; the courses offered are designed with this purpose in mind.

Administrative aspects

Sapienza therefore offers the new edition of the cross-disciplinary training program on soft skills aimed at enhancing the training path of PhD students and diversifying the skills of Early-Stage Researchers. For all the educational purposes, such as exams, seminars, conferences, etc., please visit your PhD Program's website and contact your department.

Administrative aspects

For participating, PhD students must be enrolled in the current academic year and all regular doctoral students of all active cycles are invited to book with notices addressed to the institutional email.

In accordance with art. 16 of Regolamento di Ateneo in materia di dottorato di ricerca/*University Regulations on research doctorates* Each doctoral student is required to submit an annual report on their activities to ensure the progress and the continuity of their PhD studies. At the end of the PhD, students are required to complete the **evaluation questionnaire** of the PhD attended.

Reporting Research Activity

Each year, PhD students must report their research activities for the academic year using the annual form available on the Infostud platform, with content requiring approval by the program coordinator. Therefore, the transversal courses offered will also be responsible in the same sheet.

The PhD programme coordinator will give access to a specific section of the PhD website where students must complete their curriculum and research progress.

Learning test

The on-line modules will be recorded and specific documentation will be provided to participants.

Registration to modules is mandatory. At the end of each module, participants will take a short test to assess their understanding of the content presented during the module.

Participation certificate

Positive feedback on the majority of questions will allow participants to receive a certificate of participation that will be issued through Infostud platform.

PhD students will than be invited to complete

the satisfaction questionnaire

on the training activities.

Further insights

All information presented today, including past events and the module schedule, is available on the [official page](#), which will be updated with all relevant information and the slides from this presentation.

Thank you for your attention!

ufficio.dottorato@uniroma1.it
phdfellowship@uniroma1.it
softskills.phd@uniroma1.it